

## REGULAR BOARD MEETING

November 17, 2015

### 1. OPENING ITEMS

- A. The regular meeting of the Board of Trustees of Moscow School District No. 281 was called to order at 7:01 PM, November 17, 2015 by Dawn Fazio, Chair, pursuant to Idaho Code Sections 33-506 and 33-510. The meeting was held in the Board Room of the District Office, 650 N. Cleveland St., Moscow, Idaho.
- B. A quorum of the Board was determined and trustees present were Dawn Fazio, Chair, Zone 4, Jim Frenzel, Zone 1, Eric Torok, Zone 2 and Margaret Dibble, Zone 5. Staff members present were Dr. Greg Bailey, Superintendent, Susan Clark, Business Manager, Carrie Brooks, Curriculum Director, Shannon Richards, Special Services Director and Angie Packard, Board Clerk. Kim Campbell, Vice-Chair, Zone 3, was absent and excused. There were also three patrons in the audience.
- C. The agenda was amended on the following: Information – change Item E to Board Goals and add F for Other; Item #5 - Consent Agenda to remove Karrie Christian from the human resources listings as she was on the October agenda; add an acknowledgement in the donations section; remove Executive Session. The amended agenda was then approved by unanimous consent.
- D. The following minutes were presented for approval: Regular Board Meeting, October 27, 2015 and Special Board Meeting, October 29, 2015.

### RESOLUTION 16-45

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the minutes of the Regular Board Meeting, October 27, 2015 and the Special Board Meeting, October 29, 2015 as presented.

Frenzel moved that the Board approve Resolution 16-45, seconded by Dibble. The motion carried 4-0-0.

### 2. INFORMATION

- A. Good News, Announcements or Presentations
  1. Congratulations to McDonald Elementary for being awarded the ArtsPowered Schools Residency for Fiscal Year 2016 in the amount of \$1205 on behalf of the Idaho Commission on the Arts and the Idaho Department of Education. The funds will be used to focus on a week-long movement and dance class about the art of dance with artist Kay Braden of Boise.
  2. Congratulations to the MHS Cross Country girls team who received the Cross Country Academic State Championship Award. They had a GPA of 3.974, which was the highest of all the divisions. Katherine Ruck was individual State Champion for the second consecutive year and beat the 2nd place girl by 26 seconds. The rest of the girls ran as a pack for a good portion of the race and the team took 10th place. Also, congratulations to Josh Corgatelli who placed 2nd in the boys race, only 8 seconds behind the 1st place runner. Mohammad Mansour also medaled as an individual at 15th place. All of the guys ran great and ended up getting 8th place as a team.
  3. Lena Whitmore's PAT group hosted another successful father/son breakfast the morning of November 3rd. Over 140 fathers and sons were able to join us for breakfast and many thanks to our PAT for hosting this wonderful family event.
  4. McDonald Elementary's PAT sent a team of parents and a teacher to Lewiston to compete with other area schools on the "Jim Bruce Scratch for Schools" competition where they won each round and were the champions of the entire event, leaving with \$542 courtesy of the Idaho Lottery.
  5. McDonald Elementary 5th graders, dressed in full costumes, performed the Monster Mash, in its 28th year, for the school, Good Samaritan Village and at Eastside Marketplace and were also featured on the front page of the Daily News on October 30th.

6. The annual Barn Dance for West Park and Russell was a hit! They were boot-scootin' at the HIRC all morning. A big thank you to Mr. Markley, Mrs. Steckel, and Mrs. Stelck for helping teach and organize the kids for this event.
7. Lt Col. Brad Martin was the honored guest speaker at McDonald's Veteran's Day assembly on Wednesday, November 11th. Mrs. Bell's second grade class performed the "Star Spangled Banner," and "It's a Grand Ole Flag," after several cub scouts presented the colors and the school joined them in reciting the pledge of allegiance. It was a wonderful event.
8. It was noted that there was a nice letter to the editor from a MHS senior in today's Daily News.

B. Public Comments

1. Susan Mahoney, MEA President, said that this is NEA National Education Week and that tomorrow is support professional day. The MEA is placing treats in each school in recognition of all classified employees and asked if the board would send an email to recognize classified staff. The Board thought that would be a good idea and Fazio will craft an email that Angie will send to all classified staff on behalf of the Board.

C. Superintendent's Report - Dr. Bailey

1. School Emergency Protocol – MMS has been looking at a program and at the recent ISBA convention, the keynote speaker was John-Michael Keyes whose daughter was killed at her high school in Bailey, CO. Mr. Keyes has created an organization called [iloveguys.org](http://iloveguys.org) that has protocols for school emergency and safety procedures which identified four major areas that would have common terminology among each school building. Dr. Bailey stated that he has also spoken to Tyson Bennett of the MPD and Tyson is willing to work with the school district on this project.
2. Website Updates – some changes have been taking place and the main goal in redesigning the website was to get some basic information on each site so that there would be consistency. He spoke on some of the more significant changes and showed the video that has been posted. He also spoke on the calendar that is on each site. Torok asked about families who may not have access to the internet for the community flyers. Dr. Bailey stated that this was the time to go to an electronic posting versus paper flyers and feels parents will still be able to access them. There was further discussion on this topic.
3. Standards Based Reporting – there have been three meetings so far. One of the things worked on at the last meeting was the purpose statement for reporting grading which has been shared with the schools for their feedback. The elementary schools are a little further ahead in this process but the middle school and high school are coming along. Currently the group will be meeting every other week on Monday.
4. Policy Update Report – the administrators have been working on the policies that have been assigned to them and they have been communicating with their respective board member that was assigned to them. Dr. Bailey provided the Board with a document updating them on what has been accomplished so far. Carrie gave a brief update on the homeless policy that she and Frenzel are working on as it was not included in the document given to the Board.
5. Directors Report
  - Business Manager – Sue Clark stated that things are going well with all the departments she supervises. She, along with the business office staff, will be working on the revisions to the budget and those revisions will be presented to the Board at the February meeting.
  - Curriculum Director – Carrie Brooks shared that the curriculum department has been very busy and gave a brief overview of what has been happening. One thing that she is excited about is the math adoption that is currently under way and the training the teachers received from Jill Diamond from the State Department on how to review, evaluate and choose the math curriculum that will benefit the students. Carrie stated that the high school is very close to choosing a curriculum and the middle school is still reviewing and will be presenting to their staff. On a final note, Carrie shared that the Kiwanis Club has donated \$5000 from the "Stuff the Bus" campaign and asked that it be used for disadvantaged students.

- Special Services Director – Shannon Richards shared that there is only one position left to fill and that is good news. Additionally, the budget for special education from the state department was finalized and approved. She also said that she and Val Legoll were able to attend training in Coeur d’Alene on Medicaid reimbursement and they both learned a lot.
- D. ISBA Convention Report – Jim Frenzel and Dawn Fazio gave a brief report on the workshops they attended. Supt. Bailey also attended the convention and shared briefly on the workshops he attended. Dr. Bailey then shared the recognition given to Jim Frenzel and Kim Campbell at the convention. Dawn also shared about the business session and the resolutions. Torok asked about the resolution that dealt with the SBAC test and discussion followed. Margaret Dibble came up for the business session on Friday.
- E. Board goals will be listed each month under the information section. Dawn spoke briefly about the goals and that they have been accomplishing some of them already. Dr. Bailey stated that he shared the mission and vision draft statements with the PAT presidents last month but didn’t get a chance to get any feedback and will share them again this Friday. Torok asked if another workshop needs to be scheduled to work on the mission and vision statement. Dr. Bailey noted that objectives need to be crafted for the goals also. There was discussion on the mission and vision statements and the need to work on them. Frenzel asked Packard to email the rough draft mission and vision statements to each board member.
- F. Other – Margaret Dibble, Trustee, Zone 5, shared that she will be resigning from the board and December will be her last board meeting and she is also retiring from the University of Idaho at the end of November. There was discussion on how to proceed with declaring the vacancy on the board and the procedures to follow. All the board members thanked Dibble for her service and are sad to see her go.

### 3. CONTINUED BUSINESS

- A. Revisions to Job Description for Adventure Club Site Supervisor – This is the second reading and Dawn noted the only change needed is to the numbering.

#### **RESOLUTION 16-46**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the revisions to the job description for Adventure Club Site Supervisor as presented and corrected.

Frenzel moved that the Board approve Resolution 16-46, seconded by Torok. The motion carried 4-0-0.

It was noted that due to the storm, power was lost at 7:30 PM but the board meeting continued.

- B. Board Policies Related to Negotiated Agreement - Dr. Greg Bailey, Superintendent stated that this is the second reading for these policies. There were some minor corrections needed to the policies such as word corrections.

#### **RESOLUTION 16-47**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the revisions to Board Policies 4065.00-Work Day/Work Week of Teachers; 4250.30-Extended Leave; 4250.60-Sabbatical Leave; 4400.00-Adjustment of a Grievance and the Grievance Procedure for Certificated Personnel, as presented and corrected.

Frenzel moved that the Board approve Resolution 16-47, seconded by Dibble. Dibble stated that she hopes this is the last time these revisions will need to be made and that perhaps there should be a link to the negotiated agreement instead. The motion carried 4-0-0.

#### 4. NEW BUSINESS

A. Classified Personnel Handbook Update - Dr. Greg Bailey, Superintendent stated that last month there was concern about the revisions to the classified grievance procedure. Dr. Bailey then read a statement that he crafted to see if this is the direction that the Board would like him to go. The Board said the statement sounded good to them and Dr. Bailey stated that he will send it out to classified employees for input. There was further discussion on the first sentence of the statement.

#### 5. CONSENT AGENDA

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Items listed under the consent agenda have gone through Board subcommittee review and recommendation. Items may be removed from the consent agenda at the request of any board member and added to the end of the agenda.*

##### A. Fiscal Services – Board Audit of Expenditures

Payroll, October Net Payroll	\$ 799,285.95
Payroll Withholdings: Benefits / Federal Tax / State Tax	\$ 836,250.99
Accounts Payable, October Bill List	\$ 390,234.46
<b>TOTAL BILLS and PAYROLL</b>	<b>\$ 2,025,771.40</b>

##### B. Donations

1. Thank you to Dr. Cindy Bechinski for the donation of \$200 to McDonald Elementary.
2. Thank you to Schweitzer Engineering Laboratories for the donation of \$2100 to help fund MOSS Science Camp for sixth graders and to help purchase computers for the Knowledge Bowl Program at Moscow Middle School.
3. Thank you to the following SEL employees, Andy Miller, April Ihm, Bill Robinson, Blake Bielenberg, Brad Saul, Chad Trautman, Dan Robertson, David Weaver, DeeAnn Thomson, Dennis Schulz, Elli Fender, Dric Giddens, Ernie Chandler, Geoff Williams, Jason Dearien, Jason Myler, Jayme Wallace, Jean-Paul Nduway-Ntore, Jenny Gonzales, Jon Woolverton, Krysta Ficca, Mark Wray, Martin Eng, Melanie Weller, Michael Griebing, Michael Rourk, Pam Hindberg, Paul Garfield, Rachael Gonzales, Rebecca Lidean, Rex Pieper, Roy Edwards, Sara Arar, Schoot Manson, Tessa Saul, Tina Carlson, Travis Murray and William Greene, who donated a total of \$3800 to MHS.

##### C. Human Resources

1. **Classified - Hires**  
Jacob, Nicole, Instructional Assistant Paraprofessional, Special Education Program, McDonald Elementary,  
3.75 hours/day, effective 11/9/15.  
Peterson, Victoria, Instructional Assistant Paraprofessional, Special Education Program, LenaWhitmore Elementary, 3.75 hours/day, effective 10/27/15.  
Stubbs, Sheri, Instructional Assistant Paraprofessional, Special Education Program, MHS, 7.25 hours/day, effective 11/10/15.
2. **Classified – Changes/Increase/Decrease**  
Dunkin, Calli, Bus Driver completed training, Transportation, change to a substitute bus driver, effective 10/22/15.  
Hall, Klar, Cook, West Park Elementary, increase hours from 6 to 6.25 hours/day, effective 11/11/15.
3. **Classified – Resignations/Terminations/Retirements**

Belt, Mary (Molly), Instructional Assistant Paraprofessional, Special Education Program, MHS, effective 11/4/15.

Fraser, Ashley, Food Service Worker, MMS, effective 10/29/15.

4. **Extracurricular - Hires/Rehires/Changes/Transfers/Resignations/Terminations/Retirements**

*Activities Coordinator – MMS Hire*

Wilson-Bailey, Angie, Activities Coordinator, Winter 2015/16, MMS, effective 10/26/15.

*Academic Advisor – MMS Hires*

Gibson II, Robert, Pep Band Director, MHS, effective 11/5/15.

*Boys Basketball – MMS Hires/Rehires*

Ingwell, Adam, Assistant 7/8th Grade Boys Basketball Coach, MMS, effective 10/26/15.

Gress, Garrett, Assistant 7/8th Grade Boys Basketball Coach, MMS, effective 10/26/15.

Morris, Michael, Assistant 7/8th Grade Boys Basketball Coach, MMS, effective 10/26/15.

Pickard, Kendra, Assistant 7/8th Grade Boys Basketball Coach, MMS, effective 10/26/15.

Thill, John, 7th Grade Boys Basketball Coach, MMS, effective 10/26/15.

Wassmuth, Austin, Assistant 7/8th Grade Boys Basketball Coach, MMS, effective 10/26/15.

Woolridge, De'Maunday, Assistant 7/8th Grade Boys Basketball Coach, MMS, effective 10/26/15.

*Girls Basketball – MHS Hires/Rehires*

Agee, Michelle, JV Girls Basketball Coach, MHS, effective 11/3/15.

Barnes, Robin, Head V Girls Basketball Coach, MHS, effective 11/3/15.

Moore, Genevieve, 9th Grade Girls Basketball Coach, MHS, effective 11/3/15.

Wilson, William (Casey), Assistant V Girls Basketball Coach, MHS, effective 11/3/15.

*Boys Basketball – MHS Hires/Rehires*

Baker, Gabe, JV Boys Basketball Coach, MHS, effective 11/13/15.

Briggs, Colin, 9th Grade Boys Basketball Coach, MHS, effective 11/13/15.

Stefanchik, Eric, Assistant V Boys Basketball Coach, MHS, effective 11/13/15.

*Girls Basketball – MMS Rehire*

Thill, John, 7th Grade Girls Basketball Coach, MMS, effective 1/5/16.

*Wrestling – MMS Rehires*

Foss, Matthew, Assistant MS Wrestling Coach, MMS, effective 1/5/16.

Graham, Jacob, Assistant MS Wrestling Coach, MMS, effective 1/5/16.

Grant, Casey, Assistant MS Wrestling Coach, MMS, effective 1/5/16.

Haley, Matthew, Head MS Wrestling Coach, MMS, effective 1/5/16.

*Boys Basketball – MHS Resignations/Terminations/Retirements*

Herrenbruck, Adam, 9th Grade Boys Basketball Coach, MHS, effective 3/12/15. Line, Cody, JV Boys Basketball Coach, MHS, effective 3/12/15.

*Volunteers – MHS/MMS*

Bennett, Tyler, Volunteer, Boys Basketball, MHS, effective 11/13/15.

Boyd, Jason, Boys Basketball, MHS, effective 11/13/15.

Couch, Aaron, Volunteer, Wrestling, MHS, effective 11/16/15.

Jonathan, Keridwyn, Volunteer, Girls Basketball, MHS, effective 11/13/15.

Palmer, Scott, Volunteer, Wrestling, MHS, effective 11/16/15.

Rhodes, Preston, Volunteer, Wrestling, MHS, effective 11/16/15.

Westgate, Alex, Volunteer, Boys Basketball, MMS, effective 10/26/15.

Fiscal Implication: These personnel actions do not exceed the budget allocation for personnel as approved by the Board.

D. Disposal of Surplus Equipment Value Under \$500 – None this month.

**RESOLUTION 16-48**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the Consent Agenda as presented and amended.

Frenzel moved that the Board approve Resolution 16-48, seconded by Torok. The motion carried 4-0-0.

**6. SUGGESTIONS AND COMMENTS**

A. Public Comments – there were none.

**7. ADJOURNMENT**

With no further business, the meeting was adjourned at 8:23 PM.