

**Special Board Meeting  
January 22, 2013**

**I. CALL TO ORDER**

A special meeting of the Board of Trustees of Moscow School District No. 281 is called to order by Dawn Fazio, Chair, at 6:00 PM, January 22, 2013, pursuant to Idaho Code 33-506, 33-510, and 33-801 and notice properly given. The Chair stated the purpose of the Special Meeting is to hold a hearing on the proposed revisions to Moscow Charter School's charter with possible action to be taken in the regular monthly meeting to follow. The meeting is held in the Music Room of Moscow Middle School, 1410 East D Street, Moscow, Idaho.

**II. DETERMINE QUORUM**

The Chair asked the clerk to determine if a quorum of the Board is present for the meeting. The clerk responded that five trustees are in attendance and a quorum is present. Trustees present are Dawn Fazio, Chair, Zone 4, Kim Campbell, Vice Chair, Zone 3, Jim Frenzel, Zone 1, Aleisa Barber, Zone 2, and Margaret Dibble, Zone 5.

The staff members present are Dale Kleinert, Superintendent, Kevin McDonough, Director of Special Services/Human Resources, Deb Adair, Business Manager/Treasurer, Sarah Hanchey, Curriculum Director, and Angie Packard, Clerk.

**III. HEARING on Revisions to the Charter for Moscow Charter School (MCS)** – Mr. Kleinert gave a brief opening statement on the history of MCS. He noted that their charter has not been updated since it was first approved in 1998. He stated he is pleased with the good job they have done in the process of updating their charter. He also noted that possible action could be taken during the regular board meeting later tonight. At this time he introduced, Leslie Baker, chair of the MCS Board of Directors. She re-introduced herself and noted that Marie Axman, principal of MCS is ill and could not be here tonight. She then began her presentation with a slide show that gave some history of the original charter and the major changes with technology that have occurred since the charter was first written and where it is at this time. The MCS Board of Directors decided that it was in their best interest to update their charter. Baker then reviewed the proposed changes they would like to make and these proposed revisions are detailed in a handout that has been previously provided to the Board. Major updates would include technology; Science, Technology, Engineering, Arts, and Math (S.T.E.A.M.) focus; new charter requirements; Common Core curriculum standards; and the biggest change is an expansion of their campus from K-6 to a K-8. Baker then went on to further discuss each of these topics. She thanked Kleinert, McDonough and Hanchey for all their help. Fazio asked Baker to introduce the members of the MCS Board of Directors that are in the audience and they are Richard Williams, Brenda Riendeau and Nick Jorgensen. Questions and comments followed Baker's presentation. Fazio asked Baker if she is the chair and president and Baker responded she is not, this was language left over from Mary Lang's tenure. Fazio then asked some further questions on the organization of the Board of Directors. Fazio also noted she had several pages that need some editing. Barber asked about some of the language that was on pages 55-56 and noted she also has several items, especially at the back of the packet. Dibble then addressed the multiple pages she noted that need further editing and clarification of language. She further noted that the statement of fees is confusing because as a public school, students are entitled to a free public education and she would like to see this clarified. Campbell asked about the possible ramifications of approving a move to K-8 if the space is not there and Kleinert explained how this would work. Baker also responded to this question. The Board will give Kleinert their copies with the changes they noted to be reviewed by him and Baker. Barber thanked Baker for her hard work on all the proposed changes.

**IV. ADJOURN SPECIAL MEETING**

At 6:54 PM the Chair adjourned the Special Meeting

**Special Board Meeting  
January 22, 2013**

**I. CALL TO ORDER**

A special meeting of the Board of Trustees of Moscow School District No. 281 is called to order by Dawn Fazio, Chair, at 6:55 PM, January 22, 2013, pursuant to Idaho Code 33-506, 33-510, and 33-801 and notice properly given. The Chair stated the purpose of the Special Meeting is to hold a Budget Hearing on the proposed revised 2012-2013 maintenance and operation budget with action to be taken in the regular monthly meeting to follow. The meeting is held in the Music Room of Moscow Middle School, 1410 East D Street, Moscow, Idaho.

**II. DETERMINE QUORUM**

The Chair asked the clerk to determine if a quorum of the Board is present for the meeting. The clerk responded that five trustees are in attendance and a quorum is present. Trustees present are Dawn Fazio, Chair, Zone 4, Kim Campbell, Vice Chair, Zone 3, Jim Frenzel, Zone 1, Aleisa Barber, Zone 2, and Margaret Dibble, Zone 5.

The staff members present are Dale Kleinert, Superintendent, Deb Adair, Business Manager/Treasurer, Sarah Hanchey, Curriculum Director, and Angie Packard, Clerk.

**III. BUDGET HEARING on Revised 2012-2013 Budget** – Adair began her presentation by reviewing why this hearing is needed. She noted she likes to be able to revise and review the budget at mid-year to get a better picture of where the district's funds are at this time. She also has provided the Board with a document that details all the budget numbers. She then went on to review various items in this document. She also discussed the pie chart that is in the document which details how the District's funds are allocated. Dibble asked Adair what the amount was that she mentioned that will exceed our revenue by expenses and Adair said it was \$1.3 million. Fazio asked if there was anything else. Adair stated she would like to address the Special Funds and directed the Board to page six in the document. She then went on to review several of the line items on it. There was some discussion on the line item that is the reserve designated for insurance and how this works. Fazio asked if the audience had any questions. With no further questions, Adair concluded her presentation.

**IV. ADJOURN SPECIAL MEETING**

At 7:20 PM the Chair adjourned the Special Meeting for the Budget Revision Hearing.

**Regular Board Meeting  
January 22, 2013**

**I. CALL TO ORDER**

The regular meeting of the Board of Trustees of Moscow School District No. 281 is called to order at 7:25 PM, January 22, 2013 by Dawn Fazio, Chair, pursuant to Idaho Code Sections 33-506 and 33-510. The meeting is held in the Music Room of Moscow Middle School, 1410 East D Street, Moscow, Idaho.

**II. DETERMINE QUORUM**

The Chair asked the clerk to determine if a quorum of the Board is present for the meeting. The clerk responded that five trustees are in attendance and a quorum is present. Trustees present are Dawn

Fazio, Chair, Zone 4, Kim Campbell, Vice Chair, Zone 3, Jim Frenzel, Zone 1, Aleisa Barber, Zone 2, and Margaret Dibble, Zone 5.

The staff members present are Dale Kleinert, Superintendent, Kevin McDonough, Director of Special Services/Human Resources, Deb Adair, Business Manager/Treasurer, Sarah Hanchey, Curriculum Director, and Angie Packard, Clerk.

The agenda is presented and approved by unanimous consent.

### **III. APPROVAL OF MINUTES**

The following minutes are presented for approval: Regular Monthly Board Meeting, December 18, 2012; Special Meeting for Executive Session, January 14, 2013; Special Meeting and Executive Session, January 15, 2013.

#### **RESOLUTION 13-56**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the minutes of the December 18, 2012 Regular Board Meeting as corrected, the January 14, 2013 Special Meeting for Executive Session as corrected and the January 15, 2013 Special Meeting and Executive Session as corrected.

Frenzel moves the Board approve Resolution 13-56 second by Barber. The motion carries 5-0-0.

### **IV. GOOD NEWS, ANNOUNCEMENTS OR PRESENTATIONS**

- A.** This past November the “Do It Yourself” (DIY) 6 and DIY 7 classes at Moscow Middle School continued the tradition of creating projects to be donated to the Palouse Cares Auctions. This was the fifth year Mr. Poulos has worked with Palouse Cares, a non-profit organization, and employees of Moscow Building Supply to help raise money for families on the Palouse. The two auctions were held on December 1, 2012 at the Eastside Market Place in Moscow as well as at Zeppos in Pullman. The classes used 2x4 and 2x6 lumber donated by Moscow Building Supply employees to create two six foot long picnic tables that were sanded and ready to accept paint or stain. The \$350 raised from the sale of the tables will be used to help families in need on the Palouse.
- B.** Jeff Bryant, President and CEO of Inland Northwest Blood Center, sent a letter of thanks to Bob Celebrezze for hosting a blood drive at MHS where twenty blood donors from the high school gave the “gift of life” to patients in the Inland Northwest.
- C.** Congratulations to the students at Russell Elementary for raising \$427.07 for the Leukemia & Lymphoma Society’s “Pennies for Patients” campaign and also, along with Russell Staff, for donating 318 pounds of food and goods to the food bank at Trinity Baptist Church, all in the weeks prior to Christmas break.
- D.** Kudos to the Lena Whitmore PAT, staff and parents who raised \$500 through poinsettia sales and personal donations for the Sandy Hook Elementary School PTA.
- E. Public Comments**
  - 1. *Greg Papineau*, community member and past president of Moscow Baseball Association, thanked Dale Kleinert, Jim Frenzel & Bill Marineau, for attending a meeting with city officials last Friday. He then went on to comment on the upcoming bond election that is being proposed and his concerns with running it as a plant facilities levy instead of a bond in regard to the ball fields.

V. **CONSENT AGENDA:** All items appearing under this heading will be acted upon by one motion, without discussion. Should any Trustee or other person request that any item be considered separately, that item will be added to the end of the regular agenda.

A. **Fiscal Services**

1. Board Audit of Expenditures

Payroll, December Net Payroll	\$ 1,285,226.77
Payroll Taxes/Benefits/State, Federal Taxes	958,028.51
Accounts Payable, December Bill List	221,994.26
<b>TOTAL BILLS and PAYROLL</b>	<b>\$ 2,465,249.54</b>

All funds have been expended consistent with adopted budgets and applicable rules and regulations.

B. **Donations**

1. Thank you to Dawn Barnard for her donation of \$100 to benefit the Natural Helpers program at MHS.
2. Thank you to Martin and Julia Trail for their generous donation of \$1500, with a matching \$1500 grant from Northwestern Mutual Foundation Matching Gifts Program to benefit the competition and travel needs of the MHS Debate Team.
3. Thank you to Holly Abbott, representing Stepping Stones Inc. for the generous donation of \$2000 to benefit the Buddy Club at MHS.
4. Thank you to Sally English for her donation of \$50 in memory of her close friend, Marsha Sneed Folks, to the String Orchestra Program in the MSD.
5. Thank you to Greg Coleman, general manager of Toyota of Pullman, for the generous donation of \$2500, with a matching grant of \$2500 from Toyota to benefit the needs of students in the MSD.
6. Thank you to the Latah County Community Foundation Inc. for the generous grant of \$3000 which was awarded to Jessica Shawley, Genevieve Fealy and John Thill to install a new Hydration Station at MMS.
7. Thank you to the Latah County Community Foundation Inc. for the generous grant of \$3000 which was awarded to Pat Blount, to fund the robotic programs at MHS through the Robotic and Electronics Club.
8. Thank you to FabTec Inc., for their donation of \$150 to PCRHS to help with the transportation costs for field trips.
9. Thank you to Tom Campbell for his donation of \$25 to Ms. McNally's second grade class and \$25 Mrs. Druffel's fourth grade class at Lena Whitmore, to assist in their classroom budget expenses.
10. Thank you to Kent Hanway for his \$200 donation to the Moscow School District.
11. Thank you to the Palouse Prairie Educational Organization for their donation of \$50 to benefit the MHS Drama Club.
12. Thank you to Catherine Hannon for her donation of \$100 to the MHS Class of 2013 which will help with the costs of the Senior Sneak.
13. Thank you to Wudneh Admassu for his donation of \$200 to benefit the MHS Natural Helpers program.
14. Thank you to the Latah County Community Foundation for the generous donations to MHS International Club of \$317.53 and to the MH Environmental Club of \$928.68.

C. **Administrative/Human Resources**

1. **Certified – Stipends**

*Miscellaneous*

Steckel, Lisa, Teacher, Music, Russell and West Park Elementary Schools, \$539 stipend for directing the elementary choir January – February 2013, effective 2/1/13.

Wissner, Gretchen, Gifted Talented Facilitator, MHS, \$215 stipend for being the piano accompanist for Lena Whitmore Elementary winter concert, effective 1/3/13.

***Teaching American History Grant Stipends***

Albrecht, Jason, Teacher, Social Studies, MMS, \$200 stipend for attending Saturday class and completing other grant requirements, effective 1/3/13.

Donaldson, Tracy, Teacher, Social Studies, MMS, \$300 stipend for attending Saturday class and completing other grant requirements, effective 1/3/13.

Haley, Matthew, Teacher, Social Studies, MMS, \$225 stipend for attending Saturday class and completing other grant requirements, effective 1/3/13.

Kirkland, Melissa, Teacher, Social Studies, MHS, \$200 stipend for attending Saturday class and completing other grant requirements, effective 1/3/13.

Wilson-Bailey, Angie, Teacher, Social Studies, MMS, \$325 stipend for attending Saturday class and completing other grant requirements, effective 1/3/13.

**2. Classified – Hires**

Burns, Susan, Instructional Assistant Paraprofessional, Special Education Program, MMS, 3.75 hours/day, effective 1/7/13.

Cook, Lori, Food Service Worker, West Park Elementary, 3 hours/day, effective 12/17/12.

Stanton, Meril, Instructional Assistant Paraprofessional, Special Education Program, MHS, 3.75 hours/day, effective 1/8/13.

**3. Classified - Changes/Increase/Decrease**

Farr, Becky, Instructional Assistant Paraprofessional, Special Education Program, Russell Elementary, reassignment to Instructional Assistant Paraprofessional, Special Education Program, McDonald Elementary, 3.75 hours/day, effective 1/28/13.

Neiheisel, Cindy, Instructional Assistant Paraprofessional, Special Education Program, Lena Whitmore, transfer to Instructional Assistant Brailist, Lena Whitmore, 7.25 hours/day, effective 12/13/12.

Toolson, Catherine, Instructional Assistant Paraprofessional, Special Education Program, West Park Elementary, reassignment to Instructional Assistant Paraprofessional, Special Education Program, McDonald Elementary, 3.75 hours/day, effective 1/28/13.

**4. Classified - Resignations/Terminations/Retirements**

Nielson, Barbara, Instructional Assistant Paraprofessional, Lena Whitmore Elementary, effective 12/21/12.

**5. Extracurricular - Hires/Rehires/Changes/Transfers/Resignations/Terminations/Retirements**

***Girls Basketball – MMS Hires/Rehires***

Eberlin, Ryne, Assistant 7/8<sup>th</sup> Grade Girls Basketball Coach, MMS, effective 1/8/13.

Fahrenwald, Kristen, Assistant 7/8<sup>th</sup> Grade Girls Basketball Coach, MMS, effective 1/17/13.

Thill, John, Assistant 7/8<sup>th</sup> Grade Girls Basketball Coach, MMS, effective 1/17/13.

Wilson, Zach, 7<sup>th</sup> Grade Girls Basketball Coach, MMS, effective 1/8/13.

***Golf – MHS Hires***

Huff, Jason, Assistant Golf Coach, MHS, effective 2/22/13.

Stanton, Heather, Head V Golf Coach, MHS, effective 2/22/13.

***Golf – MHS Resignations/Terminations/Retirements***

Riggin, Taylor, Assistant Golf Coach, MHS, effective 12/20/12.

***Baseball – MHS Resignations/Terminations/Retirements***

Crawford, Brock, Assistant JV Coach, MHS, effective 1/8/13.

***Softball – MHS Resignations/Terminations/Retirements***

McMillan, Jennifer, Assistant V Softball Coach, MHS, effective 1/11/13.

Mecham, Don, Head V Softball Coach, MHS, effective 12/17/12.

***Activities Worker – Hire***

Hudson, Amy, Activities Worker, MHS, effective 12/17/12.

***Volunteers – MMS/MHS***

Osborne, Kasey, Volunteer, Activities Department, MHS, effective 12/14/12.

### RESOLUTION 13-57

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves all items listed under the Consent Agenda as presented.

Dibble moves the Board approve Resolution 13-57 second by Campbell. The motion carries 5-0-0.

Fazio noted she is particularly impressed by the fourteen generous donations that were listed and is thankful for them.

## VI. CONTINUED BUSINESS

- A. **Report: Curriculum, Instruction & Assessment** – Sarah Hanchey provided the Board with a handout that lists indicators that are included in our district plan to improve school effectiveness. She went on to review the document. She then asked if there were any questions and there were some with added discussion.
- B. **Report: Special Services** - Kevin McDonough shared a handout detailing Section 504 of the Rehabilitation Act of 1973. He then went on to review the document and explained how it works in our District. He also noted that he is the 504 Compliancy Director for the district and there is also a director at each school which is usually the school counselor. A discussion and question period followed McDonough's report.
- C. **Recommendation from the Long Range Planning Task Force** - Dale Kleinert thanked board members, administrators, Lorne Barr, Deb Adair and many others who attended the community meetings last week. Each person who attended provided input after the presentations and tours. He then read some of those comments to the Board. Kleinert then stated that he spoke to the chair and vice-chair about waiting until February before moving on a recommendation. He gave the Board a handout that compares a bond to a plant levy and then reviewed it item by item. He went on to further state what needs to be done, how this would take place and what are our priorities. He noted that this is a decision that needs further thought and would not want the Board to rush into a decision and there is still time to craft wording for an upcoming election in May. Frenzel then asked a question in regards to a ten year versus a twenty year bond and Kleinert responded. There was further discussion. Frenzel then asked about the possibility of running a survey to determine the support of a bond or a levy. Kleinert will check into this and see what can be done. He also stated that it would be good to have an input session before the February board meeting and he will try to arrange it. The Board was agreeable to this.

## VII. NEW BUSINESS

- A. **Action on Revisions to Moscow Charter School's Charter** - Dale Kleinert stated that a report was given earlier tonight by Leslie Baker. There were a number of corrections that need to be made and he noted that the Board could take this as a first reading if they so choose. He recommends approval. Dibble would like to see the changes prior to approval.

### RESOLUTION 13-58

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby tables the approval of the updates to the charter of the Moscow Charter School until the February board meeting.

Dibble moves the Board approve Resolution 13-58 second by Campbell. Discussion followed in regards to the ramifications of waiting to grant approval. The Board felt that the changes needed to be made before they could approve the revised charter. The motion carries 5-0-0.

- B. Approval of Revised 2012-2013 Budget** - Dale Kleinert stated that Adair was very clear in where the District is financially. He further noted that additional cuts to budgets will need to be made based on the approximate \$1.3 million projected shortfall. He recommends approval.

#### **RESOLUTION 13-59**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the revised 2012-2013 budget as presented.

Dibble moves the Board approve Resolution 13-59 second by Barber. The motion carries 5-0-0.

Campbell expressed her thanks to Kleinert & Adair for their work and Adair noted that Jennifer Johnson is in the audience and is invaluable to the budget process.

- C. Approval of Recommendation to Move to District-Wide Accreditation** – Dale Kleinert stated that this process would be a great benefit to the district and shared how this would work. He went on to review the readiness report that was prepared for AdvancED and was provided to the Board. He noted that the District was approved to be a candidate for this process and if approved by the Board, we will become the first district in Idaho to be accredited using the systems model. He recommends approval.

#### **RESOLUTION 13-60**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the accreditation candidacy recommendation for all of our schools to move from individual school accreditation to a consistent district-wide “systems” school improvement and accreditation model through the Northwest Accreditation Commission and AdvancED as presented.

Frenzel moves the Board approve Resolution 13-60 second by Barber. Barber noted that this will be a great move for the district. The motion carries 5-0-0.

- D. Approval to Solicit Bids for Diesel & Gasoline** - Deb Adair stated that each year the District solicits bids for fuel consumption for district vehicles and the estimated projection for fuel costs is \$111,000. This process helps the district get the best cost for diesel and gasoline. She recommends approval.

#### **RESOLUTION 13-61**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves publication of requests for proposals for providing diesel and gasoline for the bus fleet and District vehicles for the period of March 1, 2013 through February 28, 2014.

Barber moves the Board approve Resolution 13-61 second by Campbell. The motion carries 5-0-0.

- E. Action on Trustee Election Notification** - Dale Kleinert stated that Idaho Code requires the District to notify the county clerk by resolution of the need for a Trustee election. He noted that

this is coming to the Board a month early but wanted to have it taken care of since a resolution for the bond/levy election will occur in February. The trustee zones up for are election are 2 and 5. He recommends action on this notification.

### **RESOLUTION 13-62**

**WHEREAS**, in accordance with Sections 33-503 and Chapter 14, Title 34, Idaho Code, the Board of Trustees of Moscow School District No. 281 shall cause to be conducted its Trustee election on the third Tuesday in May, for the purpose of electing Trustee(s) to fill the position of those whose terms of office are expiring.

**NOW, THEREFORE**, be it resolved by the Board of Trustees, Moscow School District, Latah County, Idaho, as follows:

- Section 1. That on May 21, 2013, election shall be held to elect two Trustees (Zones 2 and 5) to serve for a term of four (4) years beginning at twelve o'clock noon on July 1, 2013, next succeeding the date of election, pursuant to Idaho Code 33-501.
- Section 2. That Notice of Election shall be delivered to the Clerk of Latah County, Idaho, who shall cause same to be posted and published pursuant to section 34-1406, Idaho Code.
- Section 3. That said election shall be conducted by the Clerk of Latah County, pursuant to the Uniform District Election Law contained in Chapter 14, Title 34, Idaho Code.
- Section 4. That voting at said election shall be by secret ballot, and each ballot shall be prepared by the Clerk of Latah County, listing all qualified nominees.
- Section 5. That immediately following the close of the polls, the election officials so designated by the Clerk of Latah County, shall tabulate the results of the election, and the Board of County Commissioners shall conduct the canvass of the election results in the manner provided in Chapter 12, Title 34, Idaho Code. The Clerk of Latah County shall certify the election results to the clerk of Moscow School District No. 281, and the district shall issue the appropriate certificate of election.

Campbell moves the Board approve Resolution 13-62 second by Frenzel. It was noted that it should be number 1-5 not 1-3, 5-6. The motion carries 5-0-0.

- F. First Reading: Board Policy 4917.00 - Longevity Pay Increase for Exempt Classified –** Dale Kleinert noted that it was found in Board Policy that exempt classified employees are not included in longevity increases that are afforded to hourly classified employees. The District has several exempt classified employees that have earned longevity increases because of their continued commitment and have not received them. Additional changes to some of the language in the policy are also noted and will be made and reviewed next month. Dibble asked how many employees are affected by this policy. Kleinert replied there are five positions which are Adventure Club Director, Safe & Drug Free School Coordinator, Student Nutrition Director, Business Manager and Buildings/Grounds Supervisor. The amounts to bring them current are included in the budget revision that was approved earlier. Kleinert also noted that future earned increases would also affect the budgets.

## VIII. INFORMATION

### A. Superintendent's Report

Before Kleinert began his report he wanted to clarify that the school review trips that were mentioned earlier that he and Hanchey will be taking in regards to site visits for accreditation are all paid by AdvancED and there is no cost to the district.

1. Enrollment is at 2241 and took a dip right before winter break but has come back up.
2. Strategic Plan Quarterly Report – SMART goals have been updated, along with the Board goals. Also, the committee has been working on revisions at their monthly meeting and has completed the following sections: Curriculum, Instruction & Assessment; Special Services and Communication. Revisions to the Technology Section have begun and should be completed in February.
3. Kleinert passed out a press release flyer about the upcoming social forum that will be discussing bullying. He then passed out a brochure that was created and will be available to hand out at that meeting and in the schools.
4. Frenzel asked Kleinert about the possibility of removing the personal property tax. There was some discussion on how this impacts the taxpayer and the school district.

- B.** At this time Kleinert read a letter to the Board that stated his intention to retire as superintendent of the Moscow School District with his retirement being effective this summer. He further stated that he recommends the Board begin the process of selecting a reputable search firm for a new superintendent. This was a very difficult decision for him to make and he is very humble to have served this district for the past three years as the superintendent.

## IX. SUGGESTIONS AND COMMENTS

### A. Public Comments

1. *Lorne Barr*, MSD Maintenance Supervisor, would like the Board to deny the request for Kleinert's retirement but understands and wishes him luck.
2. *Kevin Hill*, MMS principal, shared when he first met Kleinert and that he was shocked when he heard the news.
3. *Bob Celebrezze*, MHS principal, thanked Mr. Kleinert for his leadership and also wishes him luck.
4. *Cindy Bechinski*, McDonald principal, said this is a big hit and Kleinert leaves big shoes to fill.
5. *Molly Hirschbiel*, ParaProfessional at MMS, shared her thoughts and also thanked Kleinert for his many years of service.
6. *Greg Papineau*, community patron, said he is very surprised by Kleinert's retirement announcement. He then also made another comment in regards to the levy and/or bond issue and the community effort that will be needed.
7. *Kim Campbell*, Trustee, stated that Kleinert's sense of humor will be missed.

### B. Other

1. Fazio will be attending Day on the Hill and represent the Board as she meets with the legislators.

The Chair called for a motion for Executive Session pursuant to Idaho Code 67-2345 (1) (b) for the discussion of the Superintendent's annual evaluation.

### RESOLUTION 13-63

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 retire into Executive Session pursuant to Idaho Code 67-2345 (b) for the discussion of the Superintendent's annual evaluation.

Barber moves the Board approve Resolution 13-63, second by Dibble. Fazio asked Packard to call the roll for the vote: Fazio – yes, Campbell – yes, Frenzel – yes, Barber – yes, Dibble - yes. The vote is unanimous for the executive session.

#### X. EXECUTIVE SESSION

At 9:00 PM the five Board members entered into a discussion of the superintendent's annual evaluation. Dale Kleinert, Kevin McDonough and Angie Packard were also present for the executive session.

At 9:15 PM Fazio announced that the Board would reconvene into open session.

#### XI. RETURN TO OPEN SESSION

At 9:15 PM Fazio called for action on the Superintendent's annual evaluation.

##### A. Action on Superintendent's Annual Evaluation.

### RESOLUTION 13-64

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 conducted on January 22, 2013, as required by Idaho Code 33-513 (2), the annual written formal evaluation of Superintendent Dale A. Kleinert.

Campbell moves the Board approve Resolution 13-64 second by Frenzel. The motion carries 5-0-0.

##### B. Addition of Action Item to Board Agenda on the Retirement of Superintendent Dale A. Kleinert.

### RESOLUTION 13-65

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves that an action item be added to the agenda for acceptance of Superintendent Dale A. Kleinert's retirement, with release from contract beyond August 31, 2013.

Campbell moves the Board approve Resolution 13-65 second by Frenzel. The motion carries 5-0-0.

##### C. Action on Retirement of Superintendent Dale A. Kleinert.

### RESOLUTION 13-66

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby, reluctantly with great sorrow, approves the retirement of Superintendent Dale A. Kleinert, effective August 31, 2013, with release of contract beyond August 31, 2013, contingent upon finding a suitable replacement.

Barber moves the Board approve Resolution 13-66 second by Dibble. The motion carries 5-0-0.

**D. Addition of Action Item to Board Agenda to Begin the Search for a New Superintendent.**

**RESOLUTION 13-67**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves that an action item be added to the agenda to begin the process of searching for a new superintendent for the Moscow School District.

Barber moves the Board approve Resolution 13-67 second by Dibble. The motion carries 5-0-0.

**E. Action to Begin the Search for a New Superintendent.**

**RESOLUTION 13-68**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the recommendation to begin the search for a new superintendent and designates Chair Fazio and Superintendent Kleinert to meet and review reputable firms and bring forward a recommended search firm to the Trustees.

**BE IT FURTHER RESOLVED:** That the Board of Trustees will set a public meeting as early as next week to begin the process of this search.

Dibble moves the Board approve Resolution 13-68 second by Barber. Fazio noted that she doesn't think that a search firm is needed. She asked McDonough his opinion on conducting the search in house as he was involved in this process in the past. Kleinert noted that Mr. McDonough has several critical tasks at hand that would make an in-house search difficult if he were in charge of the Superintendent search. In addition, several large district-wide projects are in motion including a major facilities renovation project that would make it difficult to allocate staffing to the important job of searching for a new Superintendent. Barber noted that it will be important to find a Superintendent with a good understanding of finances. The motion carries 5-0-0.

It is further noted that Kleinert and Fazio will review proposals on Friday, January 25, 2013 in the afternoon with a special board meeting to be held on Tuesday, January 29, 2013 at 7:30 PM in the Board Room of the District Office to begin the search process.

**XII. ADJOURNMENT**

There being no further business or discussion, the Chair adjourned the meeting at 9:45 PM.