

REGULAR BOARD MEETING

March 25, 2014

I. CALL TO ORDER

The regular meeting of the Board of Trustees of Moscow School District No. 281 was called to order at 7:03 PM, March 25, 2014 by Dawn Fazio, Chair, pursuant to Idaho Code Sections 33-506 and 33-510. The meeting was held in the Music Room of Moscow Middle School, 1410 East D Street, Moscow, Idaho.

II. DETERMINE QUORUM

The Chair asked the clerk to determine if a quorum of the Board was present. Packard responded that five trustees were in attendance and a quorum was present. Trustees present were Dawn Fazio, Chair, Zone 4, Kim Campbell, Vice Chair, Zone 3, Jim Frenzel, Zone 1, Eric Torok, Zone 2, and Margaret Dibble, Zone 5.

Staff members present were Greg Bailey, Superintendent, Sarah Hanchey, Curriculum Director, Deb Adair, Business Manager/Treasurer, and Angie Packard, Clerk.

There were also sixteen people in the audience.

The agenda was presented and approved by unanimous consent.

III. APPROVAL OF MINUTES

The following minutes are presented for approval: Regular Board Meeting, February 26, 2014 and Special Board Meeting, March 12, 2014.

RESOLUTION 14-79

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the minutes of the Regular Board Meeting, February 26, 2014 as corrected and the Special Board Meeting, March 12, 2014 as presented.

Frenzel moved that the Board approve Resolution 14-79, seconded by Dibble. The motion carried 5-0-0.

IV. GOOD NEWS, ANNOUNCEMENTS OR PRESENTATIONS

- A. Student Presentation – Zak Russell, MHS Technology Education teacher, was introduced and stated that he and five students recently went to a state competition for the Technology Student Association Conference. He noted that they received 1st place in Manufacturing, 2nd place in Technology Problem Solving, and 4th place in 3D modeling using computer drafting. He had Tucker Goodwin come up and show his design that placed 1st, and gave a brief explanation on how it was made. Brady Wicks, president of the Technology Club, stated his appreciation to Mr. Russell for putting this club together and all the hours he has spent with them in the shop working on projects. The next project, which took 4th place, was too large to bring so Mr. Russell handed out a picture of the project, which was a large, radio controlled airplane. He noted that William Brehm and Louis Palmatier worked on this project together. William then came up and explained how it was designed and made. He stated it hasn't been tested for flying yet as the weather hasn't been too cooperative. The Board had some questions for William in regards to the aircraft. Fazio thanked them for their presentations.
- B. Congratulations to MHS students, Tasha Paul, Benjamin Shipley and Henry Vaughan, who have been selected as finalists in the 2014 National Merit Scholarship Competition. These

- students are recognized for their exceptional academic promise demonstrated by outstanding performance on the qualifying test used for program entry and is given to the top 15,000 students nationally out of more than 1,000,000 students who took the test.
- C. Congratulations to the students at Russell Elementary who raised \$54 (5400 pennies) for Orphan Acres during their Penny Drive and read over 900 books for their February Read-A-Thon.
 - D. Congratulations to Russell's Spelling Bee champion, Riley Vogt, 5th grade, for finishing in 10th place at the Regional Competition earlier this month in Lewiston.
 - E. Congratulations to the Moscow Elementary Choir, directed by Lisa Steckel, for receiving 1st place at Jazz Festival.
 - F. Congratulations to the following soloists, Dalton Conway, MMS; Kira Vierling, Aneesha Shrestha, Bella Moberly, McDonald; Malachi McMillan, Chloe Baker, Lena Whitmore; and Ellie Gomulkiewicz, Russell, who were honored at the Jazz Festival for having given distinguished performances for their solos.
 - G. Congratulations to Kris Curnes' third grade class for reading over 2,353 books and taking AR quizzes on each of them and receiving the distinction of Renaissance Model and Master Classroom once again, with a comprehension of 92.7% and average reading level of 3.8. Ms. Curnes' stated, "I'm very proud of their achievement as these are honors bestowed on a very small percentage of Renaissance users. Our class will now be listed on the Renaissance Honor Roll at renlearn.com."
 - H. Thank you to UI professor, Dave McIlroy, for being a "visiting scientist" for Russell's 5th graders. He has been teaching scientific thinking and process every other week this semester.
 - I. Congratulations to Moscow Middle School Art teacher Shanti Norman who recently won the Idaho Middle Level Association Teacher of the Year for Region II. Mrs. Norman is a National Board Certified Teacher and was recognized for her innovative teaching practices, building leadership, and outstanding classroom instructional skills.
 - J. Thank you to Mr. Poulos, who packaged up and shipped 50 hand crafted wooden pens for the Freedom Pen Project. The Freedom Pen Project was created by the Sawmill Creek Woodworking Community as a way to remind troops that they have our support. Penn State Industries, one of the suppliers for the Moscow Middle School Technology Education program, sponsors this program and supplied MMS students with 20 pen kits for this project and the students donated 30 additional pens as a way to show our support. The goal of The Freedom Pen Project is to provide a custom handcrafted pen to each of our military personnel stationed around the world. As part of the Manufacturing and Production classes, each student created a pen that is being donated to our troops around the world. In addition to the pens, a letter was written by Jillian Hohnholz on behalf of the Middle School showing our support for the troops. For more information about The Freedom Pen Project please visit their website at www.freedompens.org.
 - K. Thank you to Elyse Cregar, MSD Elementary Librarian, for arranging visits from Brent Glover and volunteers from Orphan Acres Horse Sanctuary, located near Viola, to West Park, Russell, and McDonald schools on February 27 with a rescued draft horse and donkey for the students to see. Visiting author Allison Milionis also provided a student presentation focused on horse rescues.
 - L. Congratulations to Luella Stelck, West Park & Lena GT teacher, who was presented the 2013 Governor's Industry Award for Notable Teaching in STEM (science, technology, engineering and math). She was nominated for her innovative integration and application of science and technology in the classroom, her professional collaboration with others to bring science and math to life, and her desire to help other teachers understand and apply the inquiry methods of science instruction.
 - M. Kendra McMillan, Lena principal, shared that Laurel Hicke took first place at Lena's geography bee.

- N. Deb Adair shared that Mimi Pengilly, Director of Student Nutrition Services, has worked for the district for over 30 years. Mimi has pioneered many programs that service kids in our community such as school breakfast, weekend backpack and the summer food program. We are also an Idaho pilot school with the “Farm to School” program where Mimi works with local producers to bring fresh produce, dairy, whole wheat tortillas, lentils and garbanzos to our students. Mimi is also working with the City of Moscow to create a food hub where local producers can register products they have available for schools and restaurants. Additionally, Mimi has also partnered with the Pea and Lentil Commission and on Friday, March 28, UI students will assist with serving fresh hummus and vegetables to middle school students. The Pea and Lentil Commission will also be taking Mimi to Napa Valley with them in May to attend meetings at the Culinary Institute of America. Deb also shared that if anyone is interested in helping serve at the Summer Lunch Program to contact Mimi.
- O. Dawn Fazio mentioned the breakfast at MMS that took place on March 25 and that it was very nice and hopes it encourages students to eat breakfast, whether at school or at home.

P. Public Comments

1. Janice Wessner, Lena Whitmore teacher, stated that she would like to request a one year sabbatical leave. She shared why she is asking for it at this meeting rather than waiting until the April board meeting. Torok asked Ms. Wessner if she would complete her master’s degree in one year and she said yes she would. She thanked the Board for their consideration. Dibble then motioned to add this item to the agenda as item H under new business, second by Frenzel. The motion carried 5-0-0.
2. Jim Frenzel, Trustee, noted that the Elementary Science Fair on Tuesday, April 1 is in need of more judges and stated anyone interested can check out the website at moscowsciencefair.org.

V. **CONSENT AGENDA:** All items appearing under this heading will be acted upon by one motion, without discussion. Should any Trustee or other person request that any item be considered separately that item will be added to the end of the regular agenda.

A. Fiscal Services

1. Board Audit of Expenditures

Payroll, February Net Payroll	\$ 738,621.56
Payroll Withholdings: Benefits / Federal Tax / State Tax	\$ 782,059.16
Accounts Payable, February Bill List	\$ 410,868.82
TOTAL BILLS and PAYROLL	\$ 1,931,549.54

All funds have been expended consistent with adopted budgets and applicable rules and regulations.

B. Donations

1. Thank you to the Don & Bea Anderson scholarship fund for providing after school math tutoring to Russell students four days per week.
2. Thank you to Decagon for providing financial coverage for 5th grade students at Russell to participate in “Science on Ice.”
3. Thank you to Chris Soklo and Loudon Stanford for the donation of the LEGO Mindstorms Kit and books to Lena Whitmore.
4. Thank you to Winco Foods for the generous donation of a \$500 gift card to McDonald Elementary PTO and will be used to support the various activities sponsored by the PTO.
5. Thank you to Real Life on the Palouse for the generous donation of \$200 to McDonald Elementary PTO where it will be used to support the PTO Pizza Feed and Bingo Night.
6. Thank you to the Moscow Kiwanis Club for their generous donation of \$2400 which will be used to purchase school supplies for students in the Moscow School District.
7. Thank you to Decagon Devices, on behalf of Mike & Cecily Dixon, for the generous donation of \$1000 to Stephanie Sant, to be used on behalf of the MHS Choir.

C. Administrative/Human Resources

1. Classified – Hires

Akin, Jeremiah, Instructional Assistant Paraprofessional, Special Education Program, West Park Elementary, 3.75 hours/day, effective 3/10/14.

Cardwell, Kurtis, Bus Driver in training, Transportation, effective 2/26/14.

2. Classified Resignations/Terminations/Retirements

Burns, Gerald Matthew, Custodian, nights, district-wide, effective 2/26/14.

Smith, Cheryl, Bus Driver, Transportation, effective 3/6/14.

Suva, Rachel, Food Service Worker, Russell Elementary, effective 3/14/14.

3. Extracurricular - Hires/Rehires/Changes/Transfers/Resignations/Terminations/Retirements

Baseball – MHS Hires/Rehires

Abendroth, Lance, Assistant V Baseball Coach, MHS, effective 2/28/14.

Hecker, Evan, Head V Baseball Coach, MHS, effective 2/28/14.

Ingwell, Adam, JV Baseball Coach, MHS, effective 2/28/14.

Rod, Griffin, Assistant JV Baseball Coach, MHS, effective 2/28/14.

Golf – MHS Rehires

Huff, Jason, Assistant Golf Coach, MHS, effective 2/28/14.

Stanton, Heather, Head V Golf Coach, MHS, effective 2/28/14.

Softball – MHS Hires/Rehires

Adams, Glenn, Assistant V Softball Coach, MHS, effective 2/28/14.

Durrant, Sharaya, Assistant JV Softball Coach, MHS, effective 2/28/14.

Helbling, Stephanie, JV Softball Coach, MHS, effective 2/28/14.

Matsuoka, Ted, Head V Softball Coach, MHS, effective 2/28/14.

Track – MHS Hires/Rehires

Bagley, Shaylona, Assistant Track Coach, MHS, effective 2/28/14.

Covington, Alyssa, Assistant Track Coach, MHS, effective 2/28/14.

Helbling, Phil, Head V Track Coach, MHS, effective 2/28/14.

Lancaster, Audrey, Assistant Track Coach, MHS, effective 2/28/14.

Leander, Ivan, Assistant Track Coach, MHS, effective 2/28/14.

Stypa, John, Assistant Track Coach, MHS, effective 2/28/14.

Woolridge, DeMaundray, Assistant Track Coach, MHS, effective 2/28/14.

Track MHS Resignations/Terminations/Retirements

Boling, Jacob, Assistant Track Coach, MHS, effective 2/25/14.

Track – MMS Hires/Rehires

Gress, Garrett, Assistant Track Coach, MMS, effective 3/24/14.

Grigg, Lisa, Assistant Track Coach, MMS, effective 3/24/14.

Sant, Stephanie, Assistant Track Coach, MMS, effective 3/24/14.

Schwager, Holly, Assistant Track Coach, MMS, effective 3/24/14.

Yorita, Kyle, Assistant Track Coach, MMS, effective 3/24/14.

Activities Workers – MHS Hires

Falen, Ammie, Activities Worker, MHS, effective 2/27/14.

Volunteers – MHS

Baker, Monica, Volunteer, Softball, MHS, effective 3/3/14.

Carlin, Rex, Volunteer, Baseball, MHS, effective 2/28/14.

Redinger, Hunter, Volunteer, Baseball, MHS, effective 3/3/14.

Westberg, Amy, Volunteer, Softball, MHS, effective 2/28/14.

Fiscal Implication: These personnel actions do not exceed the budget allocation for personnel as approved by the Board.

RESOLUTION 14-80

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves all items listed under the Consent Agenda as presented.

Frenzel moved that the Board approve Resolution 14-80, seconded by Torok. The motion carried 5-0-0.

Fazio expressed the Board's thanks for the donations from individuals and organizations that were listed.

VI. CONTINUED BUSINESS

- A. Bond Update** – Deb Adair, Business Manager, stated that she won't go into much detail as there are several action items later in the agenda. She gave a brief update on what has transpired with the bids that were rejected at the special board meeting. She also reviewed upcoming timelines. Adair will send the bid schedule to each board member via email. Supt. Bailey expressed thanks to Lorne Barr and his crew for all the work involved in moving everything over spring break. He also thanked Mr. Perryman for getting everything organized for the move at the high school. Adair also explained the purpose of the big storage bins that are outside the middle school and the high school.
- B. Curriculum, Instruction & Assessment** – Sarah Hanchey shared that all the curriculum materials have been ordered and will be arriving shortly. She also stated that the SBAC testing will begin on April 1 and that she is confident that all will go smoothly.
- C. Superintendent's Report** – Supt. Greg Bailey
1. Secondary Class Loads are in the packets and Supt. Bailey stated that he can't compare them to last year but did note that there are a few classes that are larger than others. Frenzel stated that he did try to do a comparison and asked if it would be possible to have the information grouped by how many students are in each class versus the teacher loads. Fazio had some questions in regards to the student aides and the senior projects. Mr. Perryman then gave an explanation related to student aides and senior projects. Fazio asked about seeing samples of the presentations and Perryman said he would get her that information.
 2. Legislative Report – Supt. Bailey stated that for K-12 it was a very quiet year. He noted that overall it was a safe legislative session. Campbell noted that there were several items that ISBA, IEA and the State Superintendent were in agreement on and it helped our legislators in their decision making.
- D. Action: Approval of School Calendar Adoption for 2014-2015** – Supt. Greg Bailey shared a PowerPoint that gave the results of the survey. He went through each slide and gave an explanation of each one. He noted that 56% of the responses supported a collaboration time on Fridays, 26% were against this idea, and 18% were undecided. Supt. Bailey also stated that the top two choices for the days to add back were August 26 and September 19. His recommendation to the committee and the Board is to add August 26 & September 19 back as school days. There was some discussion on the loss of the data analysis day on September 19. Torok asked if the collaboration time on Friday could be used for data analysis and Supt. Bailey said that is correct and would work for this time. Frenzel noted that he was concerned that the first semester might have more days than second semester if the August and September dates are added back in versus the other dates. There was continued discussion on the days to be added back and the choices of each one. Dibble then noted that the staff will need to show how the collaboration time can work and also work out any scheduling issues. She also stated that this year the Board will be able to see how productive it will be. She concluded by stating that the days being added back into the schedule would only be for this year and could change next year. Campbell asked for Hanchey's input in regards to the loss of the data analysis day and she replied that it could be done on Friday. However, she added that the principals couldn't be as involved with all the grade levels as a whole group as they would be meeting by grade level versus all together. Hanchey also noted her count showed that each semester has an equal number of days at 84.

RESOLUTION 14-81

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the 2014-2015 School Calendar as presented.

Dibble moved that the Board approve Resolution 14-81, seconded by Torok. The motion carried 5-0-0.

- E. Action: Approval of Revisions to Board Policy, Section I, Policy Sections 1000-1299** – Supt. Greg Bailey stated that he did make the changes as requested on the wording regarding the major functions of the Board. He then reviewed those changes. Dibble and Fazio each stated what change they would like to make to this area. There was then discussion on how to write the change as there were several different thoughts that were expressed. The change was noted and will be made to Policy 1041.00.

RESOLUTION 14-82

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the revisions to Board Policy, Section I, Policy Sections 1000-1299 as presented and corrected.

Campbell moved that the Board approve Resolution 14-82, seconded by Torok. The motion carried 5-0-0.

VII. NEW BUSINESS

- A. First Reading: Board Policy 3220-Investments** – Deb Adair, Business Manager, stated that last month she had asked the Board if they would like her to expand on the current investment policy. As the treasurer, she would like to have a clearer understanding of what the Board wants and also to protect herself. She noted that the current policy is very brief and has rewritten the policy using guidelines from ISBA model policy and Idaho Code. There was then discussion on these changes.
- B. Action: Approval of Roof Bids** – Deb Adair, Business Manager, said that as part of the bond projects, five roofs are scheduled to be replaced. Chick Mabbutt with Associated Architects was hired for design and specifications for five schools. Bids were advertised on March 1 and 8 and opened on March 19, 2014. Each roof was bid separate as this would give local contractors an opportunity to do the work and also work better within our timelines. Adair said that at the pre-bid walk through, it was noted by Mr. Mabbutt that Russell's roof has at least five or more years prior to needing resurfacing and recommended not having it re-roofed at this time. Adair then went through the bids and noted that one of the companies did not write out their bid correctly and withdrew. She is recommending accepting the lowest bids submitted for the high school, the middle school and West Park. Torok asked Mr. Mabbutt to go over the bids and give an explanation of the differences in cost from the different companies. Mr. Mabbutt reviewed the bids and also explained the different types of roofing.

RESOLUTION 14-83

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the bids submitted by Arrow Roofing & Sheet Metal, Inc. for the high school main roof; Darden Enterprises Inc. for the middle school main roof & field house roof; and RMR Construction, LLC for West Park Elementary gym roof, and

BE IT FURTHER RESOLVED to reject all bids for the Russell roof project, as presented.

Dibble moved that the Board approve Resolution 14-83, seconded by Frenzel. Torok asked about the funds for Russell's roof and Adair stated that those funds can be set aside from the bond but she will need to check into this to be sure. Adair asked if the motion could include wording to reject the bids for the Russell roof project and Dibble then added wording to Resolution 14-83 to that affect. The motion carried 5-0-0.

- C. Action: Approval of Window Bids** – Deb Adair, Business Manager, stated this is also a part of the bond projects. Dennis Chatburn with Associated Architects was hired for design and specifications to replace windows at West Park, Lena Whitmore and Moscow Middle School. Bids were advertised on March 1 & 8 and opened on March 19, 2014, with separate bids for each project. Three bids were received but it was noted that the bid from Moscow Glass & Awning was invalid as it did not meet the bidding requirements. There was only one valid bid for the two elementary schools which far exceeded our budget. There were two valid bids for the middle school project. There was discussion in regards to Mr. Chatburn working with Moscow Glass to make sure they understood the bidding requirements. Mr. Chatburn explained that he only assists in making sure the bidder understands all the paperwork that needs to be submitted and gives no further assistance. Adair recommends re-bidding the West Park and Lena Whitmore window projects, and awarding the Middle School project to Quality Contractors, LLC as they were the low bidder and met all the requirements.

RESOLUTION 14-84

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the bid submitted by Quality Contractors, LLC for the window project at Moscow Middle School as presented, and

BE IT FURTHER RESOLVED, to reject all bids for the window projects for West Park Elementary and Lena Whitmore Elementary and re-bid, as presented.

Dibble moved that the Board approve Resolution 14-84, seconded by Campbell. The motion carried 5-0-0.

- D. Action: Approval of Hosted VoIP** – Deb Adair, Business Manager, said that in 2008 our district changed its phone system over to VoIP (Voice Over Internet Protocol) and purchased servers, software, all new handsets and other necessary equipment at a cost of \$187,000 with Ednetics providing annual support and training. The equipment is nearing the end of its life at the end of this year and will no longer be covered under maintenance or support. Adair stated that there are three options to consider: 1) replace equipment and software as it fails which will allow us to spread the costs for the next couple of years but the risk we may face is larger costs and potentially long amounts of downtime during the process; 2) spend \$50,000 to \$70,000 to purchase replacement equipment and software and continue hosting our own system which has a steep learning curve for our Tech Department and continue paying Ednetics for annual support and training; or 3) move to hosted VoIP which would not require any initial outlay for equipment as the servers, gateways and software would be maintained and upgraded by the host company. Adair stated that several services, such as PRI, POTs and long distance that are currently handled by a number of companies, could be bundled together and included in hosted VoIP on one monthly invoice with additional benefits of enhanced emergency responder for 9-1-1, IP faxing, 24/7 technical support and instant messaging.

Adair said that a team carefully evaluated all of the options and put out a request for proposal for hosted VoIP. Two qualified proposals were received, one from Jive Communications, Inc. in Orem, Utah and one from Ednetics in Post Falls, Idaho. The district receives E-rate

reimbursement for phone and internet service at our free & reduced rate of 64% for this year. All the many rules and requirements for this reimbursement were followed very carefully. Adair noted that the five people on the review team individually reviewed the proposals and each of them ranked Ednetics higher, even though the annual cost is more. The primary reason was because Ednetics utilizes their infrastructure, not our internet, as Jive Communications would do. Additionally, Ednetics will do as much of the administration as we want. There was then discussion on the topic and the proposals submitted. Adair recommends accepting the proposal for hosted VoIP from Ednetics to begin on July 1, 2014.

RESOLUTION 14-85

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the proposal from Ednetics for hosted VoIP services to begin July 1, 2014, as presented.

Torok moved that the Board approve Resolution 14-85, seconded by Dibble. The motion carried 5-0-0.

- E. Action: Approval to Dispose of Used Textbooks** – Deb Adair, Business Manager, said that this has been brought to the Board in the past as new curriculum adoptions replace old textbooks. She stated that three companies were contacted and recommends accepting the bid from Follett Educational Services. Additionally, the textbooks that could not be sold will need to be disposed.

RESOLUTION 14-86

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves selling the old textbooks to Follett Educational Services for \$3338 and disposing of the remaining textbooks that could not be sold, as presented.

Dibble moved that the Board approve Resolution 14-86, seconded by Torok. The motion carried 4-0-0. (One trustee had briefly stepped out when this resolution was voted on.)

- F. Action: Use Contract with Moscow Baseball Association** – Supt. Greg Bailey stated that this agreement is an annual contract and an addendum has been added due to bond construction. Recommends approval. It was noted that on the agreement the year was incorrectly listed as 2013 and will need to be changed to 2014.

RESOLUTION 14-87

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the 2014 Use Contract with the Moscow Baseball Association, as corrected.

Dibble moved that the Board approve Resolution 14-87, seconded by Torok. The motion carried 5-0-0.

- G. Action: Use of Protective Football Equipment for Football Camp** – Supt. Greg Bailey stated that IHSAA regulations require written permission from both the local Board and IHSAA to use protective football equipment. He recommends approval.

RESOLUTION 14-88

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves student use of District-owned protective football equipment by Moscow High

School students while attending and participating in a University of Idaho football camp, as presented.

Campbell moved that the Board approve Resolution 14-88, seconded by Frenzel. The motion carried 5-0-0.

- H. Action: Sabbatical Leave Request from Janice Weesner** – Dawn Fazio, Chair, stated this request was added after Ms. Weesner made the request during public comments earlier in the meeting. Fazio noted that due to timelines per the University of Idaho, this request is coming prior to the April board meeting. She believes it is a reasonable request. There was discussion on Ms. Weesner's request for sabbatical leave.

RESOLUTION 14-89

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the sabbatical leave request for Janice Weesner, as presented.

Dibble moved that the Board approve Resolution 14-89, seconded by Campbell. Campbell asked Kendra McMillan, Lena principal, her thoughts on this request and McMillan responded that she fully supports Janice's request. There was further discussion on how this will improve learning for students. Supt. Bailey also gives his full support but did caution the Board about granting sabbatical leaves prior to the set timeline for these requests. The motion carried 5-0-0.

VIII. INFORMATION

- A. Surplus Items** – Deb Adair, Business Manager, stated that with all the bond projects that will be going on, that there is a lot of housecleaning being done. There are several surplus items, such as floor cleaners and heaters that have been stored and aren't being used as they are over 15 years old. She noted that according to board policy, there is a provision to dispose of surplus items with an estimated value under \$500 and she would like to have a process in place to better address these types of items. The Board was agreeable to Adair revising the board policy related to surplus items and bringing it to the April meeting for a first reading.

B. Other

1. Dawn noted that she did have another question in regards to Section I on board policy for trustee zones term of office. It was decided to make the changes and bring them to the April board meeting as an action item.
2. Project Leads is scheduled in Coeur d'Alene on April 17. Dawn will not be able to attend so someone else could go in her place.
3. Continue policy revision to Section I, Policy 1300 at the April meeting.

IX. SUGGESTIONS AND COMMENTS

A. Public Comments

1. LaDene Edwards, Lena Whitmore Music teacher, spoke about her concerns with Kindergarten classes having a shorter day on Friday and how it affects Music and PE.

X. ADJOURNMENT

With no further business, the meeting was adjourned at 9:56 PM.