

REQUEST FOR HOMEBOUND INSTRUCTIONAL SERVICES

(Refer to Policy Section 6275.00)

Homebound instruction may be initiated for any student who, on a physician's order, is unable to attend school for ten or more consecutive school days due to an accident, illness, or unusual disabling condition. Complete the information requested below.

Student's Name _____ Request Date _____

Address _____ Phone No. _____

School _____ Grade _____

Parent(s)/Guardian(s) Names _____

Reason for homebound instruction _____

Have parents requested this service? Yes _____ No _____

Anticipated length of service suggested by M.D. _____

Please attach the completed physician's statement.

Homebound Instructor _____ Social Security No. ____ - ____ - _____

Instructor's Idaho Teaching Certificate No. _____ Certificate
Expiration Date _____

Instructor's Address _____ Telephone No. _____

Date services are to begin _____

Principal's or Assistant Principal's Approval for Instruction

Homebound instructors are to contact the school administrator or counselor to obtain information and forms to document the instruction provided. Instructors occupy non-contract, at-will positions. Instructors are to personally arrange mutually convenient times and places of instruction with the parent of the student to receive instruction. Instructors receive an hourly wage established by the Business Manager, and are responsible for submitting time for reimbursement to school personnel prior to payroll calculation.

Upon approval, copies of this form are to be distributed by the School Administrator to:

- ____ Building Attendance Secretary
- ____ Payroll/Benefits Specialist
- ____ Business Manager
- ____ Director of Special Services (if student has an IEP)

(7-22-03)