

## REGULAR BOARD MEETING MINUTES

October 23, 2012

### I. CALL TO ORDER

The Regular Meeting of the Board of Trustees of Moscow School District No. 281 is called to order at 7:02 PM, October 23, 2012 by Dawn Fazio, Chair, pursuant to Idaho Code Sections 33-506 and 33-510. The meeting is held in the Music Room at Moscow Middle School, 1410 East D Street, Moscow, Idaho.

### II. DETERMINE QUORUM

The Chair asked the clerk to determine if a quorum of the Board is present. The clerk responded that four trustees are in attendance and a quorum is present.

Trustees present are Dawn Fazio, Chair, Zone 4, Jim Frenzel, Zone 1, Aleisa Barber, Zone 2 and Margaret Dibble, Zone 5. Kim Campbell, Vice-Chair, Zone 3 is out of town. Fazio also gave congratulations to Margaret Dibble on the birth of her first grandchild.

The staff members present are Dale Kleinert, Superintendent, Kevin McDonough, Director of Special Services/Human Resources, Deb Adair, Business Manager/Treasurer, Sarah Hanchey, Curriculum Director and Angie Packard, Board Clerk.

The agenda was presented and approved by unanimous consent.

### III. APPROVAL OF MINUTES

The following minutes are presented for approval: Regular Board Meeting, September 25, 2012.

#### RESOLUTION 13-35

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the minutes of the September 25, 2012 Regular Board Meeting, as corrected.

Dibble moved the Board approve Resolution 13-35, seconded by Barber. There were corrections noted. The motion carried 4-0-0.

### IV. GOOD NEWS, ANNOUNCEMENTS OR PRESENTATIONS

- A. Audit Presentation, Moscow School District** - Cade Konen, Hayden Ross, began by stating the audit is comprised of several different aspects that encompass different financial tools. He told the Board they are very fortunate to have Deb Adair as the business manager and Dale Kleinert as the superintendent. He then went on to review different pages in the audit. Pages 3-8 are Kleinert's and Adair's narrative on how the year went. Pages 9-10 are the financial statements and the only difference from this report and the monthly reports are the listing of fixed assets. Page 11 is the balance sheet and Konen reviewed the line items. He noted that at the end of June there were still two months of classified and teacher contracts and benefits yet to be paid. Page 13 lists revenue and expenditures. Page 30 shows what the fund balance is at the end of the year. Barber asked about all the items that we have to budget when we don't know what the costs could be. Adair explained that this is the contingency budget and Konen said it is put in there in the hope that it is not spent. Konen stated that if there had not been any ARRA or Jobs Bill funds, the contingency fund would have taken a hit of over two million dollars. Page 30 also shows how well the budget was estimated. Konen further noted

that the fund balance is used loosely and commonly misunderstood by the general public as it contains fixed assets. Konen explained how this works and what is restricted but needs to be included in the bottom line. Even though there is a \$3.4 million fund balance, \$74,000 is inventory, \$1.3 million is assigned to instructional support, a contingency fund for a bond rating of \$550,000 which is chosen by the Board, \$139,000 is encumbered, which leaves \$1.4 million unassigned. He further noted that a fund balance should be one month average of expenditures which is currently \$1.9 million or 10% which would be \$1.6 million. Konen went on to explain how this works. As 50% of the budget comes in twice a year, it is difficult to budget. The budget will need to be looked at and see where to cut as there will be tough choices that will need to be made. Dibble asked how much more was spent then was took in. Konen directed her to page 13 where it shows the district dipped in to the fund balance by \$1.7 million. Kleinert then noted that some tough decisions will have to be made. Dibble also said that we had to repair roofs and boilers and what was the cost. Adair stated that \$720,000 was used for capital projects and these monies were taken from the general fund. Fazio noted that this would be money gained if there was a different source for capital projects. The last item Konen noted was the audit statement from Hayden & Ross. He said it is always a pleasure to work with the MSD business office and the materials are always in order and readily available when asked for. Kleinert noted that the ARRA and Jobs Bill monies have helped us but they are now gone and we have only remained stable because of the fund balance the Board has committed to keep at a certain level. Fazio thanked Adair for her good work. Kleinert then thanked Konen for his work and his firm and the work they do for us. Adair also stated that Jennifer Johnson, who works in the business office, is in the audience and thanked her for her hard work also.

- B. Audit Presentation, Moscow Charter School** – Kleinert stated that he appreciates the work that everyone has done to make this happen. Kleinert also noted that the MCS Board has just approved this audit at their 6 pm meeting this evening. Cade Konen, Hayden Ross, noted that the audit has to be issued as a draft as it has not been completely finalized. He stated that there is nothing out of the ordinary. He also noted that he made a commitment to everyone to have this audit available tonight but expressed his frustration level has been rising as they have not had clean books for him to audit. This has been a continuing issue and it needs to be worked on. When he was given the books, he told them they had to get them in line before he could audit them. He noted that MCS needs to take this more seriously as this cannot continue and the books need to be audited in August in order for him to be able to give this audit presentation to the MSD Board in October. Recommendation to the MCS board from Konen was to get clean books to him to audit and perhaps contract with his firm on a monthly basis to receive some training on how to make this happen. Barber said it also puts the MSD Board in a bind by not being able to read the audit until the last minute prior to giving approval. Konen stated that MCS needs to have their audit approved by their board in September. Konen then went on to review the audit for MCS. He noted cash flow is very good. The various pages do look different from the ones for MSD. He then went on to address each line item and noted that their net assets went up. He also went through each page and explained what each meant. Kleinert asked Konen what recommendations he had to make this a smoother process. Konen said he needs to have cleaner books to audit earlier than October and give them some training which needs to be happening now. Fazio thanked him for working hard to get this audit to the Board tonight. Marie Axman, MCS Principal, clarified one thing and that they do in fact take him very seriously. They hired a business manager and unfortunately due to a large turnover of their board, they were unaware that the business manager did not have experience with audit procedures. She also noted that they will be

getting formal training and are very grateful for all the work and assistance that Jennifer Johnson has given them.

- C. Congratulations to Jessica Shawley, MMS P.E. teacher, who was awarded a \$5000 Learning and Leadership Grant from the NEA Foundation to support a high quality public education for her students that emphasizes participation in lifelong physical activity and wellness.
- D. Congratulations to the following MHS students who received a Student Recognition Award for “Exceptionally Polite, Courteous and Respectful”, Robert Bowles, Parker Brown, Anna Curet, Kristina Davenport, Henry Gregson, Hailey Hill, Malachi Horn, Yu Yu Lin, Emily Mangini, Miles Maxcer, Jaidin Medina, Jordan Northcutt, Sherri Paz, Jordan Schwartz, Mallory Dykes, Brenna Garfield, Christopher Huber, Luke Miller, Alexa Murray, James Ruck, Yesenia Thomas, Haley Adams, Naomi Adkins, Savanna Allen, Danni Annis, Jessica Barber, Wade Beyers, Aubrie Belvins, Garrett Brown, Donson Cook-Galardo, Rebecca Dykes, Alla El-Tawir, Abraham Foster, Ryley Hanks, Navar Horn, Jordan Howard, Madalynn Hull, Victoria Jacobsen, Krysta Muir, Kaylee Myler, Aiden Nygaard, Larissa Ogden, Tosha Paul, Anthony Quesnell, Mary Roach, Jacob Rose, Benjamin Shipley, Conlan Weeser, Elaine Zabriskie, Rachel Anderson, John Batacan, Chase Baune, Isaac Berger, Maris Breed, Anna Campbell, Selina Caren, Brittnay Davis, Seth Dixon, Ryan Frenzel, Kylie Gorton, Steven Greene, Mikaela Hannon, Jamie Jenkins, Liam Knudsen, Kendyl Landeck, Brayden Nichols, Megan Paul, Marissa Reisenauer, Harley Silva, Ashleigh Stedman and Cooper Trail.
- E. Congratulations to MHS students, Jackson Deobald and Seth Dixon, who have been selected as Commended Students in the 2013 National Merit Scholarship Program. Commended students are recognized for their exceptional academic promise demonstrated by their outstanding performance on the qualifying test used for program entry.
- F. Congratulations to Deb Adair, Business Manager, who recently achieved the Certified Administrator of School Finance and Operations (SFO) certification by the Association of School Business Officials International (ASBO). This certification demonstrates a commitment to high standards and ethical practice in school business management.
- G. **Information: Long Range Planning** - Dale Kleinert stated that last month the Board took action to move forward with planning activities that would result in holding a plant facilities renovation bond election in May. Several things have been set in motion and Kleinert listed what has taken place thus far. Two sub committees of the Long Range Planning Task Force, Facilities and Joseph Street have met. In addition, engineering services have been requested to validate estimated mechanical, electrical and construction costs. Kleinert noted that by Idaho Code requirements, we have contacted a bonding counsel firm of Hawley Troxell LLP out of Boise to assist with legal and ballot matters. Kleinert plans to make a final recommendation to the Board in January regarding specific costs, project details and other information needed for formal action and resolution by the Board. He also said that multiple community presentations would then occur, as well as other information that would be published such as pamphlets, Web information, newsletters, photos, videos, and news releases. Kleinert stated that the purpose of this bond election is to provide much needed renovations to our buildings and is critical to the needs of our students. The supplemental levy that has been so generously passed by our patrons needs to be used for students, not capital projects. A successful bond election will allow these renovations to take place.

**H. Public Comments**

1. **Lori Maxwell**, MEA president and Lena 2<sup>nd</sup> grade teacher, stated that they are concerned with the recent action taken by the Idaho School Boards Association and has a prepared statement that she passed out to the board members which is asking the Board to stand with them to oppose the Luna laws.

Fazio stated that if any of the trustees would like to respond to this there would be an opportunity at the end of the agenda.

- V. CONSENT AGENDA:** All items appearing under this heading will be acted upon by one motion, without discussion. Should any Trustee or other person request that any item be considered separately, that item will be added to the end of the regular agenda.

**A. Fiscal Services**

1. Board Audit of Expenditures

Payroll, September Net Payroll	\$ 762,540.49
Payroll Withholdings: Benefits / State Tax / Federal Tax	\$ 749,658.38
Accounts Payable, September Bill List	\$ 295,878.38
<b>TOTAL BILLS and PAYROLL</b>	<b>\$ 1,808,077.25</b>

All funds have been expended consistent with adopted budgets and applicable rules and regulations.

**B. Donations/Grants**

1. Thank you to the Board of Directors of the NEA Foundation for the \$5000 grant awarded to Jessica Shawley to be used in her physical education class at MMS.
2. Thank you to Helena Probasco, Moscow Walmart manager, for the donation of twenty \$50 gift cards to be used to purchase classroom supplies. The gift cards were used in a drawing for teachers during the October Professional Days.
3. Thank you to Paul Cummings, Idaho Ice, for the donation of water to be used by the K+ students in the modular classroom at McDonald.
4. Thank you to Tri-State Enterprise, Inc for the generous donation of six quality backpacks for students in need at the Moscow Middle School.

**C. Administrative/Human Resources**

1. **Certified - Hire**

Mathews, Jennifer, Teacher, Spanish, MMS, .17 FTE, effective 8/29/12

2. **Certified – Stipends**

***Miscellaneous:***

Curnes, Kris, Teacher, Grade 3, Russell Elementary, \$50 stipend for data board work and Milepost intervention entering, effective 10/1/12.

Golightly, Kari, Teacher, Language Arts, MMS, \$187.50 stipend for prep/cost for CCSS training, effective 10/1/12.

Hill, Cherisse, Teacher, Grade 3, Russell Elementary, \$50 stipend for data board work and Milepost intervention entering, effective 10/1/12.

Miller, Mary Karin, Teacher, Grade 3, Russell Elementary, \$50 stipend for data board work and Milepost intervention entering, effective 10/1/12.

Nelson-Price, Rebecca, Teacher, Language Arts, MMS, \$187.50 stipend for prep/cost for CCSS training, effective 10/1/12.

Steckel, Lisa, Teacher, Music, Russell and West Park Elementary Schools, \$539 stipend for directing the elementary choir October – December 2012, effective 11/1/12.

***Go To Building Mentors:***

Leidholm, Vicki, Teacher, Grade 2, West Park Elementary, \$300 stipend for being a Go To Mentor for the building, effective 3/1/13.

***National Board for Professional Teaching Standards:***

Pannkuk, Molly, Teacher, Grade 1, Lena Whitmore Elementary, \$2,000 stipend, effective 10/25/12.

***Teaching American History Grant Stipends:***

Albrecht, Jason, Teacher, Social Studies, MMS, \$200 stipend for attending class on 8/2/12 and 9/29/12, effective 11/1/12.

Bailey, Angela, Teacher, Social Studies, MMS, \$200 stipend for attending class on 8/2/12 and 9/29/12, effective 11/1/12.

Donaldson, Tracy, Teacher, Social Studies, MMS, \$200 stipend for attending class on 8/2/12 and 9/29/12, effective 11/1/12.

Haley, Matthew, Teacher, Social Studies, MMS, \$200 stipend for attending class on 8/2/12 and 9/29/12, effective 11/1/12.

Kirkland, Melissa, Teacher, Social Studies, MHS, \$100 stipend for attending class on 8/2/12, effective 11/1/12.

***School Improvement (Capacity Building) Stipends:***

Amell, Denise, Teacher, Grade 4, Russell Elementary, \$50 stipend, effective 11/1/12.

Charles, Michelle, Teacher Grade 5, Russell Elementary, \$50 stipend, effective 11/1/12.

Cowley, Amy, Gifted Talented Facilitator, Russell and McDonald Elementary Schools, \$50 stipend, effective 11/1/12.

Jensen, Carolyn, Teacher, Special Education, Russell Elementary, \$50 stipend, effective 11/1/12.

Lyons, Monica, Counselor/School Psychologist, Russell and West Park Elementary Schools, \$50 stipend, effective 11/1/12.

Miller, Mary Karin, Teacher, Grade 3, Russell Elementary, \$50 stipend, effective 11/1/12.

Norman, Ed, Principal, Russell Elementary and PCRHS, \$50 stipend, effective 11/1/12.

**3. Certified-Request to be released from contract contingent upon finding a suitable replacement.**

Flom, Karen, Teacher, Math, MMS, effective 10/31/12.

**4. Classified – Hires**

Gomez, Melissa, Instructional Assistant Paraprofessional, Special Education Program, MMS, 3.75 hours/day, effective 10/3/12.

Merchant, Sarah, Instructional Assistant Paraprofessional, Title I Program, MMS, 3.75 hours/day, effective 10/1/12.

Shaw, Debra, Instructional Assistant Paraprofessional, Special Education Program, McDonald Elementary, Preschool, 3.75 hours/day, effective 9/4/12.

Spinarski, Krysta, Aide, K+ Program, West Park Elementary, 3.75 hours/day, effective 9/17/12.

***MHS Student Employee Hires***

Bockstruck, Joel, Auditorium Tech, MHS, effective 8/27/12

**5. Classified - Changes/Increase/Decrease**

Lair, Lyle, Bus Driver completed training, Transportation, effective 9/19/12.

Modine, Gary, Bus Driver completed training, Transportation, effective 9/26/12.

Plass, Alan, Bus Driver completed training, Transportation, effective 9/13/12.

**6. Extracurricular-Hires/Rehires/Changes/Transfers/Resignations/Terminations/Retirements**

***Football – MHS Resignations/Terminations/Retirements:***

Foss, Matthew, JV Football Coach, MHS, effective 8/6/12.

Sapp, Zachary, Assistant V Football Coach, MHS, effective 8/6/12.

***Girls Basketball - MHS Resignations/Terminations/Retirements:***

Agee, Michelle, 9<sup>th</sup> Grade Girls Basketball Coach, effective 9/26/12.

Riener, Heather, Assistant V Girls Basketball Coach, effective 9/26/12.

***Girls Basketball - MHS Hires/Rehires:***

Barnes, Robin, Head V Girls Basketball Coach, MHS, effective 10/29/12.

McIntosh, Brandon, JV Girls Basketball Coach, MHS, effective 10/29/12.

***Girls Basketball - MMS Hires/Rehires***

Bayly, Matthew, 8<sup>th</sup> Grade Girls Basketball Coach, MMS, effective 1/8/13

***Boys Basketball – MMS Hires/Rehires***

Eberlin, Ryne, Assistant 7/8<sup>th</sup> Grade Boys Basketball Coach, MMS, effective 10/24/12.

Fulp, Brian, Assistant 7/8<sup>th</sup> Grade Boys Basketball Coach, MMS, effective 10/24/12.

Herrenbruck, Adam, 7<sup>th</sup> Grade Boys Basketball Coach, MMS, effective 10/24/12.

Martin, Neil, Assistant 7/8<sup>th</sup> Grade Boys Basketball Coach, MMS, effective 10/24/12.

Merica, Chris, Assistant 7/8<sup>th</sup> Grade Boys Basketball Coach, MMS, effective 10/24/12.

Wilson, Zachary, 8<sup>th</sup> Grade Boys Basketball Coach, MMS, effective 10/24/12.

***Wrestling – MMS Hires/Rehires***

Barmore, Bryer, Assistant Wrestling Coach, MMS, effective 1/8/13.

Culverwell, Christopher, Assistant Wrestling Coach, MMS, effective 1/8/13.

Haley, Matthew, MS Wrestling Coach, MMS, effective 1/8/13.

***Activities Stipends:***

Fitze, Alexis, Head V Cheerleader Advisor, MHS, \$50 stipend for handling additional practices and duties during the transition of hiring a head cheer advisor and a new JV Coach, effective 10/1/12.

***Activities Workers – MHS/MMS Hires:***

Clyde, Nick, Activities Worker, MHS/MMS, effective 8/10/12.

Houska, Mitze, Activities Worker, MHS/MMS, effective 8/10/12.

Lish, Emily, Activities Worker, MHS/MMS, effective 8/10/12.

Snow, Michelle, Activities Worker, MHS/MMS, effective 8/10/12.

***Academic Advisors MHS Hires/Rehires:***

Hecker, Evan, Senior Class Advisor, MHS, effective 8/29/12.

***RTI Team Leaders Hires/Rehires:***

Ardern, Kara, Teacher, Title I, West Park Elementary, effective 8/22/12.

Lucks, Stephanie, Teacher, Special Education, West Park Elementary, effective 8/22/12.

***6<sup>th</sup> Grade Science Camp, MMS Hires/Rehires:***

Ash, Brandi, Teacher, Grade 6, MMS, effective 9/29/12.

Diamond, Jill, Teacher, Grade 6, MMS, effective 9/29/12.

Hendrickson, Carly, Teacher, Grade 6, MMS, effective 9/29/12.

Hudelson, Eric, Teacher, Grade 6, MMS, effective 9/29/12.

Mangini, Paige, Teacher, Grade 6, MMS, effective 9/29/12.

Parce, Jerri, Teacher, Grade 6, MMS, effective 9/29/12.

***Volunteers – MHS/MMS***

Hall, Keli, Volunteer, Girls Basketball, MHS, effective 10/29/12.

Fiscal Implication: These personnel actions do not exceed the budget allocation for personnel as approved by the Board.

**RESOLUTION 13-36**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves all items listed under the Consent Agenda, as presented.

Barber moved the Board approve Resolution 13-36, seconded by Dibble. The motion carried 4-0-0.

Fazio acknowledged the generous donations and expressed thanks for them.

**VI. CONTINUED BUSINESS**

**A. Curriculum, Instruction & Assessment** - Sarah Hanchey brought a presentation related to the RTI model. Kevin McDonough then shared that the intervention model consists of three

tiers. McDonough further noted that reading and math models have been defined and at MHS the teachers have been working on the process. Each school has a “to-do” list and professional development is aligned with these lists. Hanchey then reported on the Data Analysis Days. Elementary teachers are further in this process and the secondary schools are just beginning this year. The training has been geared toward the secondary level to help get them started. Teams meet during the Data Analysis Days and identify whether students are developing the skills to enter that grade level. Hanchey showed a slide of a “data board” and then gave an explanation of each color and how this information is used to plan interventions for each student. There is a lot going on and the value of the data boards is immense and can be given to the next grade teacher. Dibble asked if each paper represents one student. Hanchey said yes it does and they are organized by grade at each building. Kleinert noted these are really fun meetings to watch. There was further discussion about the colors that represented the students and how it all works together to determine intervention needs.

## **VII. NEW BUSINESS**

- A. Action on Moscow School District Financial Audit** - Deb Adair stated that we are required by Idaho Code to have an independent company audit our financial books annually. We are contracted with Hayden Ross, PLLC to have this done and heard the report from Cade Konen earlier this evening. Adair recommends approval.

### **RESOLUTION 13-37**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the Moscow School District 2011-2012 Financial Audit, as presented.

Frenzel moved the Board approve Resolution 13-37, seconded by Barber. The motion carried 4-0-0.

- B. Action on Moscow Charter School Financial Audit** - Dale Kleinert said that this is the second component of an audit that takes place. The first component dealt with changes being proposed to their charter to bring it more in-line with what they are teaching and it was given preliminary approval. Kleinert noted that the second component is the financial audit which was presented tonight. He feels that the MCS is working on all the recommendations brought forth by Konen and recommends approval.

### **RESOLUTION 13-38**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the 2011-2012 Financial Audit of the Moscow Charter School, as presented.

Dibble moved the Board approve Resolution 13-38, seconded by Frenzel. The motion carried 4-0-0.

- C. Action on Bus Bids** - Deb Adair stated that we are on a twelve year schedule for bus replacement which is a hard and fast rule from the state. She stated that we went out for bids and they were opened today. Harlow’s Bus Sales came in with the lowest bid and the highest trade-in value. She further noted that the funds can only be used on buses, whenever they are purchased. Recommends accepting the bid from Harlow’s.

### RESOLUTION 13-39

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the bid from Harlow's Bus Sales to purchase two (2) buses for a total cost of \$181,852.

Frenzel moved the Board approve Resolution 13-39, seconded by Barber. The motion was then amended to correct the cost of the buses. Barber noted that she is happy to see the automatic tire chains. It was asked how many of our buses have this feature. Adair responded that we have ten buses with automatic chains and eventually all our buses will have them and any new ones purchased are equipped with them. The motion carried 4-0-0.

- D. Action on Revised Job Descriptions: School Nurse, Nursing Assistant, Lead Network Specialist, Network Specialist and Network Technician** - Dale Kleinert said this is a change of supervisory and seems simple on paper but is quite different in practice. Recommends approval.

### RESOLUTION 13-40

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the revisions to the job descriptions for the School Nurse, Nursing Assistant, Lead Network Specialist, Network Specialist, and Network Technician, as presented

Barber moved the Board approve Resolution 13-40, seconded by Dibble. The motion carried 4-0-0.

- E. Action on Declaration of Emergency for Work Based Learning Coordinator** - Dale Kleinert stated that Idaho Code requires us to declare an emergency when a suitable candidate cannot be found. Recommends approval.

### RESOLUTION 13-41

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby declares a hiring emergency in the area of Work-based Learning Coordinator for the 2012-2013 school year.

Dibble moved the Board approve Resolution 13-41, seconded by Frenzel. The motion carried 4-0-0. There was some discussion on what a Work Base Learning Coordinator does.

- F. Action on Hiring of Mr. Philip Helbling, Work Based Learning Coordinator** - Dale Kleinert noted that as the Board just declared an emergency for the hiring of the Work-based Learning Coordinator position, he now recommends the hire of Phil Helbling for the rest of the 2012-13 school year.

### RESOLUTION 13-42

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the emergency hiring of Phillip Helbling, .33 FTE, effective for the 2012-2013 school year only, as recommended.

Dibble moved the Board approve Resolution 13-42, seconded by Barber. Barber asked if Mr. Helbing would need to take classes towards certification. Kleinert stated that not at this time and McDonough then went on to explain that this is for one year only and the position will be reopened next year. McDonough also stated that should Mr. Helbling wish to apply for the position, he would then need to work towards gaining his certification in this area. The motion carried 4-0-0.

- G. Consideration of Early Graduation Requests** - Dale Kleinert noted that there is only one request for early graduation. This student is proficient in all assessments. He further noted that if this student does not graduate as stated, she would return to school for her senior year. Recommends approval.

#### **RESOLUTION 13-43**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the early graduation request of Moscow High School student Courtney Wood, as recommended.

Dibble moved the Board approve Resolution 13-43, seconded by Frenzel. Barber noted that this student is a junior and asked a question about the financial impact. There was some discussion about the early completer which is for those students that graduate a year early. The motion carried 4-0-0.

- H. Action on Employee Leave Request** - Dale Kleinert stated that these requests are usually done in the spring for the following year. It comes to the Board early as Mr. Scheef has to apply for a Fulbright Scholarship and if he is awarded this opportunity he will need to take a leave of absence in the spring of 2014 which will enable him to teach in Singapore. Kleinert further noted that if his application is not successful, this leave request will be rescinded.

#### **RESOLUTION 13-44**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the Leave Request from Andrew Scheef, as presented.

Frenzel moved the Board approve Resolution 13-44, seconded by Barber. There was some discussion on this and how a substitute would be hired. The motion carried 4-0-0.

- I. First Reading: Revision to Board Policy 5101.02, Fund Raising Activities** - Dale Kleinert said that a few months ago the Board gave approval to change the name from MJHS to MMS in board policy. When Packard was making those changes it was noted that this policy needed some additional wording changes. Kleinert noted that the ninth grade students need approval from the middle school principal to participate in fund raising activities and this wording needs to be removed since ninth grade students are now under the supervision of the high school principal.

### **VIII. INFORMATION**

**A. Superintendent's Report**

1. Secondary class loads have some balancing issues. Kleinert noted that he will be meeting with both secondary principals at the end of the week to work on balancing the class loads

for the second semester. This is the first report and they will do their best to have the classes balanced for the second semester.

2. Enrollment is holding steady and it is at 2263 right now which is a good number as the numbers are used from the November reporting period for our financial allocation.
3. Chinese Bridge Delegation – Kleinert stated he was approached early this summer and asked to apply for this delegation. This is an excellent opportunity to get our sister city involved. It is also a good opportunity to get Chinese teachers to come to the U.S. to teach Mandarin Chinese in our schools. Kleinert is pleased to be a part of this and thanked the Board for approving his participation in this opportunity.
4. Kleinert also noted that the cost for the MOSS Science camp will be increasing from \$165 to \$190 next year per student. About fifty students couldn't afford it and the registration cost for those students was taken from supply budgets in order to enable them to attend. Twenty-three students didn't attend. He also noted bus cost is significant.

**B. ISBA Resolutions** – Fazio stated that in the board packets there was a list of the resolutions that will be presented at the ISBA convention. She noted that most of them have been dropped and these are the ones that remained. She would like to have some discussion on number seven as not all of the board members are attending the convention and she would like to know what their thoughts are on this resolution. After some discussion it was suggested to wait to make a decision until after hearing it presented at the convention. Fazio noted that she will be presenting number two and someone else will need to present number one.

**C. Other** – Fazio noted that there has been a lot of misinformation going around in regards to Propositions 1, 2, and 3 in regards to the Boise School District Board. Fazio stated that it is too bad that local school boards are being dragged in to this situation. There was further discussion on this topic.

## IX. SUGGESTIONS AND COMMENTS

### A. Public Comments

- a. **Lori Maxwell**, MEA president and Lena 4<sup>th</sup> grade teacher, stated that she appreciates the Trustees and the work they have done. She also noted that while she doesn't endorse the ISBA's position, she does understand it due to the shrinking of the funds for schools. She thanked the Board for their support.
- b. **Ladene Edwards**, Lena music teacher, asked about the job description for the nursing assistant and if there are qualifications for the position. She stated that the title of the job description "Nursing Assistant" is misleading.

## X. ADJOURNMENT

There being no further business, the Chair adjourned the meeting at 9:15 PM.