

REGULAR BOARD MEETING

September 20, 2017

1. OPENING ITEMS

- A. The regular meeting of the Board of Trustees of Moscow School District No. 281 was called to order at 7:02 PM, September 20, 2017 by Trustee Dawn Fazio, Chair, pursuant to Idaho Code Sections 33-506 and 33-510. The meeting was held in the Board Room of the District Office, 650 N. Cleveland St., Moscow, Idaho.
- B. A quorum of the Board was determined and trustees present were Dawn Fazio, Chair, Zone 4, Kim Campbell, Vice-Chair, Zone 3, Jim Frenzel, Zone 1, Ken Faunce, Zone 2 and Martha Schmidt, Zone 5. Staff members present were Dr. Greg Bailey, Superintendent, Jennifer Johnson, Business Manager, Charlie Gerke, Operations Director, Carrie Brooks, Curriculum Director, and Angie Packard, Board Clerk. There were also 12 patrons in the audience.
- C. The agenda was approved by unanimous consent.
- D. The following minutes were presented for approval: Special Board Meeting, August 16, 2017 & Regular Board Meeting, August 16, 2017.

RESOLUTION 18-32

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the minutes of the Special Board Meeting, August 16, 2017 and the Regular Board Meeting, August 16, 2017.

Trustee Frenzel moved that the Board approve Resolution 18-32, seconded by Trustee Faunce. The motion carried 5-0-0.

2. INFORMATION

- A. Good News, Announcements or Presentations
 1. Principals Report on School Opening – Each principal gave a brief report on the first few days of school and upcoming events that will be happening at their schools. The common theme among all of them was the increase in enrollment, and mastery based learning. The principals also shared information about their open houses, with the elementary schools holding them before school started and the secondary schools after school started. Additionally, two of the elementary schools are piloting the new online IRI test.

Trustee Fazio thanked the principals for their reports tonight and enjoyed hearing from all of them. Trustee Campbell echoed what Trustee Fazio stated. Dr. Bailey also thanked the principals for their reports. Trustee Schmidt had a question about the security system on the doors and Dr. Bailey gave a brief explanation.

2. Trustee Frenzel shared two articles from the Daily News:
 - Four MHS students, Maia Cousins, Willow Crites, Ailis Grieshaber and Connor Sullivan were named as semi-finalists for the 2018 National Merit Scholarship program.
 - Lacey Watkins, Lena Elementary Kindergarten teacher, was featured in an article about embracing technology in the classroom.

B. Public Comments

1. Donna Plummer, parent of MHS students, commented on a conversation she had with the District's Prevention coordinator, Mandy Strey. Ms. Plummer also commented that she still feels that all student athletes should be drug tested.

2. Nancy Pietrzak, parent of MHS student, asked if there has been any follow through on the questions about drug use from the parents at the August board meeting. Spoke positively about the security system on the doors.
 - Mr. Perryman spoke briefly about an evening Parent Meeting that will be scheduled to address some of the issues that were raised. There will be an upcoming survey and a Parent Meeting in November.
 - Dr. Bailey shared that there will be a drug dog used in the middle and high schools but there will not be mandatory drug testing at this time. He also mentioned that Charlie Gerke was the Safe & Drug Free Schools coordinator, which has been changed to Prevention Coordinator, and he did a lot of positive things for the District. Dr. Bailey also noted that there will be a new SRO (Student Resource Officer), McKenzie Fosberg, who will be replacing Shaine Gunderson.

C. Superintendent's Report - Dr. Bailey

1. Freeman High School Security – all involved in public education were affected by this tragedy. The District has several employees that have close ties to Freeman High School and this hit close to home. Dr. Bailey stated that the security systems our District has installed were a part of the bond dollars that the community voted for.
2. Current Enrollment Numbers – this was covered very well by the principals. There are 58 more students over last year at this same time. Dr. Bailey did note that any new applications for out of district Open Enrollments were closed for the 2017-18 school year.
3. Crosswalk Issue – Erin Bacon, Safe Route to Schools coordinator, shared a concern with Dr. Bailey about the D Street & Mountain View crossing. Dr. Bailey did go and observe the crossing in the morning and afternoon and believes that a crossing guard would be a good addition. He stated that he will speak to Tony Bonuccelli, MCS Principal about providing a crossing guard at F Street & Mountain View and the District would provide one at D Street & Mountain View.
4. New Look for BoardDocs – just an FYI for the Board to be aware of the changes to the main page after logging onto the site.
5. Dr. Bailey shared that there is a class at the UI that wants students to come to view the school board meetings and asked for a venue change but Dr. Bailey doesn't feel this is appropriate reason to move a board meeting. Then they asked about being able to view the board meeting remotely (which would also need to be available for anyone in the community) and have the students given the ability to ask questions (which could only take place during public comments and is not a back and forth discussion.) Another option would be to videotape a board meeting for the students to watch later. Trustee Campbell stated that she likes having the students attend the meetings. There was further discussion on the different options and the Board would like more information before committing to a specific course of action.
6. Directors Report
 - Business Manager – Jennifer Johnson shared that the auditors were scheduled to come for 2 days and it only took 1½ days to go through the books. Everything is right on schedule for the audit. Dr. Bailey stated that he has also received the financial audit for the Moscow Charter School.
 - Operations Director – Charlie Gerke stated that Lorne Barr, Jeff Hoyer, Mike Hughes and Larry Neely really stepped up to repair the pipes and kept the school running during the water main break at McDonald. Dr. Bailey shared information about the pipes that broke, which are similar to the pipes that broke at the high school a few years ago. Charlie also shared that the air intake systems at the schools had to be turned off because smoke from all the fires was being pulling into the buildings. Additionally, the key cards and fobs had been working great but when the schedule key cards were introduced, it caused other issues. Charlie shared what the schedule cards looked like.

- Curriculum Director – Carrie Brooks shared information about the professional development that took place on August 25 with two presenters, Tom Schimmer and Doug Finn III, for mastery based learning and that they will both be coming back for the professional development days on October 5 & 6 to work more in-depth with our teachers. Additionally, a survey went out to determine the needs specific to elementary, middle and high school teachers. Dr. Bailey also spoke on how PLC's (Professional Learning Communities) and mastery base learning is working at all the schools and noted that ISBA has asked our District to present at the annual convention in November.
- Special Services Director – Shannon Richards was out sick.

D. ISBA Resolution to Convention - Kim Campbell, Vice Chair/Greg Bailey, Superintendent – Trustee Campbell shared that of the three resolutions submitted by our Board, two passed with no comment and the third one, which dealt with the changing the date of trustee elections, had a lot of discussion. Our resolution stated no change to elections and Caldwell submitted one to hold an election in odd years and having elected trustees begin in the spring. After further discussion by the ISBA Executive Board, the Caldwell resolution was reworded to have trustees take office in January following the November election. Trustee Campbell, who is a member of the ISBA Executive Board, was in on the discussion about having two very different resolutions on the same topic would be difficult to promote and was asked by Karen E, the Executive Director of ISBA to ask the MSD Board to officially pull the resolution that was submitted by Moscow. There was further discussion on this topic.

RESOLUTION 18-33

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves withdrawing the resolution submitted by the Board of Trustees to the Idaho School Board Association dealing with the change of date for trustee elections.

Trustee Frenzel moved that the Board approve Resolution 18-33, seconded by Trustee Faunce. Trustee Schmidt commented that she agrees with supporting the decision by ISBA to pull our resolution. There was further discussion on the resolution that was submitted by the Caldwell School District. Also discussed how this would affect trustee zones and how the voting would take place. The motion carried 5-0-0.

- E. Upcoming Conferences/Meetings - Dawn Fazio, Board Chair
1. ISBA Region 2 meeting - September 27, 2017 at 6:00 PM in Lewiston. All five trustees and the superintendent will be attending.
 2. ISBA Annual Convention - Nov. 8-10, 2017 in Coeur d'Alene. Discussed who would be going.
 3. ISBA Day on the Hill - Feb. 19-20, 2018 in Boise
 4. Education Law Institute - April 23-24, 2018 in Boise
 5. Piper Jaffray Conference - October 19, 2017 from 3:30-5:00PM in Coeur d'Alene – Greg Bailey and Jennifer Johnson are going and would like some of the trustees to attend. Trustees Campbell and Frenzel will go with them.
- F. Board Goals: (will be listed as a part of the agenda and meeting minutes each month)
1. Learn more about Mastery Based Education.
Trustee Fazio asked about a presentation about mastery based education. Trustee Schmidt asked if they could attend the Professional Development in October. Carrie Brooks will email the schedule to the Board.
 2. Strengthen skills in effective leadership within the Board of Trustees.
 - a. Attend trainings to learn new skills and strengthen knowledge of good boardsmanship.
 - b. Review and revise policies to achieve consistency across the district.

3. Identify ways and work to improve communication between the District and the following stakeholders.
 - a. The community as a whole.
The Board of Trustees will be participating in the UI Homecoming Parade again this year.
 - b. Teachers and staff.
 - c. Parents and students.

3. NEW BUSINESS

- A. Request to Call for Bus Bids - Jennifer Johnson, Business Manager stated that the District is on a two-year bus replacement schedule and would like to advertise for bus bids.

RESOLUTION 18-34

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the request to call for bus bids.

Trustee Frenzel moved that the Board approve Resolution 18-34, seconded by Trustee Schmidt. The motion carried 5-0-0.

- B. 2018 Medical and Dental Insurance Contracts - Jennifer Johnson, Business Manager stated that the Insurance Committee has met with our broker, who analyzed the bids submitted and the recommendation by the Insurance Committee is to stay with Regence Blue Shield and Delta Dental. Jennifer noted that the one minor change to the medical coverage is the out-sourcing of the vision exam coverage that will now run through VSP Direct. Overall, the District is in good shape to only have an increase of 2% to the premium cost, and that by moving to out-source to VSP Direct (vision) the premium could decrease slightly.

RESOLUTION 18-35

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the Medical and Dental Renewal plans for 2018 as presented.

Trustee Campbell moved that the Board approve Resolution 18-35, seconded by Trustee Faunce. Trustee Campbell stated that due to the reserves the District has, a 2% increase is very minimal. Teri Summers commented and Jennifer agreed that the 2% increase to the premium was due mostly to administrative fee charges. The motion carried 5-0-0.

- C. Disposal of Used Textbooks – Carrie Brooks, Curriculum Director stated that as new curriculum textbooks are received, the old ones are put out for bid.

RESOLUTION 18-36

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves selling 88 used textbooks to Rocky Mountain Textbook for \$588.

Trustee Faunce moved that the Board approve Resolution 18-36, seconded by Trustee Schmidt. The motion carried 5-0-0.

4. CONSENT AGENDA

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Items listed under the consent agenda have gone through Board subcommittee review and recommendation. Items may be removed from the consent agenda at the request of any board member and added to the end of the agenda.

RESOLUTION 18-37

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves all items listed under the Consent Agenda as presented.

Trustee Frenzel moved that the Board approve Resolution 18-37, seconded by Trustee Schmidt. The motion carried 5-0-0.

A. Fiscal Services – Board Audit of Expenditures

Payroll, Net Payroll	\$ 780,716.38
Payroll Withholdings: Benefits / Federal Tax / State Tax	\$ 914,632.75
Accounts Payable, Bill List	\$ 455,233.03
TOTAL BILLS and PAYROLL	\$ 2,150,582.16

B. Donations

1. Thank you to the following individuals for their generous donations to McDonald Elementary:
 - Tom Campbell - \$50
 - Cindy Bechinski - \$300
 - Mr. & Mrs. Dick Bradetich - \$200
 - Eric & Lauren Torok - \$30
 - Matthew & Karen Sept - \$100
 - Kate Snyder - \$5.00
 - David & Katie Hathaway - \$15
 - Mitch & Beth Berg - \$20
 - Joe Juscen - 9x13 area rug
2. Thank you to the Rotary Club of Moscow for the generous donation of \$500 to the Student Nutrition Program to be used for meal charges incurred by students before their application for Free & Reduced meals is approved.

C. Human Resources

1. **Certified - Stipends**

Blount, Pat, Teacher, Math/Physics, MHS, \$208 stipend from the Picademy grant, effective 9/25/17.

Lynn, Jennifer, Teacher, Business Technology, MMS, \$215 stipend from the Picademy grant, effective 9/25/17.

Driver's Education – Fall 2017

Fordham, Carolyn, Teacher, Special Education, Russell Elementary, \$3,400 stipend for being a Driver's Education instructor, effective 9/25/17.

Hudelson, Eric, Teacher, Grade 6, MMS, \$1,900 stipend for being a Driver's Education instructor, effective 9/25/17.

2. **Certified – End of Summer Program**

Extended School Year (ESY) Program

Dial, Tami, Speech Language Pathologist, effective 8/4/17.

Paul, Shahna, Teacher, Special Education, additional assignment, effective 8/4/17.

3. **Classified – Hires**

Aliano, Albert, Instructional Assistant Paraprofessional, Special Education Program, MHS, 7.25 hours/day, effective 8/25/17.

Bergdahl, Sarah, Instructional Assistant Paraprofessional, Literacy Program, Lena Whitmore Elementary, 18 hours/week, effective 8/25/17.

Brown, Brittanie, Instructional Assistant Paraprofessional, Special Education Program, MMS, 3.75 hours/day, effective 9/5/17.

Camin, Amanda, Nursing Assistant, District-wide, 3.75 hours/day, effective 8/21/17.

Gentry, Danielle, Instructional Assistant Paraprofessional, Special Education Program, MHS, 3.75 hours/day, effective 8/28/17.

Graham, Lauri, Instructional Assistant Paraprofessional, Special Education Program, McDonald Elementary, 7.25 hours/day, effective 8/25/17.

Hatfield, E. Annette, Food Service Worker, McDonald Elementary, 6 hours/day, effective 8/28/17.

Heisel, Britt, Instructional Assistant Paraprofessional, Literacy Program, Russell Elementary, 3 hours/day, effective 8/28/17.

Kennedy, Brenda, Food Service Worker, MMS, 6.5 hours/day, effective 9/18/17.

Klein Robertson, Deborah, Food Service Worker, MMS, 7.5 hours/week, effective 9/11/17.

Krenz, Sarah, Aide, Classroom, Lena Whitmore Elementary, 1.75 hours/day, effective 9/12/17.

Kriebel, Candi, Instructional Assistant Paraprofessional, Special Education Program, West Park Elementary, 7.25 hours/day, effective 8/25/17.

Marone, Rachel, Instructional Assistant Paraprofessional, Special Education Program, Lena Whitmore Elementary, 7.25 hours/day, effective 8/25/17.

McClory, Jodi, Aide, Classroom, Lena Whitmore Elementary, 1 hour/day, effective 9/12/17.

Monson, Holly, Aide, Classroom, McDonald Elementary, 2 hours/day, effective 9/13/17.

Quist, Lorie, Instructional Assistant Paraprofessional, Literacy Program, Lena Whitmore Elementary, 6 hours/week, effective 8/25/17.

Stedman, Lori, Instructional Assistant Paraprofessional, Literacy Program, Lena Whitmore Elementary, 18 hours/week, effective 8/25/17.

Thompson, Camille, Food Service Worker, McDonald Elementary, 5 hours/day, effective 8/28/17.

Ware, Kayla, Instructional Assistant Paraprofessional, Special Education Program, McDonald Elementary, 7.25 hours/day, effective 8/25/17.

MHS Student Employee Hire:

Adamson, Emerald, Kitchen Worker, MHS, .5 hours/day, effective 8/29/17.

4. **Classified – Changes/Increase/Decrease**

Parry, Amy, Instructional Assistant Paraprofessional, Special Education Program, Russell Elementary, transfer to Instructional Assistant Paraprofessional, Special Education Program, MMS, 7.25 hours/day, effective 8/25/17.

Quist, Lorie, Instructional Assistant Paraprofessional, Literacy Program, Lena Whitmore Elementary, additional assignment, Aide, Classroom, 2.5 hours/day, effective 9/11/17.

Sanders, Robert, Substitute Bus Driver, Transportation, training complete, effective 8/31/17.

Shamburg, Shyenne, Group Leader, Adventure Club, end of summer Site Supervisor assignment, effective 8/29/17.

Sokoloski, Venetia, Aide, Lena Whitmore Elementary, additional Assignment, Aide, Classroom, .75 hours/day, effective 9/11/17.

Williams, Sandi, Instructional Assistant Paraprofessional, Special Education Program, Lena Whitmore, additional assignment, Aide, Classroom, .75 hours/day, effective 9/11/17.

End of Additional Assignment, 2016/17 school year

Sokoloski, Venetia, Aide, Classroom, Lena Whitmore Elementary, effective 6/8/17.

Williams, Sandi, Aide, Classroom, Lena Whitmore Elementary, effective 6/8/17.

End of Additional Summer Position

Dunworth, Jenette, Custodian/Painter, Building/Grounds effective 8/10/17.

Heiniger, Barbara, Custodian/Painter, Building/Grounds effective 8/17/17.

Patterson, Michelle, Custodian/Painter, Building/Grounds effective 8/13/17.
End of Additional Assignment, Extended School Year (ESY) Program
Brooker, JoDee, Instructional Assistant Paraprofessional/SLP Substitute, effective 8/4/17.
Crawford, Roger, Instructional Assistant Paraprofessional, effective 8/4/17.
Fleischman, Kathleen, Instructional Assistant Paraprofessional, effective 8/4/17.
Kozlowski, Tammi, Instructional Assistant Paraprofessional, effective 8/4/17.
Stanton, Meril, Instructional Assistant Paraprofessional, effective 8/4/17.
Ware, Kayla, Instructional Assistant Paraprofessional, effective 8/4/17.

5. **Classified – Stipend**

Pengilly, Mimi, Director of Student Nutrition Services, \$800.82 stipend for additional hours worked for the summer food program, effective 8/25/17.

6. **Classified – Resignations/Terminations/Retirements**

Belchoff, Richard, Custodian, Days, MMS, effective 9/8/17.
Bell, Kelly, Instructional Assistant Paraprofessional, Literacy Program, Lena Whitmore Elementary, effective 5/25/17.
Kreibel, Candi, Aide, Classroom, Lena Whitmore Elementary, effective 6/8/17.
Marone, Rachel, Instructional Assistant Paraprofessional, Literacy Program, Lena Whitmore Elementary, effective 5/25/17.
Meester, Matthew, Substitute Bus Driver, Transportation, effective 8/30/17.
Peppel, Linda, Instructional Assistant Paraprofessional, Special Education Program, MHS, effective 8/14/17.
Schemmer, Shellie, Instructional Assistant Paraprofessional, Special Education Program, MMS, effective 9/8/17.
Sims, Wendy, Food Service Worker, MMS, effective 8/30/17.
Stubbs, Sheri, Instructional Assistant Paraprofessional, Special Education Program, MHS, effective 8/15/17.

End of Temporary Summer Position

Brasse, Ryley, Custodian/Painter, Building/Grounds effective 8/3/17.
Johnson, Megan, Custodian/Painter, Building/Grounds effective 8/13/17.
White, Lucus, Groundskeeper, Building/Grounds, effective 8/8/17.

7. **Extracurricular**

Hires/Rehires/Changes/Transfers

McIntosh, Janet, Elementary Orchestra AM, effective 8/29/17.
McIntosh, Janet, Elementary Orchestra PM, effective 8/29/17.
Steckel, Lisa, Elementary Choir, effective 8/29/17.
Pimienta, Nalani, JV Cheer Coach, MHS, effective 8/31/17.
Mansour, Mohammad, Assistant Cross Country Coach, MHS, effective 8/29/17.
Blaker, Dustin, Assistant Football Coach, MMS, effective 8/21/17.
Mayne, Cameron, Assistant Football Coach, MMS, effective 8/21/17.
Skinner, Jacob, Assistant Football Coach, MMS, effective 8/21/17.
Miles, Alec, JV Boys Soccer Coach, MHS, effective 8/11/17.
Christianson, Karly, 7/8th Volleyball Coach, MMS, effective 9/6/17.
Haines, Samantha, 7/8th Volleyball Coach, MMS, effective 8/20/17.

MHS Academic Advisors:

Hoogsteen, Sam, ASB Advisor, effective 8/29/17.
Jakich-Kunze, Charlene, ASB Advisor, effective 8/29/17.
Dahl, Leah, HS Orchestra, effective 8/29/17.
Dahl, Leah, HS Jazz Band, effective 8/29/17.
Dahl, Leah, HS Band, effective 8/29/17.

Espenschade, Cari, HS Pep Band, effective 8/29/17.
Sant, Stephanie, HS Vocal, effective 8/29/17.
Sant, Stephanie, HS Jazz Choir, effective 8/29/17.
Bailey, Robert, HS Drama Director, effective 8/29/17.
Huff, Jason, HS Yearbook Advisor, effective 8/29/17.
Eareckson, Lee Anne, Environmental Club, effective 8/29/17.
Bean, Carly, HS Academic Competition, effective 8/29/17.
Berger, Kenneth, HS Academic Competition, effective 8/29/17.
Hannon, Catherine, HS National Honor Society, effective 8/29/17.
Lyon, Rachel, HS National Honor Society, effective 8/29/17.
Walker, Dean, HS Key Club, effective 8/29/17.
Bailey, Robert, Freshman Class Advisor, effective 8/29/17.
Pollard, Jennifer, Freshman Class Advisor, effective 8/29/17.
Barnes, Robin, Sophomore Class Advisor, effective 8/29/17.
Tanner, Michelle, Sophomore Class Advisor, effective 8/29/17.
Hannon, Catherine, Junior Class Advisor, effective 8/29/17.
Gravel, Bryce, Junior Class Advisor, effective 8/29/17.
Dalebout, Gerald, Senior Class Advisor, effective 8/29/17.
Baxter, Kathy, Senior Class Advisor, effective 8/29/17.

MMS Academic Advisors:

McIntosh, Janet, Orchestra, MMS, effective 8/29/17.
Garrett, Thomas, MS PEP/Jazz Band Director, effective 8/29/17.
Garrett, Thomas, MS Vocal, effective 8/29/17.
Garrett, Thomas, MS Band, effective 8/29/17.
Golightly, Kari, MS Drama Director, effective 8/29/17.
Nelson-Price, Rebecca, MS Year Book Advisor, effective 8/29/17.
Lawton, Loretta, MS Environmental Club, effective 8/29/17.
Lawton, Loretta, Knowledge Bowl, MMS, effective 8/29/17.
Poulos, Jonathan, Technology Club, MMS, effective 8/29/17.
Foss, Matthew, Math Counts, MMS, effective 8/29/17.

Resignations/Terminations/Retirements/Other

Cochran, Melissa, Athletic Trainer, MHS, effective 8/4/17.
Wilson, William Casey, Assistant Football Coach, MMS, effective 8/21/17.

Activities Workers – Hires/Rehires

Colyer, Courtney, Activities Worker, MMS, effective 9/5/17.
Hill, Kolten, Activities Worker, MHS/MMS, effective 8/23/17.
Ochoa, Tyler, Activities Worker, MHS/MMS, effective 8/23/17.
Skinner, Jaxon, Activities Worker, MHS, effective 8/11/17.

MHS Student Employee Hire

Hill, McKinsey, Activities Worker, MHS, effective 8/28/17.

Volunteers – MHS

Godfrey, Matthew, Volunteer Physical Therapist, MHS, effective 9/1/17.
Colyer, Courtney, Volunteer, Volleyball, MMS, effective 9/5/17.
Fisher, Sara, Volunteer, Girls Soccer, MHS, effective 9/1/17.
Gerken, Kimberly, Volunteer, Girls Soccer, MHS, effective 8/28/17.
Shea, Tyler, Volunteer, Boys Soccer, MHS, effective 8/11/17.
Meyer, Sydni, Volunteer, Swim, MHS, effective 8/11/17.

D. Disposal of Surplus Equipment Value Under \$500

1. Various old textbooks - history, government, economics, health, science, language assessment and grammar – no value.

5. SUGGESTIONS AND COMMENTS

A. Public Comments

1. None at this time.

6. ADJOURNMENT

With no further business, the meeting was adjourned at 9:20 PM.