

## REGULAR BOARD MEETING

March 21, 2018

### 1. OPENING ITEMS

- A. The regular meeting of the Board of Trustees of Moscow School District No. 281 was called to order at 7:00 PM, March 21, 2018 by Trustee Dawn Fazio, Chair, pursuant to Idaho Code Sections 33-506 and 33-510. The meeting was held in the Board Room of the District Office, 650 N. Cleveland St., Moscow, Idaho.
- B. A quorum of the Board was determined and trustees present were Dawn Fazio, Chair, Zone 4, Kim Campbell, Vice-Chair, Zone 3, Jim Frenzel, Zone 1, and Ken Faunce, Zone 2. Staff members present were Dr. Greg Bailey, Superintendent, Jennifer Johnson, Business Manager, Charlie Gerke, Operations Director, Carrie Brooks, Curriculum Director, Shannon Richards, Special Services Director and Angie Packard, Board Clerk. Trustee Martha Schmidt, Zone 5 was absent and excused. There were also fourteen patrons in the audience.
- C. The agenda was amended to remove Executive Session as it was not needed and was then approved by unanimous consent.
- D. The following minutes were presented for approval: Special Board Meeting for Revised Budget Hearing, February 21, 2018 and Regular Board Meeting, February 21, 2018.

### RESOLUTION 18-77

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the minutes of the Special Board Meeting for Revised Budget Hearing, February 21, 2018 and the Regular Board Meeting, February 21, 2018.

Trustee Faunce moved that the Board approve Resolution 18-77, seconded by Trustee Frenzel. The motion carried 4-0-0.

### 2. INFORMATION

- A. Good News, Announcements or Presentations
  1. Congratulations to the Moscow Elementary Choir, directed by Lisa Steckel, for being named the Elementary Vocal Ensemble winner at the UI Lionel Hampton Jazz Festival.
  2. Congratulations to MHS student, Avery Pierce-Garnett, for being named a high school instrumental solo winner for alto saxophone at the UI Lionel Hampton Jazz Festival. He then performed on stage at the Saturday night concert with nine others for a chance to win the grand prize.
  3. Congratulations to the Lena Wolverines who took 3rd place with their "Extend-A Shoe" design solution in the North Idaho FabSLAM Student Showcase that was recently held on March 3 and was one of only 2 elementary teams (competing against middle and high school students.) They won \$200 for Lena's 3D printing and design program! To learn more about their project and design process visit their website, <https://sites.google.com/msd281.org/wolverinefabslam1>. This Showcase was the culmination of the FabSLAM 3D Design and Fabrication project featuring 14 teams from schools and libraries across Northern Idaho. Student teams worked to design a solution to a challenge from their community and this year's challenge was all about Transportation. Trustee Campbell shared she did visit the website and it was pretty cool.
  4. Trustee Fazio shared an article that was in the newspaper about MHS 10<sup>th</sup> grader Jieyan Wang which was about the science project she will present at the Intel International Science and Engineering Fair in Pittsburgh in May. Her project created an algorithm that analyzes the spectral type of a star and the amount of light and temperature it emits. She recently took first place during the North Idaho Regional Science and Engineering Fair. She will be accompanied to the International Fair by MHS Science Teacher, Pat Blount.

5. Trustee Frenzel shared that MHS 12<sup>th</sup> grader, Anthony Plummer, won the annual Idaho state Poetry Out Loud competition recently held in Boise. He will represent Idaho in the National Poetry Out Loud competition in Washington DC which will be held in April. He was coached by MHS teacher, Todd Bailey, and Susan Hodgin, Drama Director/Poetry Out Loud coach and MHS teacher emeritus.
6. Trustee Frenzel shared the that the State Department of Education shared a picture taken of Carrie Brooks, Teri Summers, Kevin Hill and Jessica Shawley giving a presentation at a recent IMEN meeting on mastery based education.
7. Trustee Faunce shared that with the suggestion of the MHS Buddy Club, the City of Moscow will install the first wheelchair accessible park swing at East City Park.

#### B. Public Comments

1. Molly Hierschbiel, Instructional Asst./Parapro, Russell – spoke about her concern that MEA leave be allowed to be used by classified staff that are members of MEA was not on the agenda.

#### C. Superintendent's Report - Dr. Bailey

1. Legislative Update – looks like the legislators will be finishing up this week. Spoke about different bills that were pushed heavily by various organizations related to education. Trustee elections will continue on odd years, elections taking place in November and will take office in January. Funding is still at the 2009 level and will need to keep striving to get increases.
2. Updates on School Safety / Walkouts – noted that throughout the nation there have been walkouts. Dr. Bailey spoke about some plans that have been presented to him from our students that will not directly affect the educational process that will be taking place on March 24. On April 11, Dr. Bailey, along with Charlie Gerke, McKenzie Fosberg, SRO (School Resource Officer) and MPD Chief Fry will be giving a presentation at the League of Women Voters meeting on what is happening in our schools in regards to student/school safety. Also, on April 18, Dr. Bailey, along with representatives from the two charter schools and private schools, will be on a panel at the Moscow Chamber of Commerce meeting, speaking about education in the City of Moscow.
3. Personnel Request – this is in relation to the request for use of MEA leave for classified staff who are members of MEA. The Board would like to have two board members, Trustee Fazio and Trustee Frenzel, meet with Ms. Hierschbiel and another individual to discuss the request to use MEA leave for classified members of the association.
4. A formal request to begin Negotiations was received and there will be one topic negotiated during the training that is scheduled for March 23-24, 2018.

#### 5. Directors Report

- Business Manager – Jennifer Johnson – Business Office operations are on task; in February she concluded with meetings for IASBO as she is the past president of the association; this month she traveled to a national conference for Skyward and learned about the new features that will be available. Her goal for our district is to make this transition as seamless as possible.
- Operations Director – Charlie Gerke – all schools have done lockdown drills and they have gone pretty smoothly and have learned a few things. MPD and MFD have had people on site for these drills. Building/Grounds: have finished the bid docs for the water treatment; personnel are also busy prepping for spring sports; praised the tech people in each building that help the tech department get ready for testing; Food Service: ordering process has been streamlined and things are going well.
- Curriculum Director – Carrie Brooks – briefly shared on the February professional development with Doug & Michelle Finn. The whole process was very well received. She also spoke on the virtual training that the GT teachers recently had and how they fit into the mastery based process. Ms. Brooks also shared about the IMEN training she went to last month. Several from our district also spoke at the recent Legislative Tour. She briefly

touched on ISAT testing and that it will be beginning soon. Additionally, just today, she noted that there is now funding to pilot the new IRI test.

- Special Services Director – Shannon Richards – shared that she also was in Boise last month and there were two conferences and board meetings that she attended. She spoke about the impact of serving special needs students in a private school setting. The 18-21-year-old class has been going to the UI twice a week to be a part of classes with Andy Scheef. Additionally, the Alternative Assessment for ISAT is concluding. She also shared the November child count numbers have increased: 2015 – 254; 2016 – 273; 2017 – 283 and these numbers do include MCS as they are under our umbrella for reporting Child Count numbers. She concluded her report with by noting that there was no change to the Federal programing funds for special education, they will remain the same.
- Dr. Bailey spoke again on the funding for a new IRI test and also stated that funding for mastery based education is still there, it just didn't increase.

D. Education Law Institute - Boise - April 23-24, 2018 - Dr. Greg Bailey, Superintendent – this is an education law conference put on by Anderson, Julian and Hull law firm that he goes to every year that covers education law and board members are encouraged to attend. Trustee Faunce & Trustee Frenzel are planning on going, along with Dr. Bailey and Jennifer Johnson.

1. Trustee Campbell also spoke about what would be allowable for districts and personnel to speak about in relation to bonds or levies. Dr. Bailey gave a further explanation of this law.
2. There was further discussion on the change of trustee elections from May to November, with elected trustees taking office in January. This will affect three of our trustees as they will serve an additional six months before an election happens.
3. Trustee Campbell spoke about a program she watches on PBS relating to government and policy.

E. Update on Farmer's Market Dates – Trustee Kim Campbell, Vice-Chair – noted that the 2 dates the board will represent the district are June 2 and August 18.

F. Discussion on Recent Board Training with ISBA Trainer David Brinkman – Trustee Dawn Fazio, Chair – noted that he did a great job and the 18/19 draft board goals were developed. Trustee Fazio then noted what those goals are and how they align with the Continuous Improvement Plan for the district. The draft goals are:

#### Draft Board Goals for 2018-19

1. Increase student engagement.
  - a. Implementing Mastery Based Learning.
2. Teachers inspire each student to achieve their maximum potential.
  - a. Foster staff learning and collaboration district-wide.
3. Community to be an integral part of long range planning.
  - a. Facilities.
  - b. Financial.
4. Strengthen skills in effective leadership within the Board of Trustees.
  - a. Review policies and direct revisions to ensure alignment with Negotiation Agreement and current state laws.
  - b. Attend trainings to learn new skills and strengthen knowledge of good boardsmanship.

### **RESOLUTION 18-78**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the Board Goals for 2018-19.

Trustee Frenzel moved that the Board approve Resolution 18-78, seconded by Trustee Faunce. The motion carried 4-0-0.

- G. Board Goals 2917/18: (Listed as a part of the agenda and meeting minutes each month)
1. Develop an effective process for long range planning.
    - a. Develop a revised mission and vision statement to unify and guide the district.
    - b. Develop a long term facilities plan to communicate the needs of the district.
    - c. Develop a financial plan that will support the needs of the school district.
  2. Strengthen skills in effective leadership within the Board of Trustees.
    - a. Attend trainings to learn new skills and strengthen knowledge of good boardsmanship.
    - b. Review and revise policies to achieve consistency across the district.
  3. Identify ways and work to improve communication between the District and the following stakeholders.
    - a. The community as a whole.
    - b. Teachers and staff.
    - c. Parents and students.

### 3. CONTINUED BUSINESS

- A. None this month.

### 4. NEW BUSINESS

- A. First Reading: New Job Description - Curriculum & Data/Assessment Specialist – Dr. Greg Bailey, Superintendent stated that when there is a need for revision to a job description due to a resignation or retirement, it is looked at to see if there needs to be any changes. It was noted that combining the curriculum secretary with the data/assessment specialist is a better fit for the district’s needs. As this will create a new position the job description would need to be revised. There was some discussion on the reason for combining the positions.
- B. Procedures for Policy Review - Dr. Greg Bailey, Superintendent stated that knowing the 18/19 goals would possibly be approved tonight, it would be good to have some direction on how to proceed with policy review. Trustee Fazio shared her thoughts on this process and basically reading through policy as a board so that there is familiarity with the policies. Dr. Bailey spoke about how he would like to have the policies linked electronically with state laws and Negotiated Agreement so that when updates happen our policy is updated as well. The Board would like to begin this process with Section 1 which deals with Internal Operations.
- C. School Safety - Dr. Greg Bailey, Superintendent stated that as part of the school safety updates, video surveillance cameras were installed at all facilities. A request by the Moscow Police Chief was received, asking to give the police department access to these cameras in the event of an incident to better expedite a response to the presence of an attacker. This request was discussed with the District Leadership Team and the consensus of the group was to give access to the police chief and three of his officers on the Incident Response Team. This does fit within our policy. Trustee Frenzel asked how the police would be accessing the video and noted that he is not comfortable with this as once they have access, they can view it at any time. There was further discussion on this. Trustee Faunce said he would like to know if logins can be tracked and Mr. Gerke will check into this. Mr. Gerke stated that he feels this is a good compromise from the original request. Dr. Bailey stated that the option agreed upon by the District Leadership Team was the best option to protect the privacy of students, staff and community, but also provides needed information to the police in an emergency situation.
- D. Gas & Diesel Bid - Charlie Gerke, Operations Director stated that only one bid was received, from Busch Distributors, and recommends accepting the bid.

### RESOLUTION 18-79

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby accepts the bid from Busch Distributors for gas and diesel fuel for the district bus fleet and vehicles for the period of March 1, 2018 to February 28, 2019.

Trustee Frenzel moved that the Board approve Resolution 18-79, seconded by Trustee Faunce. The motion carried 4-0-0.

- E. Curriculum Adoption Materials for Science - Carrie Brooks, Curriculum Director began by thanking the teachers who were here and for their work on the adoption. She noted that the cost for materials for the K-12 adoption is \$213,425. She gave a brief background on the Science Standards that the SDE were reviewing and finally posted and then shared a PowerPoint on the requests for Science materials that were developed from the committee. A teacher from each level, elementary, middle and secondary, shared how the committee chose the materials they felt would be the best for their students. Trustee Faunce thanked the teachers for all the work they did on this adoption.

### RESOLUTION 18-80

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the purchase of textbooks for K-12 Science as presented.

Trustee Faunce moved that the Board approve Resolution 18-80, seconded by Trustee Frenzel. The motion carried 4-0-0.

## 5. CONSENT AGENDA

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Items listed under the consent agenda have gone through Board subcommittee review and recommendation. Items may be removed from the consent agenda at the request of any board member and added to the end of the agenda.*

### RESOLUTION 18-81

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves all items listed under the Consent Agenda as presented.

Trustee Faunce moved that the Board approve Resolution 18-81, seconded by Trustee Frenzel. The motion carried 4-0-0. Trustee Fazio also expressed the Board's thanks and appreciation for the listed donations.

#### A. Fiscal Services – Board Audit of Expenditures for February

Payroll, Net Payroll	\$ 886,404.76
Payroll Withholdings: Benefits / Federal Tax / State Tax	\$ 935,160.80
Accounts Payable, Bill List	\$ 277,170.67
<b>TOTAL BILLS and PAYROLL</b>	<b>\$ 2,098,736.23</b>

#### B. Donations

1. Thank you to the Latah County Community Foundation for the donation of \$965.99 to MMS for the 6th grade UI MOSS Science Camp program.
2. Thank you to Suzanne Wilson for the donation of office supplies with an estimated value at \$200.

C. Human Resources - *Fiscal Implication: These personnel actions do not exceed the budget allocation for personnel as approved by the Board.*

1. **Certified – Return from Leave of Absence**

Scutt Norman, Shanti, Teacher, Art, MMS, 1.0 FTE, effective 8/22/18.

2. **Certified - Stipends**

Paul, Shahna, School Psychologist, Lena Whitmore and McDonald elementary schools, \$300, teaching a parenting class, effective 3/23/18.

*Driver's Education – Spring 2018*

Fordham, Carolyn, Teacher, Special Education, Russell Elementary, \$3,275, Driver's Education instructor, effective 3/23/18.

Hudelson, Eric, Teacher, Grade 6, MMS, \$1,950, Driver's Education instructor, effective 3/23/18.

3. **Classified – Hires**

Dewberry, Morgan, Food Service Worker, McDonald Elementary, 6 hours/day, effective 3/5/18.

*MHS Student Employee Hires:*

Rowley, Ian, Student Worker, MHS, effective 3/8/18.

Vandersteen, Caleb, Student Worker, MHS, effective 3/8/18.

Warner, Thomas, Auditorium Tech, MHS, effective 1/22/18.

4. **Classified – Changes/Increase/Decrease**

Marchbanks, Valarie, Substitute Bus Driver, Transportation, effective 1/25/18.

5. **Classified – Stipends**

Sanders, Robert, Substitute Bus Driver, Transportation, \$250, 2nd half of sign-on bonus with CDL, effective 3/23/18.

6. **Classified – Resignations/Terminations/Retirements**

Chandler, Deven, Temporary Custodian/Painter, Building and Grounds, effective 10/10/17.

Cox, Kristen, Choral Accompanist, Elementary Choir, Russell Elementary, effective 2/15/18.

Hovik, Sy, Choral Accompanist, Elementary Choir, Russell Elementary, effective 2/15/18.

Quinn, Jeremy, Choral Accompanist, Elementary Choir, Russell Elementary, effective 2/15/18.

Schut, Tanner, Choral Accompanist, Elementary Choir, Russell Elementary, effective 2/15/18.

Smallwood, Lisa, Data & Assessment Specialist, District Office, effective 6/29/18.

7. **Extracurricular**

*Hires/Rehires/Changes/Transfers*

Corgatelli, Joshua, Assistant Track Coach, MHS, effective 2/23/18.

Myers, William, Assistant Golf Coach, MHS, effective 2/28/18.

*Volunteer*

Pierce, David, Volunteer, Science Club, Russell Elementary, effective 2/22/18.

D. Disposal of Surplus Equipment Value Under \$500

1. All items below will be placed on the District's "Surplus Items Auction" page:

- (13) Model 7941 2-line phones – approximate value \$20/each
- (12) Model 7961 6-line phones – approximate value \$60/each
- (20) Cisco model 7914 phone “side cars”– approximate value \$40/each
- (2) Peavey SP-3 loudspeakers – approximate value \$50
- Peavey XR-600B mixer amp – approximate value \$50
- Eden Nemesis EN8 amp – approximate value \$35
- Ibanez amplifier – approximate value \$35

6. SUGGESTIONS AND COMMENTS

A. Public Comments

1. None at this time.

**7. ADJOURNMENT**

With no further business, the meeting was adjourned at 8:30 PM.