

**REGULAR BOARD MEETING MINUTES**  
**December 18, 2012**

**I. CALL TO ORDER**

The Regular Meeting of the Board of Trustees of Moscow School District No. 281 is called to order at 7:03 PM, December 18, 2012 by Dawn Fazio, Chair, pursuant to Idaho Code Sections 33-506 and 33-510. The meeting is held in the Music Room at Moscow Middle School, 1410 East D Street, Moscow, Idaho.

**II. DETERMINE QUORUM**

The Chair asked the clerk to determine if a quorum of the Board is present. The clerk responded that five trustees are in attendance and a quorum is present.

Trustees present are Dawn Fazio, Chair, Zone 4, Kim Campbell, Vice-Chair, Zone 3, Jim Frenzel, Zone 1, Aleisa Barber, Zone 2 and Margaret Dibble, Zone 5.

The staff members present are Dale Kleinert, Superintendent, Kevin McDonough, Director of Special Services/Human Resources, Deb Adair, Business Manager/Treasurer Sarah Hanchey, Curriculum Director, and Angie Packard, Board Clerk.

Chair Fazio expressed her sadness on the horrific event that the school in Connecticut suffered.

The agenda is presented with an addendum noted to the Consent Agenda and New Business and approved by unanimous consent.

**III. APPROVAL OF MINUTES**

The following minutes are presented for approval: Regular Board Meeting, November 27, 2012.

**RESOLUTION 13-48**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the minutes of the November 27, 2012 Regular Board Meeting, as corrected.

Frenzel moves the Board approve Resolution 13-48, second by Dibble. Corrections are noted that will be made. The motion carries 5-0-0.

**IV. GOOD NEWS, ANNOUNCEMENTS OR PRESENTATIONS**

- A.** Congratulations to MHS Debate Team members, Ned Caisley and Megan Reisenhauer for placing first and Jacob Rose and Richard Crookston for placing second, in the Novice Public Forum and Sunny Hightower and Issac Leidenfrost for placing second in the JV Public Forum, at the Central Valley Bear Brawl debate tournament that was held in November. In addition, another ten MHS students made it to the quarter finals.
- B.** At the recent State Tournament for Drama, all three MHS students made it to the finals where Maris Breed is the new state champion in the serious solo category and Lindsey Seegmiller and Sierra Flisher earned fourth place in their technical make-up event.
- C.** Ed Norman, Russell Elementary principal, reports that student and staff celebrated our Veterans with an assembly and with the guidance of 4th grade teacher, Melissa Mueller,

created an "Honor Wall" in the school's hallway which recognizes and celebrates student family members who have served in the military.

- D. Russell Elementary students and staff have been very busy participating in collecting food for the "Fill the Truck" event to benefit the local food banks, collecting pennies for "Pennies for Leukemia", a national cancer drive and making and delivering ornaments for the Christmas tree that is on display at City Hall. In addition, the students will also be walking to City Hall to sing Christmas carols for the staff.
- E. Congratulations to the following MHS students who received the Student Recognition Award, "Positive Attitude and Outstanding Effort in Class", Jesse Alves-Foss, Rachel Bayly, Trinity Carpenter, Rheanna Danes, Kristina Davenport, Cameron Deariean, Reed Ellsworth, Henry Gregson, Anna Jones, Tanner Lawson, Miles Maxcer, Natalie McDaniel, Jaidin Medina, Paige Mosman, Jordan Northcutt, Samantha Profitt, Annarose Qualls, Megan Rourke, Hyrum Russell, Ellen Dennis, Georgia Filler, Laurel Gieszelmann, Erin Ingram, Alec Martin, Seth McNeel, Luke Miller, Matthew Pancheri, Andrew Raiden, Elizabeth Stedman, Joelle Stephens, Yesenia Thomas, Justis York, Michael Zuba, Alexander Albrecht, Savanna Allen, Macie Bakken, Damon Beck, Bailey Bice, Ardina Boll, John Choi, Donson Cook-Gallardo, Mircea Cornelison, Grace Frausto-Natividad, Jillian Gayler, Amanda Hindberg, Madalynn Hull, Victoria Jacobsen, Larissa Ogden, Senna Pankopf, Chloe Quinnett, Jack Richardson, Rachel Smith, Tori Wheeler-Wilson, Tessa Wilcox, Rachel Anderson, John Batacan, Chase Baune, Anna Campbell, Rosemary Coldsnow, Brittney Davis, Kylie Gorton, Mikaela Hannon, Yamina Haro, Anne Hightower, Molly Jennings, Kendyl Landeck, Sophie Mattinson, Tyler Wasson, Jeremy Williams and George Wolcott.
- F. Congratulations to the West Park/Russell choir, directed by Lisa Steckel, who recently performed some pieces in the UI Christmas Concert where they were joined by an estimate 700+ musicians. Thanks to Lisa Steckel for her high energy conducting and the students for their hard work. Fazio added that the middle school and high school also performed.
- G. Congratulations to Kevin McDonough, Special Services Director, and the Special Services staff who recently completed a rigorous audit of student Individual Education Plans for State and Federal compliance, where the paperwork is finished and verified at 100% compliant.
- H. **Public Comments.**
  - 1. *Sherwood Hall*, expressed his thanks for getting the link fixed for the Trustee zones.

V. **CONSENT AGENDA:** All items appearing under this heading will be acted upon by one motion, without discussion. Should any Trustee or other person request that any item be considered separately, that item will be added to the end of the regular agenda.

A. **Fiscal Services**

1. Board Audit of Expenditures

Payroll, November Net Payroll	\$ 780,284.26
Payroll Withholdings: Benefits / State Tax / Federal Tax	\$ 751,376.50
Accounts Payable, November Bill List	\$ 268,856.32
<b>TOTAL BILLS and PAYROLL</b>	<b>\$ 1,800,517.08</b>

All funds have been expended consistent with adopted budgets and applicable rules and regulations.

**B. Donations/Grants**

1. Thank you David and Suzanna Trail for their gift of \$100, with a matching \$100 grant from Northwestern Mutual Foundation Matching Gifts Program, to Paradise Creek Regional High School in memory of Nick Broenneke.
2. Thank you to the anonymous donor who gave \$20 to McDonald teacher Anna Fehrenbacher to use for her lunchtime knitting group of third graders.

**C. Administrative/Human Resources**

**1. Certified – Stipends**

*Miscellaneous*

Hudelson, Eric, Teacher, Grade 6, MMS, \$2,024 stipend for being a Winter 2012-13 Driver Education instructor, effective 12/1/12.

Jensen, Carolyn, Teacher, Special Education, Russell Elementary, \$1,748 stipend for being a Winter 2012-13 Driver Education instructor, effective 12/1/12.

Stafford, Julie, Teacher, Business/Econ, MHS, \$1,237 stipend for work on the Carl Perkins Grant, effective 12/1/12.

*Teaching American History Grant Stipends:*

Albrecht, Jason, Teacher, Social Studies, MMS, \$100 stipend for attending class on 10/27/12, effective 12/1/12.

Donaldson, Tracy, Teacher, Social Studies, MMS, \$100 stipend for attending class on 10/27/12, effective 12/1/12.

Haley, Matthew, Teacher, Social Studies, MMS, \$100 stipend for attending class on 10/27/12, effective 12/1/12.

Kirkland, Melissa, Teacher, Social Studies, MHS, \$100 stipend for attending class on 10/27/12, effective 12/1/12.

*School Improvement Leadership Team Stipends:*

Amell, Denise, Teacher, Grade 4, Russell Elementary, \$50 stipend for attending the December 4, 2012 meeting, effective 12/4/12.

Charles, Michelle, Teacher Grade 5, Russell Elementary, \$50 stipend for attending the December 4, 2012 meeting, effective 12/4/12.

Cowley, Amy, Gifted Talented Facilitator, McDonald and Russell Elementary Schools, \$50 stipend for attending the December 4, 2012 meeting, effective 12/4/12.

Jensen, Carolyn, Teacher, Special Education, Russell Elementary, \$50 stipend for attending the December 4, 2012 meeting, effective 12/4/12.

Lyons, Monica, Counselor/School Psychologist, Russell and West Park Elementary Schools, \$50 stipend for attending the December 4, 2012 meeting, effective 12/4/12.

Miller, Mary Karin, Teacher, Grade 3, Russell Elementary, \$50 stipend for attending the December 4, 2012 meeting, effective 12/4/12.

Norman, Ed, Principal, Russell and PCRHS, \$50 stipend for attending the December 4, 2012 meeting, effective 12/4/12.

Wyatt, Debra, Teacher, Title I, Russell, \$50 stipend for attending the December 4, 2012 meeting, effective 12/4/12.

**2. Classified – Hires**

Dodson, Kathryn, Instructional Assistant Paraprofessional, Special Education Program, MMS, 7.25 hours/day, effective 11/12/12.

Gray, Joanna, Bus Driver in training, Transportation, effective 11/28/12.

**3. Classified - Changes/Increase/Decrease**

Byrne, Susan, Instructional Assistant Paraprofessional, Speech Language, Special Education Program, District-wide, change assignment to Russell, West Park and MHS, effective 8/27/12.

Rogalski, Julie, Food Service Worker, West Park Elementary, transfer to Cook, West Park Elementary, 5.5 hours/day, effective 12/3/12.

Stevenson, Heather, Instructional Assistant Paraprofessional, Lena Whitmore Elementary, 3.75 hours/day; Bus Aide, Transportation, increase bus aide from 1.5 to 3 hours/day, effective 12/12/12.

Weaver, Lynn, Mentor Program Coordinator, District-wide, increase from 14 to 16 hours/week, effective 12/10/12.

**4. Classified - Resignations/Terminations/Retirements**

Bakken, Megan, Instructional Assistant Paraprofessional, Special Education Program, McDonald Elementary, effective 12/19/12.

Gomez, Melissa, Instructional Assistant Paraprofessional, Special Education Program, MMS, effective 11/21/12.

Loree, Tiffany, Instructional Assistant Paraprofessional, Special Education Program, MHS, effective 12/21/12.

**5. Extracurricular Hires/Rehires/Changes/Transfers/Resignations/Terminations/Retirements**

*RTI Leaders – Hires*

Charles, Michelle, RTI Leader, Russell Elementary, effective 8/22/12.

Merten, Mary Kay, RTI Leader, MHS, effective 8/22/12.

Nelson-Price, Rebecca, RTI Leader, MMS, effective 8/22/12.

Whittaker, Danika, RTI Leader, MHS, effective 8/22/12.

*Track – MHS Hires*

Helbling, Phillip, Head V Track Coach, MHS, effective 2/22/13.

*Boys Basketball – MMS Resignations/Terminations/Retirements*

Martin, Neil, Assistant 7/8<sup>th</sup> Grade Boys Basketball Coach, MMS, effective 10/29/12.

*Golf – MHS Resignations/Terminations/Retirements*

Barnes, Robin, Head Golf Coach, MHS, effective 11/27/12.

*Volleyball - MHS Resignations/Terminations/Retirements*

Charles, Michelle, Head Volleyball Coach, MHS, effective 12/6/12.

Orr, Jamie, Assistant V Volleyball Coach, MHS, effective 12/6/12.

*Volunteers – MMS/MHS*

Telleria, Matthew, Volunteer, Wrestling, MMS, effective 1/8/13.

Fiscal Implication: These personnel actions do not exceed the budget allocation for personnel as approved by the Board.

**RESOLUTION 13-49**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves all items listed under the Consent Agenda, as presented.

Barber moves the Board approve Resolution 13-49, second by Dibble. Fazio expressed her thanks for the donations listed and also noted that Nick Broenneke was part of the PCRHS class of 2002. The motion carries 5-0-0.

**VI. CONTINUED BUSINESS**

**A. Curriculum, Instruction & Assessment** - Sarah Hanchey gave the Board a handout that shows the agenda for the Curriculum Day scheduled for January 7, 2013. She then went on to note the events that will be happening. Hanchey thanked Jessica Shawley for the grant that she received that will help with the training PE teachers will be taking. She further noted that there is both a secondary and elementary science adoption meeting that will be taking place during this time. There is also a sheet that lists all certificated staff that serves on the various subject area committees. Hanchey asked for questions and there were some from the Board that Hanchey answered.

**B. Special Services** - Kevin McDonough thanked the Board for providing this time for him on the agenda for a monthly report. He then gave the Board a handout that relates to the December Child Count. McDonough noted that while students with mild disabilities have decreased, students with severe disabilities have increased and this takes much more

resources. He stated that these numbers are not used for state funding but rather 5.5% at the secondary level and 6% at the elementary of overall enrollment. McDonough stated that we are below 10% of the state's overall number. Fazio noted that the columns are identified by age not grade. McDonough further when on to say that Idaho does not allow a school district to educate pre-school age children unless they are developmentally delayed. He also said a variety of things take place to transition high school special education students out of the school district's programs and into the community or college. McDonough noted that on the front page of the handout there is a listing of acronyms and a section that details the main components of the Individuals with Disabilities Education Act (IDEA) and he went on to explain each of them. McDonough noted that his staff is very organized and does a great job, along with the parents of the students. Campbell then briefly shared why this was an area she wanted McDonough to address.

- C. **Action on 2013-2014 Calendar** - Dale Kleinert stated that there was a first reading last month and the changes that were noted from that review have been made. He recommends approval.

### **RESOLUTION 13-50**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the 2013-14 School Year Calendar, as presented.

Dibble moves the Board approve Resolution 13-50, second by Campbell. Dibble asked about any concerns with the calendar that were noted during negotiations and Kleinert explained what was done. Barber noted that she had heard from several teachers that they were excited about the fall meetings, what they learned and how to implement the information into their teaching. There was further discussion. Hanchey then added that the calendar also eliminated some two-day student weeks. It was noted that taking a full week at Thanksgiving was a good decision. The motion carries 5-0-0.

- D. **Preliminary Recommendation from the Long Range Planning Task Force** - Dale Kleinert began by noting that after two years of meetings a plan has finally been put together for a recommendation to the Board. He thanked all the people who served on the task force and specifically mentioned Greg Papineau, Lorne Barr and Bill Marineau. He also thanked Deb Adair for all her hard work in putting the numbers together. He noted that the theme is to take care of what we have and to present to the community a plan that they could support and approve. He then showed a PowerPoint presentation that has very detailed information that enabled the LRPTF sub-committees to formulate the preliminary recommendation that is being presented tonight. Kleinert noted that the cost for all the projects is \$10.7 million which is the amount that will be considered for the bond election and there will be three public meetings in January. Barber expressed her thanks to all those involved in these meetings and the time it took and for coming up with the recommendation that was presented tonight. Dibble asked what the cost for the playfields would be and Kleinert noted that it would be \$1.5 million. There was further discussion.

## **VII. NEW BUSINESS**

- A. **Action on Leave of Absence Request for Classified Employee: Jean Penoncello** - Dale Kleinert stated that Penoncello is a library aide at the Moscow Middle School. Her husband will be on sabbatical and she would like to be able to travel with him. Since a leave of absence requires some type of professional development during the time off, Penoncello will be visiting some libraries along the way. Kleinert recommends approval.

### RESOLUTION 13-51

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the leave of absence request for Jean Penoncello, as presented.

Frenzel moves the Board approve Resolution 13-51, second by Barber. The motion carries 5-0-0.

- B. Request to be Released from Contract: Karen Flom** – Dale Kleinert said that Flom’s husband got a job in Oregon and she felt that in the best interest of her family she is asking to be released from her contract. A suitable replacement has been found and Kleinert recommends approval.

### RESOLUTION 13-52

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves releasing Karen Flom from her contract for the 2012-2013 school year, as presented.

Barber moves the Board approve Resolution 13-52, second by Dibble. The motion carries 5-0-0.

## VIII. INFORMATION

### A. Superintendent’s Report

1. Enrollment is down six from last month and is at 2243. Enrollment at the end of last year was 2236. While it is not as good as Kleinert previously expected, we are down and it’s not in any particular area.
2. Kleinert then shared about the Accreditation Review process. All our schools are on a different cycle and he noted that with the new model that is available through AdvancEd, the schools could be on the same cycle. Kleinert said that he met with the visiting accreditation team today and had a readiness review. The visiting team also met with all the administrators later that same day. Their recommendation is to advance the district to candidate status as we fulfill all the necessary criteria for district accreditation. We would be the first district in the state to use this model. There was further dialogue among Kleinert and the Board in regards to the accreditation process and what it all entails.

- B. Report on Region 2 Fall Meeting in Lewiston on December 11, 2012** – Fazio noted that they met at the Timbre Creek Grill and had a good turnout. There were six legislators that also attended. Karen Echeverria could not make the meeting but did participate by phone. Fazio said it was a very good meeting. Dibble shared they also spoke about the personal property tax and the devastation that would take place if this is removed. Kleinert noted that he will be meeting with the three local legislators on January 2, 2013.

### C. Other

1. Frenzel shared that he met with PCRHS staff and they are looking at applying for a grant from the Albertson’s Foundation that would improve some of their curriculum through the Khan Academy. He noted that he believes that the students at PCRHS would benefit from this type of technology. Kleinert noted they are pretty excited about the possibilities if they receive this grant.

## **IX. SUGGESTIONS AND COMMENTS**

### **A. Public Comments**

1. *Lori Maxwell*, MEA President and Lena 4<sup>th</sup> grade teacher, just wanted to say once again how they are looking forward to the discussions with the Board and Superintendent now that the three propositions have failed.
2. *Lorne Barr*, MSD Maintenance Supervisor and parent, shared that he was at an event where he met some new people who recently had moved here and decided to buy a home in Pullman because of the state of the schools in Moscow.
3. *Sherwood Hall*, community member, commented that as the evening went on it was much harder to hear the Board when they were speaking and asked if there is a different room available for the meetings. He also asked if the data presented tonight by Kleinert would be available to the public. Kleinert noted that after the input meetings and the bond amount is set, the information would become available. Hall then asked McDonough about the Connecticut shooter and would that have been an area that he would deal with since the shooter had been identified with a disability. McDonough then addressed the question.

## **X. ADJOURNMENT**

There being no further business, the Chair adjourned the meeting at 8:57 PM.