

ANNUAL BOARD MEETING
July 24, 2012

I. CALL TO ORDER

The Annual Meeting of the Board of Trustees of Moscow School District No. 281 is called to order at 7:02 PM, July 24, 2012 by Dawn Fazio, Chair, pursuant to Idaho Code Sections 33-506 and 33-510. The meeting is held in the Board Room of the District Office, 650 N. Cleveland, Moscow, Idaho.

II. DETERMINE QUORUM

The Chair asked the clerk to determine if a quorum of the Board is present. The clerk responded that four trustees are in attendance and a quorum is present.

Trustees present are Dawn Fazio, Chair, Zone 4, Margaret Dibble, Vice Chair, Zone 5, Aleisa Barber, Zone 2 and Kim Campbell, Zone 3. Jim Frenzel, Zone 1, is absent and excused.

The staff members present are Dale Kleinert, Superintendent, Deb Adair, Business Manager/Treasurer, and Angie Packard, Clerk. Sarah Hanchey, Curriculum Director and Kevin McDonough, Director of Special Services/Human Resources are off-contract.

The agenda was presented and approved by unanimous consent.

III. BUSINESS OF THE ANNUAL MEETING

- A. Nomination and Election of Chair** – Angela Packard, Board Clerk, stated that the first order of business was to elect the Board Chair for the year. She called for nominations for the position of Chair of the Board for 2012-2013. Campbell nominated Fazio, seconded by Barber. There were no further nominations. The vote was called and Dawna Fazio was unanimously elected Board Chair for the 2012-13 year, passes 4-0-0. The Clerk turned the meeting back over to Chair.
- B. Nomination and Election of Vice Chair** – Dawn Fazio called for nominations for Vice Chair of the Board for 2012-2013. Barber nominated Dibble. Dibble stated she is honored by the nomination but declined due to various circumstances that will be occurring in the next year in her personal life. Dibble then nominated Campbell, seconded by Barber. The vote was called and Kim Campbell was unanimously elected Vice Chair for the 2012-13 year, passes 4-0-0.
- C. Annual Appointment of Clerk** - Dale Kleinert said that Idaho Code states that the board clerk must be appointed annually and recommends Angela Packard be appointed Board Clerk.

RESOLUTION 13-01

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby appoints Angela Packard as Clerk of the Board for the 2012-2013 year.

Dibble moved the Board approve Resolution 13-01, seconded by Barber. The motion carried 4-0-0.

- D. Annual Appointment of Treasurer** – Dale Kleinert said that Idaho Code states that the treasurer must also be appointed annually and recommends Debora Adair be appointed Treasurer.

RESOLUTION 13-02

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby appoints Debora Adair as Treasurer of the District for the 2012-2013 year.

Barber moved the Board approve Resolution 13-02, seconded by Campbell. The motion carried 4-0-0.

- E. Establish Annual Schedule of Board Meeting Dates and Time** – Dale Kleinert called attention to the list of proposed dates for Board meetings during 2012-2013 in the board packet. He noted that the community has become accustomed to the meetings being held at Moscow Middle School (formerly Moscow Junior High School) and recommends continuing with this practice.

RESOLUTION 13-03

RESOLVED: That the Board of Trustees of Moscow School District No. 281 shall meet on the fourth Tuesday of each month at 7 PM as the Board's regularly scheduled monthly meeting during the 2012-2013 year, except in the month of December when it will be held on the third Tuesday, December 18, because of the winter break.

Dibble moved the Board approve Resolution 13-03, seconded by Barber. The motion carried 4-0-0.

Kleinert then directed the Trustees' attention to the other two schedules that are in their packet.

- F. Designation of Public Places for Posting of Public Notices** – Dale Kleinert stated Idaho Code requires that public notices be posted at the District Office and two other places. He recommends continuing to post the notices at the same two places at Moscow Middle School and Moscow High School. All of these places are well known and Kleinert recommends approval.

RESOLUTION 13-04

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby designates the following three public buildings within the school district as the places where all written public notices of the District shall be conspicuously posted:

- 1) District Administrative Office (Main Entrance), 650 N. Cleveland, Moscow.
- 2) Moscow Middle School (Main Entrance), 1410 East D Street, Moscow.
- 3) Moscow High School (Third Street Entrance), 402 East Fifth Street, Moscow.

Barber moved the Board approve Resolution 13-04, seconded by Campbell. The motion carried 4-0-0.

- G. Appointment of Affirmative Action Officer, Safety Officer, Section 504 Coordinator and ADA Coordinator** – Dale Kleinert said Board Policy stipulates that these positions are to be

appointed annually. He recommends approval of the following individuals: Cindy Bechinski, Affirmative Action Officer, Title IX; Kevin Hill, Safety Officer; Kevin McDonough, Section 504 Coordinator; and Ed Norman, ADA Coordinator.

RESOLUTION 13-05

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby appoints the following individuals to the positions listed: Cindy Bechinski, Affirmative Action Officer, Title IX; Kevin Hill, Safety Officer; Kevin McDonough, Section 504 Coordinator; and Ed Norman, ADA Coordinator.

Dibble moved the Board approve Resolution 13-05, seconded by Barber. The motion carried 4-0-0.

- H. Authorization to Sign Documents** – Kleinert stated that each year the Board gives authorization to the Chair of the Board, the Superintendent and the Business Manager and in the absence of the Chair, the Vice-Chair of the Board, to sign as agents of the District any documents, reports, projects, contracts, agreements, and grant applications, and for funds and/or accounts of the District. He recommends approval.

RESOLUTION 13-06

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby authorizes Dawna C. Fazio, Chair of the Board, Dale A. Kleinert, Superintendent, Debora J. Adair, Business Manager, and in the case of the absence of the Chair of the Board, Kim Garland Campbell, Vice Chair of the Board, to sign, as agents of the District, the documents, reports, projects, contracts, agreements, and grant applications for the District, and for funds and/or accounts as listed: General Fund; Bond Interest & Redemption Fund; Federal Forest Fund; Food Service Account; Local, State, and Federal Special Funds; Plant Facilities Reserve Fund; Idaho Division of Purchasing; Local, State, or Federal Project Applications and Reports; King County Directors Association (KCDA); and Student Activity Funds.

Barber moved the Board approve Resolution 13-06, seconded by Dibble. The motion carried 4-0-0.

- I. Authorization for Signatories** – Deb Adair stated that this is an annual item that must have Board approval. As there is a new vice-chair she will get with Campbell to get her signature as required. Recommends approval.

RESOLUTION 13-07

RESOLVED: That the signatories designated for the accounts of Moscow School District No. 281 be the Board Chair, Treasurer/Business Manager, and the Board Vice-Chair.

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby authorizes and directs the District's financial institutions to accept or receive deposits, and honor checks, drafts or other orders for the payment, transfer or withdrawal of funds drawn in this District's name, including those payable to the individual order or any person or persons whose name or names appear thereon as signers thereof, when bearing signature(s) of any one of the following: Dawna C. Fazio, Chair; Kim Garland Campbell, Vice Chair; Debora J.

Adair, Treasurer. The financial institutions are entitled to honor and to charge the District for such checks, drafts or other orders if such signatures resemble the specimens duly certified to or filed with the bank.

FURTHER RESOLVED: That this resolution shall continue in force until express written notice of its rescission or modification has been furnished to and received by the bank.

Dibble moved the Board approve Resolution 13-07, seconded by Barber. The motion carried 4-0-0.

- J. Authorization for Designated Depository** – Deb Adair stated that this is an annual item that authorizes the Business Manager to deposit the funds of the district in two accounts, U.S. Bank and the State of Idaho Local Government Investment Pool (LGIP). She recommends approval.

RESOLUTION 13-08

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves that funds of the District be deposited by the District Treasurer with the State of Idaho Local Government Investment Pool (LGIP) and a financial or investment institution authorized by Idaho Code 67-1210.

FURTHER RESOLVED: That this resolution shall continue in force until modified, terminated, or rescinded by action of the Board of Trustees.

Barber moved the Board approve Resolution 13-08, seconded by Campbell. The motion carried 4-0-0.

- K. Code of Ethics for Board Members** – Fazio directed the Board's attention to the code of ethics for board members that are in their packets. She recommends that all the members read through this document.

IV. APPROVAL OF MINUTES

The following minutes are presented for approval: Special Board Meeting for Budget Hearing and Regular Board Meeting, June 26, 2012.

RESOLUTION 13-09

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the minutes of the June 26, 2012 Special Meeting for Budget Hearing and Regular Board Meeting as corrected.

Dibble moved the Board approve Resolution 13-09, seconded by Barber. The motion carried 4-0-0.

V. GOOD NEWS, ANNOUNCEMENTS OR PRESENTATIONS

- A.** On behalf of the Kimberly School District, Superintendent Luke Schroeder, sent a thank you to the Moscow School District's Transportation Department for their help in providing assistance and transportation for the week of the state FFA contest when their bus broke down.

B. Greg Papineau wanted to express his thanks to the Board for the hire of Lorne Barr and his help with the baseball field when they recently had an issue. He stated Lorne is a great guy.

C. Public Comment

1. *Greg Papineau*, wanted to thank Dale for his letter to the city of Moscow in regards to Joseph field. He did express one concern related to the reserving of part of the field for a future school site and why this needed to be protected. He stated that this did not make sense to him and that the soccer people are also unhappy with this. Papineau knows that the Board would like to have this portion reserved for a school and wonders if there is an answer to when this would happen.

Fazio stated there is no answer at this time.

Dale noted that this will be addressed later in the meeting. Dibble said that this is only a proposal and nothing will be decided until the Board acts on it. She further noted that having this property for a school is the desire of the Board and no answer can be given as to when it will be constructed.

There was further dialogue among Mr. Papineau and the Board members.

Fazio then asked if there were any other comments. There were not. She then moved on to the next item on the agenda.

VI. CONSENT AGENDA: All items appearing under this heading will be acted upon by one motion, without discussion. Should any Trustee or other person request that any item be considered separately, that item will be added to the end of the regular agenda.

A. Fiscal Services

1. Board Audit of Expenditures

Payroll, June Net Payroll	\$ 764,378.17
Payroll Withholdings: Benefits / State Tax / Federal Tax	\$ 740,454.46
Accounts Payable, June Bill List	\$ 829,282.56
TOTAL BILLS and PAYROLL	\$ 2,33,115.33

All funds have been expended consistent with adopted budgets and applicable rules and regulations.

B. Donations

1. Thank you to Decagon Devices for their \$478.30 donation to Moscow Middle School to be used by Ms. Cherice Cameron for the orchestra program.

C. Administrative/Human Resources

1. Certified – Hires

Gravel, Bryce, Teacher, Mathematics, MHS, 1.0 FTE, effective 8/22/12.
Helbling, Phillip, Teacher, PE/Health, MHS, .67 FTE, effective 8/22/12.
Hicke, Diana, Counselor, MHS, 1.0 FTE, 200 days/year, effective 8/15/12.
Pollard, Matthew, Teacher, Mathematics/Science, PCRHS, 1.0 FTE, effective 8/22/12.
Schiweck, Juliana, Library Media Specialist, MMS, 1.0 FTE, 200 days/year, effective 8/15/12.
Wear, Doris, Library Media Specialist, MHS, 1.0 FTE, 200 days/year, one year only leave replacement position, effective 8/15/12.

2. Certified – Changes/Increase/Decrease

Dalebout, Gerald, Teacher, Social Studies/Language Arts, MHS, increase from .83 to 1.0 FTE (.50 FTE is a leave replacement position), effective 8/22/12.

3. Certified – Stipends

Magnuson, Ellen, Teacher, English as a New Language (ENL), District-wide, \$250 stipend for providing training to the new ENL teacher, effective 7/1/12.

4. Certified - Request to be released from contract contingent upon finding a suitable replacement.

Arlint, Chad, Teacher, Physical Education/Activities Coordinator, MMS, effective 7/10/12.

5. Classified - Changes/Increase/Decrease

Williams, Laura, Instructional Assistant Paraprofessional, Special Education Program, MHS, transfer to Instructional Assistant, Secondary Library, MHS, 7.25 hours/day, 178 days/year, effective 8/23/12.

6. Classified - Resignations/Terminations/Retirements

Bickford, Gail, Aide, McDonald Elementary, effective 6/30/12.

Helbling, Phillip, Instructional Assistant Paraprofessional, Special Education Program, MHS, effective 7/11/12.

7. Extracurricular - Hires/Rehires/Changes/Transfers/Resignations/Terminations/Retirements

Annual Support Program – District-wide Hire

Spence, Ingrid, Lead Mentor, District-wide, effective 8/22/12.

Football – MHS Hire

Brooks, Robert, Assistant V Football Coach, MHS, effective 8/6/12.

Hecker, Evan, Assistant V Football Coach, MHS, effective 8/6/12.

Helbling, Phillip, Head V Football Coach, MHS, effective 8/6/12.

Howell, Michael, Assistant 9th Grade Football Coach, MHS, effective 8/6/12.

Ingwell, Adam, JV Football Coach, MHS, effective 8/6/12.

Jacksha, Thomas, Assistant V Football Coach, MHS, effective 8/6/12.

Rumann, Bradley, 9th Grade Football Coach, MHS, effective 8/6/12.

Girls Soccer – MHS Hire

Harner, Catherine, JV Girls Soccer Coach, MHS, effective 8/6/12.

Activities Assistant – MMS Resignations/Terminations/Retirements

Arlint, Chad, Activities Assistant, MMS, effective 7/10/12.

Cross Country – MMS Resignations/Terminations/Retirements

Pierce, Doug, Assistant Cross Country Coach, MMS, effective 7/12/12.

Track – MMS Resignations/Terminations/Retirements

Pierce, Doug, Head V Track Coach, MHS, effective 7/12/12.

Volunteers – MMS/MHS

McGreevy, Kaden, Volunteer, Boys Soccer, MHS, effective 8/6/12.

Extracurricular Rehires for 2012-2013

Carscallen, Debby, Head Athletic Trainer, MHS/MMS, effective 8/10/12.

Loomis, Caren, Cheer Advisor, MHS, effective 8/10/12.

Fitze, Alexis, JV Cheerleader Advisor, MHS, effective 8/10/12.

Scripter, Tiffany, 7/8th Grade Cheerleader Advisor, MMS, effective 8/29/12.

Fealy, Gen, Cross Country Coach, MMS, effective 8/29/12.

Charles, Michelle, Head Volleyball Coach, MHS, effective 8/10/12.

Croston, Sherry, Assistant V Volleyball Coach, MHS, effective 8/10/12.

Pierce, Rebecca, 9th Grade Volleyball Coach, MHS, effective 8/10/12.

Albrecht, Stacy, 8th Grade Volleyball Coach, MMS, effective 8/29/12.

Cantrell, Ellie, 7th Grade Volleyball Coach, MMS, effective 8/29/12.

Walker, Dean, Head Cross Country Coach, MHS, effective 8/10/12.

Davis, Christa, Assistant Cross Country Coach, MHS, effective 8/10/12.

Hespelt, Nate, Assistant 7th Grade Football Coach, MMS, effective 8/20/12.

Herrenbruck, Adam, Assistant 7th Grade Football Coach, MMS, effective 8/20/12.

Wilkinson, Donal, Assistant 8th Grade Football Coach, MMS, effective 8/20/12.

RESOLUTION 13-10

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves all items listed under the Consent Agenda, as presented.

Dibble moved the Board approve Resolution 13-10, seconded by Campbell. The motion carried 4-0-0.

Fazio expressed the Board's thanks for the donation listed.

VII. CONTINUED BUSINESS

- A. Preliminary Approval of Moscow Charter School (MCS) Annual Review** - Dale Kleinert stated that he has brought a copy of the binder that was submitted by Moscow Charter School. It is available for review at the district office and contains the programmatic portion of their annual review that was submitted to him in early May. The fiscal portion of the report must be provided in early October for the Board to take action. Kleinert noted that MCS has begun the process to update their charter to include components of "Science, Technology, Engineering, Arts, and Mathematics" (STEM) and earlier this spring a draft was submitted to MSD staff. After it was reviewed, MSD administration offered suggestions to remain compliant with their charter and also recommended that the school apply to the Idaho State Department of Education Charter School Commission for a "Sufficiency Review" of their plan. At this time the Charter Commission Sufficiency Review was completed and returned on May 18 with recommendations noted in the areas that did not meet the requirements and/or standards for charter schools. The Charter Commission also reported it is challenging for the older charter schools who wish to change their programming because the initial requirements for the charters were very brief.

Kleinert expressed another concern with the sections of enrollment that are higher than allowed in the charter. The average class size allowed in the MCS charter is 17:1 and last year's annual programming audit showed that multiple grade levels were above the 17:1 class size limit. A letter was sent to MCS administration on June 26, 2011, asking how the situation would be corrected but no response was received. Kleinert stated that again this year the class sizes are above the 17:1 class size limit and a documented solution is requested to show that the Charter will be compliant. Another issue is the AYP scores for the school.

At this time, Leslie Baker, acting board chair for MCS, gave an update on their charter progress. In the middle of June a re-written version was submitted and they have not heard anything at this time but hope to hear something before the August board meeting. She stated she will check with them because there is a thirty day window to get a reply. Barber asked if they are going to address the class size issue. There then was further discussion on class sizes as this was a major concern of the Board. Barber asked what our legal responsibilities are and Dibble asked what happens now as there are problems. Barber asked if this issue could be taken care of next month. Kleinert responded that it could be tabled but that it would put the charter school in a tough position.

Kleinert then stated that it is his recommendation that MCS provide narrative timelines and resolutions for how the school will address the class size issues that were noted by the Board before the August 28 board meeting agenda deadline so the MSD Board could have some resolution to this issue. He further recommended that the class size issue be taken care of

before the fiscal audit documentation is presented in October when the Board considers the annual approval of the charter.

RESOLUTION 13-11

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby gives preliminary approval of the Moscow Charter School's annual review with the understanding that concerns with the ongoing charter update and ISAT score reporting will be addressed before a pending audit review and final approval scheduled for October 2012. In addition, a plan for bringing class size into compliance with the current charter will be presented to the Superintendent by August 22, 2012.

Dibble moved the Board approve Resolution 13-11, seconded by Barber. Kleinert noted that he appreciates the time frame the Board has placed on addressing the class size concern. Leslie noted that she is concerned that this issue was not dealt with in 2011 when it was first brought up by Mr. Kleinert. The motion carried 4-0-0. The Board members thanked Leslie for coming.

- B. Approval of Board Goals for 2012-2013** – Fazio noted that they are written out on the back of the board information sheet. Kleinert noted that the first five were in place from the last meeting. Campbell had noted that she would like to see a goal related to the STAR rating system. This will then become the sixth goal.

RESOLUTION 13-12

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the Board Goals for 2012-2013, as presented.

Barber moved the Board approve Resolution 13-01, seconded by Dibble. The motion carried 4-0-0.

- C. Approval of Revision to Board Policy Section VI, Non-Instructional, 6100.30-Systems Procedure** - Dale Kleinert stated that there was a first reading last month. This policy deals with the minimum number of credits needed to enter each grade. These were adjusted to reflect the changes required by the State. Also, there were some minor changes to school names. Kleinert recommends approval.

RESOLUTION 13-13

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the revisions to Board Policy Section VI, Non-Instructional, 6100.30-Systems Procedure, as presented.

Campbell moved the Board approve Resolution 13-13, seconded by Barber. The motion carried 4-0-0.

- D. Action on Participation in the National Purchasing Cooperative through ISBA BuyBoard** - Deb Adair stated that she provided information to the Board last month on BuyBoard. This cooperative analyzes and makes award recommendations for products and services that have been submitted for competitive procurement. These are then posted to the

BuyBoard website so members can search for and select items to order. There is no cost to join this cooperative or make minimum purchases. The benefit to the District is that this provides a mechanism for all eligible local governments to pool their collective purchasing power. She also noted that ISBA has reached out to over 2000 Idaho vendors to increase local vendor participation. She recommends the Board authorize the District to enter into this cooperative.

RESOLUTION 13-14

WHEREAS, the Board of Trustees of Moscow School District No. 281 has hereby elected to join the National Purchasing Cooperative, operating as “National BuyBoard”, a program created for the benefit of school districts and other government entities nationwide and the District is authorized to enter into the National Purchasing Cooperative by executing the National Purchasing Cooperative Organizational Interlocal Agreement; and

WHEREAS, the District desires to participate and join with other governmental entities in the discharge of their respective public and governmental purposes, objectives, needs, programs, functions and services relative to purchasing;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Moscow School District No. 281, hereby authorizes its superintendent, or designee, to execute the National Purchasing Cooperative Organizational Interlocal Agreement.

BE IT FURTHER RESOLVED, that the execution of this resolution is conclusive evidence of the Board’s approval of this action and of the authority granted herein. The Board warrants that it has, and at the time of this action, had full power and lawful authority to adopt this instrument.

Barber moved the Board approve Resolution 13-14, seconded by Dibble. Fazio asked how this resolution came about. Adair stated that this came from the National School Board Association. Fazio asked if Adair has been in contact with ISBA to see if anyone else has joined and Adair said she has not. There was further discussion among the Board.

The motion carried 4-0-0. Fazio asked Adair to let ISBA know that we are joining the cooperative.

At 8:35 PM, Fazio called for a brief break in the meeting. The meeting was reconvened at 8:40 PM.

- E. ISBA Resolution(s)** – Fazio noted that the resolutions were very nicely summarized on the handout that was provided and noted that the first four are ones that had been previously submitted. Kleinert noted that the first one was rewritten so it is actually a new one. It was noted that resolutions two and three are okay as is and four will be rewritten. There was further discussion on these goals. Resolution number five (which is a new one) deals with compensation for oversight of charter schools. Also, another goal, which will become number six, was added that will deal with the review process of a charter school. Fazio will help write these into the format needed for ISBA. These resolutions are due to ISBA by July 30, 2012.

RESOLUTION 13-15

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the Idaho School Board Association (ISBA) resolutions, as revised.

Dibble moved the Board approve Resolution 13-15, seconded by Barber. It was noted that resolutions two & three would remain the same and one, four, five, and six will be new resolutions. The motion carried 4-0-0.

- F. Long Range Planning Update** - Dale Kleinert stated that at last month's board meeting a report was given on the recommendations of the LRPTF and binders of information were loaned to the Board that were compiled for the LRPTF for the purpose of reviewing the large amount of information that was collected. Rough cost estimates were also provided for planning purposes.

Fazio noted that we need to keep moving on this and that there is a lot to do. Dibble asked if some of the reports in the binders were older information. Kleinert replied that some of it was but all of it was necessary to get the full picture. He further noted that we will need to get more specific with costs so that we can get some information related to bonds and other financial assistance. Dibble noted she is very impressed by how long boilers last.

At this meeting, Kleinert said it would be his recommendation that the Board asks the Business Manager to seek advice that would help them make decisions related to long range facility upkeep.

Also, a potential collaboration with the City of Moscow to develop a portion of the Joseph Street property for playfields was discussed, along with a desire to expand the West Park campus north to Third Street through an exchange of like property and retention of a school site at Joseph Street. He stated that financial support from the district to develop playfields is not available. The Board had directed Kleinert to meet with city staff to begin a dialogue concerning options for exchange and/or shared use of real property for the mutual benefit of the district and city. Kleinert stated that he met with Gary Reidner & Mayor Chaney on July 19 to present a rough proposal to begin a dialogue of a possible land exchange that could be a benefit to the educational vision of the District while still maintaining a school site and playfields on Joseph Street. Kleinert then went on to read a letter he received from the Mayor and Mr. Reidner.

Campbell asked Kleinert to review the proposal again which he did. Kleinert noted that the Board has made a generous move toward helping the city with their ball field problem and that they have stepped up to the plate to address this issue. There was continued discussion on the letter that was received.

VIII. NEW BUSINESS

- A. First Reading: Board Policy, Section IV, Personnel, Classified Employees, Policy 4945.10-Sick Leave** - Dale Kleinert stated that the revision to this policy needed to be made to bring it in alignment with certificated staff that now have the opportunity to use this revision through the Negotiations Agreement. The revision would add a line item in regards to using accumulated sick leave for maternity reasons after FMLA has been used.
- B. First Reading: Board Policy, Section V, Students, Policy 5350.03-Private Religious Expressions** - Dale Kleinert stated that this revision was reviewed by the District's counsel. He noted that the change made was to remove the wording "captive audience" and replace it with the sentence as noted.
- C. First Reading: Board Policy, Section VI, Instruction, Policy 6081.10.01-Computer and Networks** - Dale Kleinert stated that the District provides a network system and access to the

Internet for authorized users. He noted that guest users who don't sign on a hardcopy authorization will not have the ability to access the MSD Network. He noted that the change to this policy would create an electronic agreement form that will be placed at the user sign-in and potential authorized guest users will not be able to access the network until agreeing to the MSD network rules.

- D. **First Reading: Board Policy, Section VI, Instruction, Policy 6081.20-Internet Safety Policy** - Dale Kleinert stated that this policy needs to be revised to address the issue of social media and cyber bullying.
- E. **First Reading: Board Policy, Section VI, Instruction, Policy 6500.00-Graduation Requirements** - Dale Kleinert stated that this policy needs to be revised to address the graduation requirements in regards to math. Also language throughout the policy needed to be cleaned up and brought up to date. Barber noted additional changes that needed to be made and Kleinert will make the changes noted and bring it back next month for approval.

IX. INFORMATION

A. Superintendent's Report

1. Kleinert reviewed the 2012-2013 Trustees Annual Schedule and noted that this is one of the handiest documents. It provides a typical overview of what needs to be addressed monthly by the Board.
2. Summer Maintenance/Reconfiguration - Kleinert presented a slide show of events, which also includes the moves related to reconfiguration, that have been occurring this summer and spoke briefly about each slide.

B. Appointment of Board Representatives to Committees – Fazio asked if everyone was okay with staying on the same committee and they all were. Kleinert noted that there is one more committee that will meet once a year and that is the Pay for Performance (PFP.) Kim Campbell has agreed to represent the Board on this committee and it will become an annual appointment. The appointments are as follows:

1. Calendar Committee - Jim Frenzel
2. Sick Leave Bank - currently Dawn Fazio
3. Negotiations - Margaret Dibble with all Trustees as alternates)
4. Strategic Plan Steering Committee - Aleisa Barber
5. Technology Committee - Kim Campbell
6. NEW: Pay For Performance (PFP) Committee – Kim Campbell

C. Trustee Election, 4 year term, in May 2013 for Zones 2 and 5. Kleinert noted that Packard will be attending a workshop in January with the county clerk to get a better understanding of this process.

X. SUGGESTIONS AND COMMENTS

A. Public Comment

1. *Ladene Edwards*, Lena music teacher, spoke on the proposed revisions to the policy related to private religious expression. As a music teacher this comes up regularly in her classroom and she expressed how she feels about this topic.

Kleinert responded to her comments. There was further discussion among the Board and Ms. Edwards.

XI. ADJOURNMENT

There being no further business, the Chair adjourned the meeting at 10:13 PM.