

REGULAR BOARD MEETING
February 26, 2014

I. CALL TO ORDER

The regular meeting of the Board of Trustees of Moscow School District No. 281 was called to order at 7:02 PM, February 26, 2014 by Dawn Fazio, Chair, pursuant to Idaho Code Sections 33-506 and 33-510. The meeting was held in the Music Room of Moscow Middle School, 1410 East D Street, Moscow, Idaho.

II. DETERMINE QUORUM

The Chair asked the clerk to determine if a quorum of the Board was present for the meeting. Packard responded that four trustees were in attendance and a quorum was present. Trustees present were Dawn Fazio, Chair, Zone 4, Jim Frenzel, Zone 1, Eric Torok, Zone 2, and Margaret Dibble, Zone 5. Kim Campbell, Vice Chair, Zone 3, is just returning from a trip and will be arriving later.

Staff members present were Greg Bailey, Superintendent, Sarah Hanchey, Curriculum Director, Deb Adair, Business Manager/Treasurer, and Angie Packard, Clerk.

There were also ten people in the audience.

The agenda was presented and it was noted that item A under new business should be removed and the revised agenda was then approved by unanimous consent.

III. APPROVAL OF MINUTES

The following minutes are presented for approval: Special Meeting for Executive Session, January 27, 2014, Budget Revision Hearing & Regular Board Meeting, January 28, 2014 and Special Meeting for Executive Session, February 18, 2014.

RESOLUTION 14-71

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the minutes of the Special Meeting for Executive Session, January 27, 2014, Budget Revision Hearing & Regular Board Meeting, January 28, 2014 and Special Meeting for Executive Session, February 18, 2014 as corrected.

Frenzel moved that the Board approve Resolution 14-71, seconded by Dibble. The motion carried 4-0-0.

IV. GOOD NEWS, ANNOUNCEMENTS OR PRESENTATIONS

- A.** Congratulations to the following MHS students, Garrett Cox, Alena Perriguet-Krings, McKinley Ostvig, Matilda Arbini, Danica Davis, Cordell Weller, Tony Quesness & Krista Muir, who were the recipients of the student recognition award, "Positive Leadership in the Classroom, Clubs, Athletic Activities and/or Academic Competitions" for the month of January.
- B.** Congratulations to McDonald 5th grade student, Amin Rezamand, who is McDonald's Spelling Bee Champion. Second place finisher was Carter Gentry and third place was Benn Mikolajczyk, both 5th graders also. Principal Bechinski reports it was a great Bee with lots of suspense.
- C.** Congratulations to Russell Elementary students who have been participating in many activities to celebrate Reading Month for February.
- D.** Congratulations to the MSD Elementary Choir, who did a great deal of preparation, for their performance at the Lionel Hampton Jazz Festival and to their leader, Lisa Steckel last week.

- E. Lena Whitmore's PAT hosted the annual mother/daughter breakfast on February 10, where over 150 mothers and daughters attended the event, making it the largest breakfast event ever.
- F. Congratulations to Cyndi Faircloth, PCRHS teacher, who was recently awarded a \$700 grant from the Latah County Arts & Culture Committee for their Shakespeare-Inspired Short Play project.
- G. Moscow Middle School student, Bjorn Pellmyr, who is also a regular contributor to the Moscow Daily News through the Town Crier column, recently wrote a piece comparing single stream and multi-stream recycling. He did a great job of listing the pros and cons of each and then gave his opinion of which he thought would be the better alternative for the city of Moscow. He finished by saying "I'd like to thank my Outdoor Science class at Moscow Middle School for making me think of this issue and for all the arguments that were brought up for and against both types of recycling."
- H. Congratulations to MHS sophomores, Rachel Cook, Adam Davis, Laura Hannon, Miles Maxcer, Rylee Ochoa, Christian Pankopf, Kacie Robbins and Patrick Robichaud, who are the recipients of a \$25 cash prize for their submissions to the Love What's Real writing contest that was sponsored by the Idaho Coalition Against Sexual and Domestic Violence. Additionally, their writings will also be published in the "Love What's Real Collection" booklets of state winners.
- I. Sarah Hanchey shared that the MHS Jazz Band and Choir also did a great deal of preparation for the Jazz Fest.
- J. **Presentation:** MMS World Expo Event – Tiffany Scriptor & Kari Golightly gave the presentation as Mr. Hill & Mr. Haley were unable to be at the meeting. Tiffany began by inviting all the Board members to attend the event on May 26. She gave a brief explanation on what will be taking place at the MMS World Expo Event. Kari then shared a short video about what the students at MMS are learning. She stated that she is excited about this upcoming event and noted that there are displays in the hallway. Fazio thanked them for their presentation.

Trustee Kim Campbell arrived at 7:26 PM.

K. Public Comments

- 1. *Dick Adams*, patron, expressed his concerns about the calendar and read a statement that addressed those concerns. Fazio & Supt. Bailey responded to some of his concerns.

V. CONSENT AGENDA: All items appearing under this heading will be acted upon by one motion, without discussion. Should any Trustee or other person request that any item be considered separately that item will be added to the end of the regular agenda.

A. Fiscal Services

1. Board Audit of Expenditures

Payroll, January Net Payroll	\$ 716,120.09
Payroll Withholdings: Benefits / Federal Tax / State Tax	\$ 774,430.84
Accounts Payable, January Bill List	\$ 587,673.31
TOTAL BILLS and PAYROLL	\$ 2,078,224.24

All funds have been expended consistent with adopted budgets and applicable rules and regulations.

B. Donations

- 1. Thank you to Lawrence and Barbara Rose for the donation of \$50 to MMS to help enrich the Orchestra Program.
- 2. Thank you to Wes Hassard, Wingers Restaurant, for the donation of \$77.37 to the Moscow Mentor/Bear Buddies program and for allowing program materials to be displayed during the Mentor Appreciation Day.
- 3. Thank you to Annette Lamadrid, Lamadrid Mexican Restaurant and Tapas Bar, for the

donation of \$90 to the Moscow Mentor/Bear Buddies program and for allowing program materials to be displayed during the Mentor Appreciation Day.

C. Administrative/Human Resources

1. Certified – Stipends

Concurrent Enrollment Course Stipends:

Bean, Carly, Teacher, Social Studies, MHS, \$340 stipend for teaching one Fall 2013 concurrent enrollment course, effective 2/1/14.

Blount, Pat, Teacher, Math/Physics, MHS, \$340 stipend for teaching one Fall 2013 concurrent enrollment course, effective 2/1/14.

Hightower, Mike, Teacher, Language Arts, MHS, \$1120 stipend for teaching two Fall 2013 concurrent enrollment courses, effective 2/1/14.

Hoogsteen, Sam, Teacher, Social Studies, MHS, \$860 stipend for teaching two Fall 2013 concurrent enrollment courses, effective 2/1/14.

Quinn, Mark, Teacher, Science, MHS, \$520 stipend for teaching one Fall 2013 concurrent enrollment course, effective 2/1/14.

Stafford, Julie, Teacher, Economics/Business, MHS, \$440 stipend for teaching one Fall 2013 concurrent enrollment course, effective 2/1/14.

Wear, Mike, Teacher, Social Studies, MHS, \$360 stipend for teaching one Fall 2013 concurrent enrollment course, effective 2/1/14.

Driver Education:

Hudelson, Eric, Teacher, Grade 6, MMS, \$2,346 stipend for being a Winter 2013/14 Driver Education instructor, effective 3/25/14.

Jensen, Carolyn, Teacher, Special Education, Russell Elementary, \$2,323 stipend for being a Winter 2013/14 Driver Education instructor, effective 3/25/14.

Miscellaneous Stipends:

Lynn, Jennifer, Teacher, Business, MMS, \$587.50 stipend for developing Keyboarding curriculum, effective 2/1/14.

Nagler, Faye, Teacher, Enrichment, West Park Elementary, \$725 stipend for developing Keyboarding curriculum, effective 2/1/14.

2. Classified – Hires

Clyatt, Alexandra, Instructional Assistant Paraprofessional, Extended Reading Intervention Program, Lena Whitmore Elementary, 1 hour/week, effective 2/10/14.

Dechert, Thomas, Bus Driver, Transportation, effective 2/11/14.

Larson, Amy, Custodian, nights, District-wide, 8 hours/night, effective 2/3/14.

Risovi, Ronda, Instructional Assistant Paraprofessional, Extended Reading Intervention Program, West Park Elementary, 1 hours/day, effective 2/7/14 and Russell Elementary, 1 hours/day, effective 2/10/14.

3. Classified - Changes/Increase/Decrease

Smith, Cheryl, Bus Driver, Transportation, change status from route to substitute, effective 2/6/14.

Additional Assignment, Instructional Assistant Paraprofessional, Extended Reading Intervention Program, 2013/14 school year only:

Brooker, JoDee, Instructional Assistant Paraprofessional, Special Education Program, 1 hour/week, effective 2/10/14.

Cerovski, Marilou, Teacher, Kindergarten, West Park Elementary, .5 hour/day, effective 2/7/14.

Fereday, Jeni, Instructional Assistant Elementary Library, Lena Whitmore Elementary, 1 hour/week, effective 2/10/14.

Hawley, Charlotte, Aide, West Park Elementary, 1.25 hours/day, effective 2/7/14.

Kozlowski, Tammi, Instructional Assistant Paraprofessional, Special Education Program, 1 hour/week, effective 2/10/14.

Sokoloski, Netia, Aide, Lena Whitmore Elementary, 1 hour/week, effective 2/10/14.

Strout, Sue, Aide, K+ Program, Lena Whitmore Elementary, 1.5 hours/week, effective 2/10/14.

Thorsteinson, Anita, Instructional Assistant Elementary Library, West Park Elementary, 1 hour/day, effective 2/7/14.

4. Classified – Stipends

Attendance at MMS training on January 24, 2014 (non-workday):

Borchers, Trish, Instructional Assistant Paraprofessional, English Department, MMS, \$100, effective 2/1/14.

Coleman, Julie, Instructional Assistant Paraprofessional, Special Education Program, MMS, \$100, effective 2/1/14.

Crossler, Mary Jo, Instructional Assistant Paraprofessional, Special Education Program, MMS, \$100, effective 2/1/14.

Dodson, Kathy, Instructional Assistant Paraprofessional, Special Education Program, MMS, \$100, effective 2/1/14.

Hirschbiel, Molly, Instructional Assistant Paraprofessional, Special Education Program, MMS, \$100, effective 2/1/14.

Lamb, Rebekah, Instructional Assistant Paraprofessional, Special Education Program, MMS, \$100, effective 2/1/14.

Mayes, Delaney, Instructional Assistant Paraprofessional, Special Education Program, MMS, \$100, effective 2/1/14.

Millard, Cathy, Instructional Assistant Paraprofessional, Special Education Program, MMS, \$100, effective 2/1/14.

Penoncello, Jean, Instructional Assistant Secondary Library, MMS, \$100, effective 2/1/14.

5. Classified Resignations/Terminations/Retirements

Nielson, Cheryl, Instructional Assistant Paraprofessional, Special Education Program, Lena Whitmore Elementary, effective 3/14/14.

6. Extracurricular - Hires/Rehires/Changes/Transfers/Resignations/Terminations/Retirements

Boys Basketball – MHS Resignations/Terminations/Retirements

Reynolds, Guy, Assistant V Boys Basketball Coach, MHS, effective 1/31/14.

Boys Basketball – MHS Hires

Herrenbruck, Brad, Assistant V Boys Basketball Coach, MHS, effective 2/3/14.

Tennis – MHS Resignations/Terminations/Retirements

South, Katherine, Assistant JV Tennis Coach, MHS, effective 1/23/14.

Tennis – MHS Hires

McIlhargey, Ethan, Assistant Tennis Coach, MHS, effective 2/28/14.

Woods, Ian, JV Tennis Coach, MHS, effective 2/18/14.

Track – MHS Resignations/Terminations/Retirements

Church, Julia, Assistant Track Coach, MHS, effective 1/23/14.

Cloud, Chad, Assistant Track Coach, MHS, effective 2/7/14.

Schumaker, Wade, Assistant Track Coach, MHS, effective 1/22/14.

Track – MMS Hires

Thill, John, MS Track Coach, MMS, effective 3/24/14.

Activities Workers – MHS Hires

Westgate, Alex, Activities Worker, MHS, effective 1/29/14.

Activities Workers – MHS Resignations/Terminations/Retirements

Behre, Thomas, Activities Worker, MHS, effective 1/29/14.

Clyde, Nick, Activities Worker, MHS, effective 1/29/14.

Lish, Emily, Activities Worker, MHS, effective 1/29/14.

Snow, Michelle, Activities Worker, MHS, effective 1/29/14.

Stevenson, Heather, Activities Worker, MHS, effective 1/29/14.

Wear, Cael, Activities Worker, MHS, effective 1/29/14.

Volunteers – MHS/MMS

Morgan, Tanner, Volunteer, Baseball, MHS, effective 2/28/14.

Schumaker, Wade, Volunteer, Track, MHS, effective 2/28/14.

Fiscal Implication: These personnel actions do not exceed the budget allocation for personnel as approved by the Board.

RESOLUTION 14-72

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves all items listed under the Consent Agenda as presented.

Frenzel moved that the Board approve Resolution 14-72, seconded by Torok. The motion carried 5-0-0. Fazio stated her thanks on behalf of the Board for the listed donations.

VI. CONTINUED BUSINESS

- A. Bond Update** – Deb Adair stated that there is a lot going on with the bids for the Bear Den Project. This project includes renovations to the field house, bathrooms, high school science labs, technology and electrical upgrades. She noted there will be a pre-bid conference tomorrow for this project. She then handed out a schedule outlining timelines for the rest of the Bond Project bids. Adair then went on to explain how the bids would be advertised. Adair stated that many of the board members have attended an ARC meeting and asked if any of them would like to look at the architect's documents relating to the playfields, she would arrange it. Torok stated he would like to review them and will send Adair his comments. There was further discussion on all the aspects of this process.
- B. Curriculum, Instruction & Assessment** – Sarah Hanchey gave a report on the Common Core implementation and noted that this process has been going on for the past three years. She stated that staff has had professional development related to this implementation and feels that the trainings have been very useful. She then went on to explain what has happened in these trainings. She also noted that our district is participating with the Idaho Leads project. Hanchey also stated that there has been some information given in regards to SBAC, the new state test that will be given in April. As this is a field test for this year, no results will be given. There was further discussion on the SBAC test and the Common Core standards. Supt. Bailey added that people need to realize that there are several states participating in the Common Core standards. In the past textbook companies focused on which state had the largest textbook adoption so states like Idaho were often using those books for curriculum choices. With the Common Core standards, this has opened up more choices for curriculum and not having to choose from one state's choices. Hanchey also noted that the SBAC is centered on the Common Core Standards. Supt. Bailey gave a further explanation of the expectations and concerns with the SBAC and that this is a field test and it will be a totally different test and that test scores will probably drop significantly and that this is to be expected. It needs to be understood that the SBAC and the ISAT are scored completely different and test scores should not be compared. Campbell asked if there was an executive summary of the Common Core Standards and Hanchey stated that the website www.commoncore.org has that information. Hanchey also stated that she has some booklets that have the Idaho Common Core standards and would be happy to give them to the board. Campbell further noted that we need to separate conversations in regards to standards and the SBAC as they are two different topics. Torok asked when the SBAC testing would take place and Hanchey replied that the field test window opens on April 1 and closes on May 16. There was continued discussion on the SBAC and if any results from the field test will be available or any other information.
- C. Superintendent's Report** – Supt. Greg Bailey
1. The enrollment summary for first semester shows that we are up 33 students from last year. Supt. Bailey noted that we could see an increase in the elementary grades when we alter our method of placing students by eliminating the gray zone and he is working on this process. He gave a brief explanation on what he is thinking on how to make this a better process for

parents and students. Dibble asked if we are still tracking where student movement is happening. Packard responded that this is still happening and will have a report at the end of the year. She did state she receives them monthly and would be happy to share them and Dibble responded that quarterly would be fine.

2. Legislative Report will be addressed later in the agenda when the report is given on the Day on the Hill meeting.
3. Performance Goal for Superintendent as related to the bond project - Supt. Bailey stated that things have been going well and is moving along at a good pace. Everything is on time with what has been planned. He then gave a brief explanation of each project that is coming up for bid. Supt. Bailey also stated that once construction begins, pictures will be added to the website. He is also planning on asking the construction crews to allow access by staff and the board for brief tours of the progress.
4. Supt. Bailey also spoke on changes in regards to our intranet, MSDNet, to make it more user friendly for our staff and give them the ability to access it from home. He would like to see it designed like our outside website. He has Gale Gourley working on this and it will be a huge task. He also noted that he had Gale print off everything associated with MSDNet and he has over 150 pages.
5. Supt. Bailey also addressed professionalism among the staff and if there is any disagreement, it must be addressed in a professional manner. Feedback from the survey regarding his evaluation showed he needs to be more visible in the schools and sending out updates to staff via email.
6. Supt. Bailey also stated that he believes that staff will take responsibility to use the collaboration time wisely, if it is added to the calendar, but it does need to have some structure and accountability. There was some discussion on this and how it would be implemented.

- D. Action: New Course Proposal at MHS – Organic Chemistry** – Sarah Hanchey stated that she has given more information to the Board as requested and noted that Mr. Perryman is also here to answer any questions. She then went on to review the documents that are in the Board's packets. Both Campbell and Fazio found the letter from Mary Ann Thornton, MHS Science Dept. Head, very helpful in giving a more in-depth explanation of Organic Chemistry. All the Board members appreciated the additional information. Frenzel noted that he found this very helpful for him and thanked Mrs. Hanchey. There was then further discussion on the merits of this course and the different aspects of the science courses offered at the high school.

RESOLUTION 14-73

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the new course proposal for Introduction to Organic Chemistry at Moscow High School as presented.

Dibble moved that the Board approve Resolution 14-73, seconded by Frenzel. The motion carried 5-0-0. Fazio again expressed appreciation for the additional information.

- E. Action: Elementary Music Teacher Job Description** – Supt. Bailey stated that the elementary music teacher position is currently under the category of elementary teacher. A job description was then created specifically for the elementary music teacher and has had a first reading. Supt. Bailey did note that the elementary music teachers have given some input and those recommendations were incorporated into the job description. He recommends approval. Dibble noted that in section 2 there is a sentence that is repeated. After discussion, the change was noted and made. Adair also gave a suggestion on a formatting issue.

RESOLUTION 14-74

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the Elementary Music Teacher Job Description as presented and revised.

Torok moved that the Board approve Resolution 14-74, seconded by Campbell. The motion carried 5-0-0. Fazio gave thanks to LaDene Edwards for bring this to the Board's attention and to the other elementary teachers for their input.

- F. **Update on School Calendar Adoption for 2014-2015** – Supt. Bailey stated that a survey has been created and posted on the website. Parents were then notified by a flyer that was sent home, explaining how to access the survey. He then gave the Board a handout on the current results and noted that there have been 141 responses so far. Supt. Bailey will be sending out an email in the next day or so to all parents that will have the link for the survey and ask them to complete it. He also noted which days have received the most votes in terms of adding them back into the calendar as student days. There was then discussion on different ways to get the word out about the survey. The survey will close on March 14 and the calendar committee will meet after that to discuss the results and make a recommendation on the calendar that will be presented for approval at the March 25 meeting.
- G. **First Reading: Revisions to Board Policy, Section I, Policy Sections 1000-1299** – Supt. Greg Bailey said that this policy has been reviewed and revised over the last two months. Those changes that have been made were then reviewed and after further discussion additional changes were made. There were a few additional areas the Board asked Supt. Bailey to research.

VII. NEW BUSINESS

- A. **Action: Gas & Diesel Bid Approval** – Deb Adair stated that bids were advertised and only one was received from Busch Distributors. She noted that fuel costs are expected to be around \$100,000 this year. Dibble asked if this is the same supplier and Adair responded that is correct. She then explained how miles are calculated in order to determine the cost of the fuel. Recommends approval.

RESOLUTION 14-75

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby accepts the bid from Busch Distributors for delivery of diesel and gas fuel for the district bus fleet and district vehicles for the period March 1, 2014 through February 28, 2015 as presented.

Dibble moved that the Board approve Resolution 14-75, seconded by Frenzel. The motion carried 5-0-0.

- B. **Action: Curriculum Adoption** – Sarah Hanchey stated that Language Arts (LA) is the only subject area up for adoption this year. The secondary LA committee has looked at several curriculum programs and could not decide on one that would be best for their students. The elementary LA committee reviewed several programs and unanimously chose the Wonders program published by McGraw Hill. Hanchey provided texts from the chosen program for the Board to preview as she reviewed some of the components. Campbell asked about the technology part of the curriculum and Hanchey explained that all components are available digitally. There was further discussion on this area. Hanchey then referred to the spreadsheet that was provided that lists all the needs and costs. Hanchey also noted that there is a light catch

up for PE. This came about to bring our district in-line with the adoption cycle that was changed from five years to six by the state. Both committees thoroughly reviewed what they needed and Hanchey is confident that the best program has been chosen for elementary LA. She also noted that the secondary LA committee will adopt next year and the funds for that will be carried over. Recommends approval to purchase the curriculum materials for elementary LA and the light catchup for PE.

RESOLUTION 14-76

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the purchase of textbook and other curriculum materials for K-5 Language Arts at a cost of \$98,431.92 and a light catch up for K-12 Physical Education at a cost of \$6986.35, as presented.

Campbell moved that the Board approve Resolution 14-76, seconded by Dibble. The motion carried 5-0-0.

- C. Action: Annual Turtle Trip for MHS** – Supt. Greg Bailey noted that this trip is an annual event that members of the MHS Environmental Club participate in each year through the leadership of Lee Ann Eareckson. Supt. Bailey noted that prior to approval, he would like Lee Ann Eareckson to give some information on an alternate trip. Ms. Eareckson then addressed some concerns about travel to Mexico and knowing this comes up each year has looked into an alternative trip to Guadeloupe, a French Department in the Caribbean. She then reviewed this trip and how it is very similar to the Mexico turtle trip. The focus of both trips is service learning and the students work the entire week. Ms. Eareckson stated that she recommends the Board approve the trip to Guadeloupe in light of the concerns for travel to Mexico. She also noted that she doesn't give this recommendation lightly as she has worked closely with those in Mexico. She also noted that although there aren't any travel concerns from the State Department but the possibility exists that some could develop. There were some questions and discussion on the proposed trip. It was requested that a follow up presentation be given and Ms. Eareckson stated she could do that.

RESOLUTION 14-77

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the request of the Moscow High School Environmental Club for the annual Sea Turtle Conservation Trip to Guadeloupe, France, September 27-October 5, 2014, as presented.

Dibble moved that the Board approve Resolution 14-77, seconded by Torok. The motion carried 5-0-0.

VIII. INFORMATION

A. Report on Board Training Workshop

1. Fazio noted that the Board met for a workshop and that the topic was on Strategic Planning. She then stated she believed it was a good training. Campbell noted that one of the things that is important is making sure that the stakeholders are a part of the process.

B. Report on ISBA "Day on the Hill"

1. Fazio noted that she believes it was important to attend this meeting and be able to meet with our local legislators. Supt. Bailey said that anytime you can meet and build a

relationship with your local legislators is a good thing. He also noted that he had a good conversation with Senator Schmidt in regards to ENA (Education Networks of America.) Campbell also noted that Region 2 has five legislators on JFAC.

C. Other

1. Adair stated that she would like to see the investment policy expanded in regards to LGIP (Local Government Investment Pool) and how funds are invested and bring a first reading to the Board in March if they would like her to expand on this. Campbell noted that we need an investment policy to provide guidance. Adair noted that she will look at model policies. The Board was agreeable to Adair bringing a first reading of revisions to this policy.
2. Snow day notification – Supt. Bailey gave an explanation on the recordings that he would give for a snow day and what the criteria is for calling a snow day. He also said that the program that is used is a good system.

IX. SUGGESTIONS AND COMMENTS

A. Public Comments

- a. *Susan Mahoney*, MEA President, stated that she is glad to hear that there will be more communication in regards to the survey for the calendar.
- b. *LaDene Edwards*, Lena music teacher, commented on the noise from the radiator in the room and the type of roof for Russell.

X. ADJOURNMENT

With no further business, the meeting was adjourned at 10:25 PM.