

## **REGULAR BOARD MEETING MINUTES**

**August 28, 2012**

### **I. CALL TO ORDER**

The Regular Meeting of the Board of Trustees of Moscow School District No. 281 is called to order at 7:00 PM, August 28, 2012 by Kim Campbell, Vice-Chair, pursuant to Idaho Code Sections 33-506 and 33-510. The meeting is held in the Board Room of the District Office, 650 N. Cleveland, Moscow, Idaho.

### **II. DETERMINE QUORUM**

The Vice-Chair asked the clerk to determine if a quorum of the Board is present. The clerk responded that four trustees are in attendance and a quorum is present.

Trustees present are Kim Campbell, Vice-Chair, Zone 3, Jim Frenzel, Zone 1, Aleisa Barber, Zone 2 and Margaret Dibble, Zone 5. Dawn Fazio, Chair, Zone 4 is out of town and excused.

The staff members present are Dale Kleinert, Superintendent, Kevin McDonough, Director of Special Services/Human Resources, Deb Adair, Business Manager/Treasurer, Sarah Hanchey, Curriculum Director and Angie Packard, Board Clerk.

The agenda was presented and approved by unanimous consent.

### **III. APPROVAL OF MINUTES**

The following minutes are presented for approval: Annual Board Meeting, July 26, 2012.

#### **RESOLUTION 13-14**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the minutes of the July 26, 2012 Annual Board Meeting, as corrected.

Frenzel moved the Board approve Resolution 13-14, seconded by Barber. There were some changes noted and will be corrected. The motion carried 4-0-0.

### **IV. GOOD NEWS, ANNOUNCEMENTS OR PRESENTATIONS**

**A. PRESENTATION** - Dennis McConnell, Kiwanis Club president gave a presentation on the "Stuff the Bus" project and detailed the items that were collected from the community. These supplies will be given to students who are in need. He expressed his opinion that this was a very successful event. He also presented Sarah Hanchey with a check for over \$2475 and would like to see the funds used for low-income students for school supplies. He further noted he would like to double the amount next year. Kleinert thanked him for the donation. Louise Regelin, also with the Kiwanis Club, extended an invitation to Sarah Hanchey to attend a dinner on September 27 and give a report on how the funds were used. Regalin then went on with some further information in regards to the Kiwanis Club and their organization. McConnell thanked Hanchey, MSD Transportation for the bus, Staples, Eastside Marketplace, Real Life Ministries and the many others that were involved with this project. Hanchey added that the Kiwanis Club had this event very well organized and she was impressed on how smoothly it went.

- B. PRESENTATION:** Brooke Lowry, SR2S Coordinator, began by saying the first event planned for Safe Routes 2 School is the International “Walk to School Day” on October 3, 2012. She then showed a rather heavy sign that has been delivered to each school to be used in the crosswalks. Maps detailing all the safe walking zones for each school will be presented to them also and smaller versions of the map were given to the Board. Lowry stated that this map is interactive on the SR2S website. She noted that grant money was used to purchase educational books and crossing guard equipment. She stated that the program in Moscow has been recognized by the national SR2S. Her current focus is to work on a travel plan that each school made two years ago and is working with the UI to create some bike and walk curriculum that teaches students about walking and biking safely. At this point, city coordinator Alisa Stone handed out a summary detailing how funds were received and used. She noted that starting in 2014 the federal government will no longer be funding this program and will now be up to each state. There is no word if Idaho will continue this funding. She further went on to say what will be done to D Street as far as sidewalks for next summer. There was some discussion on sidewalk projects that have taken place and what is in the future. Kleinert added that Brooke and her husband Michael have worked tirelessly on the interactive maps and noted that the SR2S website is incredible. Lowry noted that they will be making the transfer of this project to the city so that it can be updated if SR2S funding disappears.
- C.** Congratulations to MHS students, Olivia Alexander, Erik Anders, Bowen Anderson, Darrick Blood, Tegan Campbell, Alfred Choi, Robin Crepeau, Ellen Dennis, Ameena El-Mansouri, Georgia Filler, Zoe Fleischman, Laurel Gieselmann, Tareyn Green, Wilson Guo, Erin Ingram, Jaelin McDoy, Luke Miller, Lura Morton, Nicodemus Nolta, Sarah Peery, Savannah Pennington, Meadow Poplawsky, Meghan Reisenauer, Emma Standefer, Joelle Stephens, Katie Stubbers, Yesenia Thomas, Phoebe Unger, Heather Wood, Annica Woolley, Savanna Allen, Ardina Boll, Donson Cook-Gallardo, Mircea Cornelison, Rebecca Darney, Samantha Durham, Alexander Lewis, Kaylee Myler, Senna Pankopf, Tasha Paul, Gretchen Pixley, Chloe Quinnett, Brianna Russell, Eric Storey, Skyler Ting, Marissa Wear, Elaine Zabriskie, Rachel Anderson, Monica Baker, John Batacan, Charles Filler, Sophie Matinson, Marissa Reisenauer, and Crystal Smith, who have achieved a perfect 4.0 cumulative grade point average.
- D.** The Officer Newbill Kids Safety Fair sent a Certificate of Appreciation to the Moscow School District for their contribution of time and donations to the Kids Safety Fair.
- E. Public Comments**
1. *Greg Papineau*, Moscow Baseball Association, handed out copies of some emails to the board from several individuals. He also noted that the city had a meeting last night that was very informative. Their plan was to bring that information to the city council meeting on September 4 but is now going to be bringing it on September 17. A workshop is being planned by the city council and he encourages the Board to attend this and listen to them.
  2. *Scott Mattison*, soccer coach, stated there are very limited fields, especially for soccer, and would like to see Joseph fields developed and concurs with Papineau.
  3. *Jay Johnson*, MHS lacrosse team coach, also would like to see fields developed, especially at the Joseph Street location. He also spoke on his background and how having fields affects the kids. He noted that the fields that are available are very limited and echoes Papineau’s comments.

4. *Brad Lewis*, Thrashers Football, concurred with Papineau about the need for fields. As the treasurer for the Moscow Baseball Association, they had to rent field space from Kendrick and Potlatch for a recent Cal Ripkin baseball tournament. He noted it is very frustrating for coaches and kids to not have fields to play or practice on.
5. *Shelly McGuire*, community member, read a statement that she had prepared in regards to soccer fields and how athletics affects kids and their education.
6. *Dan Carscallen*, Moscow city council member, stated that the school board and city council really need to sit down and talk this out together.
7. *Alisha Stone*, community member, encouraged the Board to sit down with the city council at a workshop. She stated it is totally unacceptable to have the Joseph Street property sit unused and it is time to do something about the development of fields.

*Dibble* then spoke about West Park and the small area the students have and that she wishes and hopes that through this process that they are not forgotten. *McGuire* responded that she believes these are two separate issues. *Papineau* then stated that *Dibble's* comments are well taken and that at a workshop between the City Council and the Board these details could be worked out. *Campbell* responded to *Papineau's* comment that the Board did make a generous offer to the city and are waiting for a response to that proposal.

8. *Molly Hirschbiel*, expressed her thanks to Brooke Lowry for the sign that was provided to Moscow Middle School and that she can't wait to use it.
9. *Jay Johnson*, in response to *Dibble's* comment, noted that Russell and Lena aren't in any better shape as far as playing areas are concerned. He further stated that this whole project just needs to move forward.

*Campbell* then took a moment to remember two individuals who were important to the District. Karen Falke, past board member and board chair and Anne Veseth, MHS graduate, who both recently passed away and asked that those in attendance pause for a brief moment to honor and remember their contribution to this district.

**V. CONSENT AGENDA:** All items appearing under this heading will be acted upon by one motion, without discussion. Should any Trustee or other person request that any item be considered separately, that item will be added to the end of the regular agenda.

**A. Fiscal Services**

1. Board Audit of Expenditures

Payroll, July Net Payroll	\$ 700,685.78
Payroll Withholdings: Benefits / State Tax / Federal Tax	\$ 301,858.52
Accounts Payable, July Bill List	\$ 335,827.67
<b>TOTAL BILLS and PAYROLL</b>	<b>\$ 1,756,871.97</b>

All funds have been expended consistent with adopted budgets and applicable rules and regulations.

**B. Donations**

1. Thank you to Susie Wilson for her generous donation of copy paper, office supplies, colored pencils, pens and so many other items for the students at West Park to use.
2. Thank you to the Kiwanis Club for their generous donation of \$250 to help purchase school supplies for students in need.

3. Thank you to Book People of Moscow for the \$1000 educational grant award to Moscow Middle School to help purchase new foreign language tools, specifically Spanish traditional dictionaries, picture dictionaries, and verb conjugation books.
4. Thank you to the Palouse Choral Society for their \$200 donation to support music education at Moscow High School.
5. Thank you to Steph Sako, Costco Warehouse Manager, for the generous donation of 30 backpacks, valued at \$300, to be distributed to elementary students in need.

### C. **Administrative/Human Resources**

#### 1. **Certified – Hires**

Ringel, Brittney, Teacher, Special Education, McDonald Elementary, 1.0 FTE, effective 8/22/12.

Scutt, Shanti, Teacher, Art, MMS, 1.0 FTE, effective 8/22/12.

Thill, John, Teacher, Physical Education/Health, MMS, 1.0 FTE, effective 8/22/12.

#### 2. **Certified - Changes/Increase/Decrease**

Hill, Cherisse, Teacher, Enrichment, West Park Elementary, transfer to Teacher, Grade 3, Russell Elementary, 1.0 FTE, effective 8/22/12.

#### 3. **Certified – Stipends**

##### ***Miscellaneous:***

Allenger, Bob, School Psychologist, MHS/MMS, \$425 stipend for time spent during the summer on a special education legal case, effective 8/1/12.

Assefi, Homa, Teacher, Specialist, Russell Elementary, \$100 stipend for providing translation services, effective 8/1/12.

Holzman, Gabriella, Teacher of the Deaf/Hard of Hearing, District-wide, \$275 stipend for working with a student during the ESY program, effective 9/4/12.

Jessup, Patricia, Teacher, Special Education, MHS, \$75 stipend for special education paperwork completed during the summer, effective 8/1/12.

Maxwell, Lori, Teacher, Grade 4, Lena Whitmore Elementary, \$500 stipend for being the Building Technology Leader, effective 9/4/12.

Mundell, Janet, Speech Language Pathologist, District-wide, \$162.50 stipend for attending a summer training, effective 9/4/12.

##### ***Pay for Performance Oversight Committee***

Golightly, Kari, Teacher, Language Arts, MMS, \$50 stipend, effective 8/1/12.

Hoogsteen, Sam, Teacher, Social Studies, MHS, \$50 stipend, effective 8/1/12.

Jessup, Patricia, Teacher, Special Education, MHS, \$50 stipend, effective 8/1/12.

Maxwell, Lori, Teacher Grade 4, Lena Whitmore, \$50 stipend, effective 8/1/12.

Samson, Cindy, Teacher, Grade 5, Russell, \$50 stipend, effective 8/1/12.

Spangler, Julie, Teacher, Grade 1, West Park, \$50 stipend, effective 8/1/12.

Thompson, Wendy, Teacher, Grade 3, McDonald, \$50 stipend, effective 8/1/12.

##### ***Danielson Evaluation Domain Five Committee***

Maxwell, Lori, Teacher, Grade 4, Lena Whitmore, \$50 stipend, effective 8/1/12.

Mikolajczyk, Kim, Counselor, McDonald, \$50 stipend, effective 8/1/12.

Wear, Mike, Teacher, Social Studies, MHS, \$50 stipend, effective 8/1/12.

##### ***Teaching American History Grant Stipends:***

Albrecht, Jason, Teacher, Social Studies, MMS, \$100 stipend, effective 9/4/12.

Bailey, Angela, Teacher, Social Studies, MMS, \$100 stipend, effective 9/4/12.

Donaldson, Tracy, Teacher, Social Studies, MMS, \$100 stipend, effective 9/4/12.

Haley, Matt, Teacher, Social Studies, MMS, \$100 stipend, effective 9/4/12.

Kirkland, Melissa, Teacher, Social Studies, MMS, \$100 stipend, effective 9/4/12.

#### 4. **Certified - Request to be released from contract contingent upon finding a suitable replacement.**

Arlint, Amy, Teacher, Grade 3, Russell Elementary, effective 8/7/12.

**5. Classified – Hires**

Kozlowski, Tammi, Aide, Lena Whitmore Elementary, 3 hours/day, effective 8/29/12.  
Mayes, Delaney, Instructional Assistant Paraprofessional, Direct Services, Special Education Program, Lena Whitmore Elementary, effective 7/18/12.  
Sanford, Jeanne, Aide, McDonald Elementary, 2.75 hours/day, effective 8/29/12.  
Strout, Susan, Aide, K+ Program, Lena Whitmore Elementary, 3.75 hours/day, effective 8/29/12.

**6. Classified - Changes/Increase/Decrease**

Banks, Dalene, Instructional Assistant Paraprofessional, Special Education Program, MHS, transfer to Instructional Assistant Paraprofessional, K+ Program, Lena Whitmore Elementary, 4.5 hours/day, effective 8/27/12.  
Burton, Tamra, Instructional Assistant Paraprofessional, Special Education Program, McDonald Elementary, increase from 3.75 to 7.25 hours/day, effective 8/27/12.  
Cluff, Judy, Cook, West Park Elementary, decrease from 6 to 5.5 hours/day, effective 8/29/12.  
French, Ingrid, Instructional Assistant Paraprofessional, Special Education Program, Lena Whitmore Elementary, increase from 3.75 to 7.25 hours/day, effective 8/27/12.  
McIntosh, Janet, Instructional Assistant Paraprofessional, Special Education Program, McDonald Elementary, increase from 3.75 to 7.25 hours/day, effective 8/27/12.  
Neiheisel, Cynthia, Instructional Assistant Paraprofessional, Special Education Program, Lena Whitmore Elementary, increase from 3.75 to 7.25 hours/day, effective 8/27/12.

**7. Classified - Stipends**

Fisher, Rick, Warehouse Receiving Clerk, District-wide, \$2,000 stipend for serving as the Project Lead for reconfiguration physical moves and summer custodial schedules, effective 8/1/12.

**8. Classified - Resignations/Terminations/Retirements**

Anders, Heidi, Late Night Program Coordinator, SDFS, effective 8/1/12.  
Bingham, Nathan, Bus Driver, Transportation, effective 8/15/12.  
Black, Dona, Group Leader, Adventure Club, effective 7/27/12.  
Bonis, Jeri, Group Leader, Adventure Club, effective 8/24/12.  
Dalman, Kelcie, Group Leader, Adventure Club, effective 8/24/12.  
Hill, Cherisse, Instructional Assistant Paraprofessional, K+ Program, West Park Elementary, effective 8/17/12.  
Koh, Cecilia, Instructional Assistant Paraprofessional, Special Education Program, West Park Elementary, effective 8/18/12.  
Law, Deidra, Instructional Assistant Paraprofessional, Special Education Program, Lena Whitmore Elementary, effective 7/18/12.  
Parkins, Laurel, Instructional Assistant Paraprofessional, Special Education Program, MHS, effective 8/8/12.  
Summers, Terilyn, Instructional Assistant Paraprofessional, Title I Program, District-wide, effective 8/2/12.  
Woolett, Gail, Bus Driver, Transportation, effective 8/15/12.

***Classified - Temporary Summer Positions Ended.***

Hendrickson, Carly, Custodian, effective 8/21/12.  
Ingwell, Adam, Custodian, effective 8/3/12.  
Jaquish, Cooper, Custodian, effective 7/13/12.  
Law, Deidra, Custodian, effective 8/24/12.  
Dodson, Jasper, Moving Aide, effective 8/17/12.  
Falen, Dennis, Moving Aide, effective 8/24/12.  
Holmes, Colin, Moving Aide, effective 8/24/12.  
McDonough, William, Moving Aide, effective 7/19/12.  
Scott, Kalista, Moving Aide, effective 8/24/12.  
Smithee, Jeremy, Moving Aide, effective 8/17/12.  
VanHouten, Kallisa, Moving Aide, effective 8/17/12.

**9. Extracurricular - Hires/Rehires/Changes/Transfers/Resignations/Terminations/Retirements**

***Volleyball – Summer Camp Stipends***

Agee, Michelle, 9<sup>th</sup> Grade Girls Basketball Coach, \$420 stipend for being a Volleyball Summer Camp Assistant, effective 8/1/12.

Albrecht, Stacy, 8<sup>th</sup> Grade Volleyball Coach, \$275 stipend for being a Volleyball Summer Camp Assistant, effective 8/1/12.

Charles, Michelle, Head Volleyball Coach, \$550 stipend for being the Volleyball Summer Camp Coordinator, effective 8/1/12.

Pierce, Rebecca, 9<sup>th</sup> Grade Volleyball Coach, \$420 stipend for being a Volleyball Summer Camp Assistant, effective 8/1/12.

***Cross Country – MMS Hires***

Hendrickson, Carly, Assistant Cross Country Coach, MMS, effective 8/29/12.

***Football – MHS/MMS Hires***

Cook, Skyler, Assistant 7<sup>th</sup> Grade Football Coach, MMS, effective 8/20/12.

Hamilton, Nicholas, Assistant 8<sup>th</sup> Grade Football Coach, MMS, effective 8/20/12.

Hespelt, Nate, 7<sup>th</sup> Grade Football Coach, MMS, effective 8/20/12.

Leander, Ivan, Assistant Football Coach, MHS, effective 8/6/12.

Thill, John, 8<sup>th</sup> Grade Football Coach, MMS, effective 8/20/12.

***Volleyball – MMS/MHS Resignations/Terminations/Retirements***

Croston, Sherry, Assistant Volleyball Coach, MHS, effective 8/8/12.

Gamble, Crystal, Assistant 7/8<sup>th</sup> Grade Volleyball Coach, MMS, effective 7/17/12.

***Volleyball –MHS Hires***

Hamilton, Cassandra, JV Volleyball Coach, MHS, effective 8/10/12.

Orr, Jaime, Assistant Varsity Volleyball Coach, MHS, effective 8/20/12.

***Soccer – MHS Rehire***

Quinn, Mark, Head V Boys Soccer Coach, MHS, effective 8/6/12.

***Cheerleading - MHS Resignations/Terminations/Retirements***

Loomis, Caren, Head Cheerleading Advisor, MHS, effective 8/17/12.

***Activities Workers – MHS/MMS Hires***

Goldberg, Allie, Activities Worker, MHS/MMS, effective 8/20/12.

***Volunteers – MHS/MMS***

Davis, Aaron, Cross Country Volunteer, MHS, effective 8/10/12.

Running, Mitchell, Football Volunteer, MHS, effective 8/17/12.

**Academic Advisors MHS Hires-Rehires:**

Hoogsteen, Sam, ASB Advisor, effective 8/29/12.

Jakich-Kunze, Charlene, ASB Advisor, effective 8/29/12.

Sant, Stephanie, Jazz/Glee Club Advisor, effective 8/29/12.

Sant, Stephanie, HS Vocal, effective 8/29/12.

Tousley, Cheryl, Drama Director, effective 8/29/12.

Eareckson, Lee Anne, Environmental Club Advisor, effective 8/29/12.

Huff, Jason, HS Yearbook Advisor, effective 8/29/12.

Kowatsch, John, Sophomore Class Advisor, MHS, effective 8/29/12.

Tousley, Cheryl, Sophomore Class Advisor, MHS, effective 8/29/12.

Whittaker, Danika, Junior Class Advisor, effective 8/29/12.

Quinn, Mark, Senior Class Advisor, effective 8/29/12.

**Academic Advisors MMS:**

Garrett, Tom, MS Pep/Jazz Band Director, effective 8/29/12.

Garrett, Tom, MS Vocal, effective 8/29/12.

Golightly, Kari, MS Drama Director, effective 8/29/12.

Flom, Karen, MS Math Counts, effective 8/29/12.

Price, Rebecca, MS Yearbook Advisor, effective 8/29/12.

Goodson, Ryan, MS Knowledge Bowl (split), effective 8/29/12.

Lawton, Lori, MS Knowledge Bowl (split), effective 8/29/12.

Poulos, JD, MS Technology Club, effective 8/29/12.  
Lawton, Lori, MS Environmental Club, effective 8/29/12.

Fiscal Implication: These personnel actions do not exceed the budget allocation for personnel as approved by the Board.

### **RESOLUTION 13-15**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves all items listed under the Consent Agenda, as presented.

Dibble moved the Board approve Resolution 13-15, seconded by Frenzel. The motion carried 4-0-0.

## **VI. CONTINUED BUSINESS**

- A. Curriculum, Instruction & Assessment** - Sarah Hanchey began her report by thanking the board members who came to the training that took place last week. She has received positive feedback from the staff. Also, a preliminary report on AYP was given to the Board and Hanchey noted that they will be officially released on August 31. She will bring further information on this next month. Dibble asked about the Common Core State Standards (CCSS) and what kindergarteners need to know and does the State really not require kindergarten and Hanchey stated that is absolutely true. Hanchey also gave a brief overview on how the Star Rating System will work. She also noted this is Idaho's replacement for the No Child Left Behind accountability system for AYP. Kleinert noted that Hanchey put together a ton of work for the professional development last week and wanted to thank her for her hard work, the training was great and a benefit to everyone. Barber also stated her thanks. Hanchey said she has had positive feedback from teachers about having these two days before school starts for professional development.
- B. Moscow Charter School Annual Review Update** - Kleinert said that at last month's meeting the Board had asked MCS to look at their class sizes and noted that they have been working on this issue. The ratio is now 19:1. Kleinert recommends preliminary approval and that this issue be addressed in their charter revision. Barber asked when their charter will be ready and Kleinert stated that they wanted to have it ready for tonight but said that it needs to be reviewed by the Idaho Charter Commission before it comes to this Board. Dibble asked when we approve their audit and Kleinert said in October. Dibble asked what their provisions are when they go over the class size limit and Kleinert said he would like to see something in writing in their revised charter. Dibble noted that they have done some of the things that they were asked.

### **RESOLUTION 13-16**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby gives preliminary approval of the Moscow Charter School, with the understanding that the issues regarding class sizes that are above the average limit in the current charter be addressed in the charter revision process. Final approval will be acted on pending the annual audit review scheduled for October, 2012.

Frenzel moved the Board approve Resolution 13-16, seconded by Dibble. The motion carried 4-0-0.

- C. Leave Replacement Positions** - Kleinert passed this to McDonough. McDonough stated that it came to his attention that on last month's consent agenda, Doris Wear was listed as having a

leave replacement position but she is not a leave replacement teacher. He then went on to explain the issue. Dibble asked how many librarians we have and Kevin stated there are three positions. There was some discussion on how this works with grandfathered contracts versus Category A or B contracts. McDonough explained this and then there was additional discussion. Barber thanked McDonough for his explanation and clarification.

- D. Action: Board Policy, Section IV, Personnel, Classified Employees, Policy 4945.10-Sick Leave** - Kleinert said this is the second reading and there were no other changes from last month. He recommends approval.

#### **RESOLUTION 13-17**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the revisions to Board Policy Section IV, Personnel, Classified Employees, Policy 4945.10 - Sick Leave, as presented.

Barber moved the Board approve Resolution 13-17, seconded by Dibble. The motion carried 4-0-0.

- E. Action: Board Policy, Section V, Students, Policy 5350.03-Private Religious Expressions** - Kleinert stated this was policy our legal counsel reviewed this summer and recommended the changes that were noted. There were no changes from last month's reading and recommends approval.

#### **RESOLUTION 13-18**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the revisions to Board Policy Section V, Students, Policy 5350.03 - Private Religious Expressions, as presented.

Dibble moved the Board approve Resolution 13-18, seconded by Barber. The motion carried 4-0-0.

- F. Action: Board Policy, Section VI, Instruction, Policy 6081.10.01-Computer and Networks** - Dale Kleinert stated this is also a second reading. A network system and access to the Internet is provided for authorized users. Since the network now has wireless capabilities and guest users who don't sign on a hardcopy authorization will not have the ability to access our network. So, an electronic agreement form has been implemented and will be placed at the user sign in so that potential users will have to agree to the MSD network rules or will not be able to access the network. Kleinert recommends approval.

#### **RESOLUTION 13-19**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the revisions to Board Policy Section VI, Instruction, Policy 6081.01 - Computer and Networks, as presented.

Frenzel moved the Board approve Resolution 13-19 seconded by Barber. There was some additional discussion. The motion carried 4-0-0.

- G. Action: Board Policy, Section VI, Instruction, Policy 6081.20-Internet Safety Policy** - Dale Kleinert noted that as part of the network instructional program for all students, cyber bullying and appropriate behavior on social networking websites are addressed to help students develop strategies for successful interactions with others. As the issues of cyber bullying and appropriate behavior on social websites were not yet addressed in Board Policy, this change is needed to comply with the requirements of the Children's Internet Protection Act (CIPA). This is the second reading for this policy change and there have been no further changes from the first reading. He recommends approval.

#### **RESOLUTION 13-20**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the revisions to Board Policy Section VI, Instruction, Policy 6081.20 - Internet Safety Policy, as presented.

Barber moved the Board approve Resolution 13-20, seconded by Dibble. Frenzel asked where this instruction would take place. Kleinert stated that in classroom settings such as keyboarding and computer applications. The motion carried 4-0-0.

### **VII. NEW BUSINESS**

- A. First Reading: Section I, Board Policy 1210.01 - First Aid Training - Basic Policy** - Kleinert stated that there is an extensive list of people who are required to take this training. Law requires us to add paraprofessionals to this list. He noted that there will be three different days at the end of September that this training will be given. Dibble asked if anyone else could take this class and Kleinert said yes.
- B. Action on Request to be Released from Contract: Chad Arlint** - Kleinert said that this request came in quite a while ago. A suitable replacement has been found and he regrettably recommends releasing Chad from his contract for the 2012-2013 school year.

#### **RESOLUTION 13-21**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves releasing Chad Arlint from his contract for the 2012-2013 school year, as presented.

Dibble moved the Board approve Resolution 13-21, seconded by Frenzel. Campbell commented that he will be the new assistant principal at Lewiston High School. The motion carried 4-0-0.

- C. Action on Request to be Released from Contract: Amy Arlint** - Kleinert said she is not on the consent agenda tonight. A suitable replacement has been found and also regrettably recommends releasing Amy from her contract for the 2012-13 school year.

#### **RESOLUTION 13-22**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves releasing Amy Arlint from her contract for the 2012-2013 school year, as presented.

Frenzel moved the Board approve Resolution 13-22, seconded by Barber. The motion carried 4-0-0.

- D. Approval of Bus Routes, Bus Backup & Turn-Around Locations, Safety Busing Requests, and Non-Transportation Zones** - Deb Adair stated that each year these routes are reviewed by the Board. Greg Harris stated that there are some changes to descriptions for four of the routes and he explained which ones they are. Frenzel asked what is considered a safety zone. Harris went on to explain what this was. Safety bus zones are looked at and reevaluated every year and redone every three years. Turnaround or backup locations are the same as last year. There was further discussion on the length of the routes. Hanchey asked if this information is available on the website and Harris said his department is working on heading that way.

#### **RESOLUTION 13-23**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the 2012-2013 bus routes, backup & turnaround locations, safety busing requests, and non-transportation zones, as presented.

Barber moved the Board approve Resolution 13-23, seconded by Dibble. The motion carried 4-0-0. Barber thanked Harris for his hard work.

- E. Approval of Transportation Contracts with Moscow Charter School, Palouse Prairie School of Expeditionary Learning and St. Mary's Catholic Elementary School** - Adair said that every year contracts are issued to these three schools, using our existing routes and space availability. They do pay for this and she recommends approval.

#### **RESOLUTION 13-24**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the Transportation Contracts with Moscow Charter School, St. Mary's School and Palouse Prairie School of Expeditionary Learning for 2012-13, as presented.

Dibble moved the Board approve Resolution 13-24, seconded by Frenzel. The motion carried 4-0-0.

- F. Approval of Overall Change to the Board Policy Manual: Name Change from Moscow Jr. High School to Moscow Middle School and Moscow Senior High School to Moscow High School; References to Grade 6 at the Elementary Level; References to West Park Kindergarten at UI Campus** - Kleinert said this is an easy one. It has been discussed previously and at the recommendation of legal council this can be accomplished without two readings. He recommends approval.

#### **RESOLUTION 13-25**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves an overall change to the Board Policy Manual to update the name changes from Moscow Junior High School to Moscow Middle School grades 6 through 8 and Moscow Senior High School to Moscow High School grades 9 through 12 and any references to grade 6 at the elementary level and West Park Kindergarten at UI Campus, as presented.

Frenzel moved the Board approve Resolution 13-25, seconded by Barber. The motion carried 4-0-0.

- G. Approval of Annual Pay for Performance (PFP) Goals** - Kleinert stated this is part of the legislation that was passed as part of the Students Come First law. He shared a couple of slides that details the goals that the PFP committee crafted. Notable is the IRI growth in K-3. He stated this would have occurred even without a pay for performance plan because of the dedication of all teachers in the MSD and recommends approval.

#### **RESOLUTION 13-26**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the annual local share of the Pay for Performance Goals for 2012-2013 to remain the same as was used during the 2011-2012 school year, as presented.

Barber moved the Board approve Resolution 13-26, seconded by Dibble. Campbell commented on the IRI growth and asked if Hanchey could give a report on this, including the ISAT. Hanchey said she would. The motion carried 4-0-0.

Kleinert noted that the Pay for Performance (PFP) Plan must be submitted to the SDE by September 1 and it will be sent in the morning.

- H. Approval of UI Contract for Kibbie Dome for MHS Class of 2013 Graduation** – Dale Kleinert stated that the UI has again agreed to rent the Kibbie Dome to the District at a cost of \$4000 for the Class of 2013 graduation. He recommends approval.

#### **RESOLUTION 13-27**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the price of \$4000 to use the Kibbie Dome at the University of Idaho, as the site of the June 7, 2013 Moscow High School graduation ceremony, as presented.

Dibble moved the Board approve Resolution 13-27, seconded by Frenzel. The motion carried 4-0-0.

- I. Approval of Changes to Board Policy, Section IV, Appendix C - Sick Leave Bank** - Adair stated that during the negotiations process there was a recommendation made to keep two days of sick leave available to employees instead of requiring them to exhaust all their sick leave before they could apply to the Sick Leave Bank (SLB). She stated the prior practice of requiring all sick leave days be exhausted created an additional hardship for employees when they or their family member becomes ill outside of the SLB leave event. She recommends approval of allowing employees to keep two days of sick leave in reserve.

#### **RESOLUTION 13-28**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the changes to Board Policy, Section IV, Appendix C - Sick Leave Bank, as presented.

Frenzel moved the Board approve Resolution 13-28, seconded by Barber. The motion carried 4-0-0.

- J. Information on Change in Supervision** - Kleinert said this is an internal project that he and McDonough have been working on. It was agreed between them to change the supervision of the

Technology Department to the Superintendent and Bill Marineau, West Park Principal and to change the supervision of the school nurse and nurse assistant to McDonough, Human Resources/Special Education Director. A revision to the job descriptions noting this change in supervision will be presented next month.

## VIII. INFORMATION

### A. Superintendent's Report

1. Superintendents Annual Meeting in Boise – This was the first year that all administrators went to the same meeting and Kleinert noted it was great to have everyone together. A important process training took place for all Idaho school districts, in regards to accreditation, which is moving from Northwest Accreditation to the AdvancEd umbrella. AdvancEd is an international accrediting agency that gives additional service with several school improvements that we haven't had access to. We will also have access to ongoing survey instruments that can be used anytime, and the district will change to a consistent district-wide accreditation model instead of going through the process building by building. We will be participating in a readiness visitation by a team of educational professionals consisting of regional and out of state reviewers later this fall to determine the accreditation renewal timelines for the Moscow School District. The AdvancEd accreditation site visitation cycle is a five year instead of a six year process and administrators will be trained in the next few weeks.
2. Enrollment – There is an increase in enrollment overall and 6<sup>th</sup> grade has increased in size over the last couple of weeks. Last year 6<sup>th</sup> grade ended with 175 students and we are now at 204. 8<sup>th</sup> grade ended with 153 and we are starting with 179. Other grade levels are similar and the high school numbers are also higher. Kleinert expects this number to settle down once school starts. He projects we will come in at about 2268 which is an increase of 30 students over last year's ending enrollment.
3. Reconfiguration – Kleinert noted highlights of the summer reconfiguration work that he had presented at the "Welcome Back" all staff meeting yesterday by stating it was an extraordinary summer. While we completely overhauled the district, the nutrition staff served over 3,700 free meals to the children of our community through the new USDA sponsored summer lunch program. Multiple rooms received new carpet and paint, four critically failing roof sections were replaced, a wall was removed to make a new larger classroom, our UI Kindergarten teachers have a new home at the West Park campus, a second new satellite lunchroom called "Bear Court" was installed and is ready for service at Moscow High School, all of the lockers at Moscow Middle School have refinished fronts complete with secure locks for each student, the coal chute at Russell was finally sealed, a new playground structure was installed at Russell and is already receiving heavy use, all of the HVAC units received cleanouts and new filters, buses are shipshape and shiny, most of our purchases are here and accounted for, people are still being hired for positions, class size balancing is in high speed, and McDonald will be seeing their new greenhouse taking shape in the next few days. Principals were called in during their summer vacation to help get rid of hundreds of unused pieces of equipment that were cleaned out of the schools, every tree and bush on our property received a long overdue haircut that is astounding, and all of our outbuildings got cleaned out, including the old boxcar at Bear Field. All of this was accomplished while those of us on staff worked and celebrated with the most dedicated summer crew Kleinert had ever been associated with. In addition to regular summer deep cleaning that includes carpet cleaning, floor wax, and the scrubbing of every piece of equipment in the district from top to bottom, our crews moved over 2,500 boxes, 1,300 student desks and tables, 65 teacher desks, 170 teacher

and student computers, posters, shelves, counter units, LCD projectors and screens, file cabinets, wall hangings, elmos, whiteboards, lamps, ordered and paid for all sizes and shapes of furniture, handled an outside financial audit and hired multiple excellent staff members. There were over 100 phone moves with hundreds of VOI directory and intercom changes behind the scenes, moving hundreds of boxes of colored paper, supplies, and yes, even Mary Karin Miller's chalk was packed with everything else on the well-known spreadsheet staged, loaded, moved, unloaded, staged again, and finally taken to new classrooms. The middle school muscle got us started in June with their self-move and then our summer moving aides and regular maintenance and custodial crews under the amazingly thoughtful and respectful leadership of Ricky Fisher and Lorne Barr made this the most impressive and best communicated moving effort Kleinert has seen in his 31 year career. Buildings, outbuildings, storage areas, classrooms, landscape, buses, food service, grounds, floors, walls, ceilings, and windows have never looked better. He stated he is grateful to everyone who had a part in the moving process this summer and we are completely ready to start a new school year tomorrow. We know there will be glitches, we know there are details to iron out, and we are confident that through everyone's patience and flexibility, valued input, passion and ideas, we will make our new configuration the best instructional model possible for each and every student in the Moscow School District.

4. Fall Calendar Timelines – Upcoming open houses that will be taking place are Russell on August 30, 5 PM, beginning with a hot dog dinner then the open house. MMS's open house is scheduled for September 6, 6:00 PM; MHS's will be on September 12 at 6:30 PM; and PCR's is on September 26 from 5:00-6:00 PM. All the other schools open houses have already taken place.
5. Long Range Planning – Last month Kleinert reported that he would provide the Board with financial information later this fall. Deb Adair and the Business Office just finished with the outside audit process and after finalizing that work, will move on to providing financial information to the Board for planning purposes. Adair and Kleinert, at the invitation of City staff, attended a City of Moscow administrative planning meeting that took place yesterday. As reported in the paper this morning, Gary Reidner presented the District's proposal and members of the administrative staff discussed various components. Dan Carscallen, Tim Brown and Tom Lamar attended as council representatives to this committee. During the proposal, various members of the committee stated that the Joseph Street playfield development seems to be a standalone project and doesn't seem to be related to the district's need to expand at West Park. Conversely, the conversation did not close the door to a potential expansion idea at West Park. Following Reidner's presentation and committee comments, Kleinert was invited to the table. He began by commenting on the positive relationship the Board and school district has with the City and Parks and Recreation. He then reported that the Board of Trustees believes the West Park component to be an integral part of the proposal. Additional discussion took place and he commented that the drawing of a potential West Park expansion was not a representation by the District. The drawing is included near the back of the packet of information that became available to us yesterday afternoon. This packet that Kleinert passed to the Board is the document that was made available to the press and to the committee members at the meeting. The City Administrative staff asked that each Board member receive a copy. The largest part of the packet includes the Hodge Study that was completed in 1999. City staff updated the cost of improvements from the 1999 phased development model to a new total of approximately \$1.9 million and copies of the updated development costs are available upon request. Of note is the letter from Reidner that encompasses the first three pages. In the letter he states that without an

ownership interest in the property, City staff recommends against using City funds to enhance the property. He stated to the committee that some kind of a joint ownership or cooperative or maybe a long-term lease would be acceptable if written in such a way to protect both owners. During the conversation, Mr. Carscallen asked if the district might be interested in selling Joseph Street. Kleinert replied that he could not speak for the Board of Trustees, but the sale of the property would not be his recommendation. The recommendation from City staff will now move forward to the full City Council on their regularly scheduled September 4 meeting. It is Kleinert's recommendation that the Board invite the council to respond in writing to the district's proposal, which is a very generous offer to the City of Moscow and now the City will need to determine how, when and if they can proceed. Even though the topic of the Joseph Street property is important, there are many other school related priorities that are pressing.

6. Last item of information in the Superintendent's report is on the Student's Come First legislation that is related to certificated evaluations. A second component was added to these evaluations that require 50% of the evaluation to be tied to object measures of student growth. Multiple committees worked for several months to develop a model that will work for the Moscow School District. Training and professional development will focus on the Common Core State Standards (CCSS) that must be in place at the beginning of the 2013-14 school year. Committee members strongly believe that the student growth component should be woven into the new standards so our model directly reflects the two new requirements. Kleinert presented a PowerPoint that highlights this process.

**D. Other – None.**

**IX. SUGGESTIONS AND COMMENTS**

**A. Public Comments**

1. *Lori Maxwell*, 4<sup>th</sup> grade teacher at Lena and MEA President, thanked Kleinert and Campbell for their remarks at the opening meeting yesterday and for the additional days for professional development before the start of school.

**X. ADJOURNMENT**

There being no further business, the Vice-Chair adjourned the meeting at 9:40 PM.